



## Technology in Education Committee February 19, 2015 Meeting Notes

**Members Present:** Renee Carney, Kristy Enser, Eli Hayes, Armando Herbelin, Garry Lienhard, Chad Meadors, Brandon Ray, Jim Stanley  
**Recorder:** Brandon Ray

Meeting started: 11:05am  
Meeting adjourned: 12:05pm

### 1. KACE Help Desk Status Update – Brandon Ray

The training that was supposed to be completed by the end of February has not been purchased yet. KACE released a new version 6.3. There is a 1 hour long video of new features which IT has downloaded for review. This may reduce the necessary training time from 4 hours down to 2 hours.

New features include:

- Updated help desk
- Chrome Book management for additional licensing costs
- SNMP capture and management
- Agentless server management through SNMP for additional costs
- Agentless management of printers
- Uses WinRM for agent deployment

### 2. IT Commission Report – Brandon Ray

- a. 25Live is an online (cloud-based) scheduling application that SBCTC has purchased for the community and technical colleges as a “core application.” LCC plans to implement the application sometime during the Summer 2015.
- b. Based on the presidents’ approval, SBCTC has also purchased a Mobile Apps platform ([www.mhighpoint.com](http://www.mhighpoint.com)) that will integrate with the PeopleSoft/ctcLink database when it is available. Several Mobile Apps features can be used by colleges which do not rely on ctcLink. The state is working out an implementation schedule and LCC could possibly adopt this as early as Summer of 2015.
- c. The Library Learning Council adopted Ex Libris as a new common library platform for community and technical colleges in Washington. The state has purchased the application and is currently working out the implementation details. This is not considered a “core application,” but LCC plans to use the application when it is made available.
- d. The ctcLink Go Live date has been set back. A new date will be shared after the middle of March. Spokane did not have a lot of success recording the training

sessions using Panopto, but they are making the recordings available to other colleges through Canvas. There was a discussion about how to train students. For now, either single page help guides or short “YouTube-like” videos is the recommendation. Spokane also shared some concerns about being able to issue the quantity of new student and staff IDs in such a short time period.

- e. Mike Scroggins (SBCTC) presented a case study reviewing the Maricopa County Community College District (Arizona) data breach. They sent out approximately 2 million letters to people whose data had potentially been compromised. One huge problem was that the breach was discovered in 2011 and nothing was done. In 2013, the FBI noticed that the data was being sold on the black market. A class action lawsuit was filed in April 2014. As of November 2014, the costs were \$26 million; insurance paid \$870,000. It appears the breach was related to internal processes not properly off-boarding employees. Over the years, employees left service, but they still had network accounts with access to personally identifiable information.
  - f. On March 12-13, there will be a statewide technology conference (Building Bridges) in Spokane. The intent is to bring people from all areas of the college together to improve collaboration. Brandon will send details to the TEC committee members.
3. Acceptable Use Policy Discussion – Brandon Ray
- The committee reviewed LCC’s AUP, as well as AUPs from Lake Washington and Bellevue. Conclusions from the discussion include:
- a. The formal AUP needs to be updated to include a policy statement, permissions, prohibitions, policy maintenance, and definitions.
  - b. The internet use click-through page needs to be short. Hopefully keep it to one bullet point (I agree to behave). It would be nice to introduce some humor. Make it entertaining...maybe a picture or cartoon? Can it be dynamic so that it rotates through different messages each time?
  - c. Brandon will submit a draft to be reviewed at the meeting in April.
4. Budget Update – Brandon Ray
- a. There are discussions about purchasing a new computer lab to replace the nursing lab in AAR.
  - b. The Tech Fee has set aside money to be used in the future to replace server and network infrastructure. Apparently this was a past practice that was dropped approximately 4 years ago.
  - c. There does not appear to be any movement towards ensuring that future salaries will be completely funded by operating funds (instead of Tech Fee).
  - d. One future expense that needs to be considered is Email Archiving.
  - e. The major project that IT requested to be funded in 2015-2016 was replacing the Document Scanning server for approximately \$30,000-\$60,000. The current solution is running on an end-of-life operating system, on top of out of warranty

hardware. The database was developed by a company that no longer exists and it is not being updated. The current system supports HR and Financial Aid. A new system could be expanded to include many more departments.

5. Other Topics or Questions – Brandon Ray
  - a. TEC will begin looking at the copyright/digital sharing policy in April.
  - b. TEC will review the Acceptable Use Policy in April.

Next meeting: Thursday, April 16, 2015

Location: ADC 144B

Time: 11am-Noon