

## **Student Services Council**

### **Meeting Minutes - 05/23/2017 - LCC Heritage Room**

**Attendees:** Shannon Wachob, Stefanee Bunn, Steve Boyer, Katie Sully, Julie Bohannon, Jodi Dahlke, Matt Johnson, Shannon Vantrease, Mary Kate Marthaller, Rosie Leno, Sue Orchard, Leszek Cromwell, Shalaina Williams, Kat Cooper, Kendra Sprague, Betty Hayes, Jenny Smith, Brian Sharp, Alma Mendoza, Ale Sanchez, Jason Arrowsmith, Eddie Smith, Jon Jacob, Micah Mckee, Lisa Kay, Karen

#### **Title IX Training (Kat Cooper/Kendra Sprague):**

- Handouts given
- Overview of Title IX definition: mandatory reporting, Maxient system
- As a state employee, you are a mandatory reporter and you should let students know that you must report certain circumstances to law enforcement
- LCC has a reporting system for faculty, staff and students on the LCC website
- What if I don't know if it is a Title IX situation?
  - The Title IX team is there to help determine and submit a report online
  - Better to err on the side of caution
- How to approach a person who does not want to talk to you because you are a mandatory reporter
  - The person is not under any obligation to talk with you
  - We want the person to lead the process ultimately to keep them safe and keep the campus safe
  - Provide options
- Facebook/Social media posts are notice and we must take it seriously
- Situations to be reported are not limited to on-campus, if anything happens off-campus we must report it as well

#### **Acknowledgements:**

- Jodi Dahlke: Crystal Apple Award Winner and Extra Mile Award Winner
- Eddie Smith: NWAC

#### **Student Services Retreat:**

- We are planning a retreat to get all of student services together for fun.
- Acknowledgement for all the hard work SS does.

#### **Highlights/Roundtable:**

- Stefanee Bunn: Budget and year-end activities make a hectic department. WF is working on putting together a series of life skills classes to help students be more well-rounded, they are also working on making them more fun so that students

will want to come to the class. 11 staff/faculty are going to the Under Resourced Training in San Antonio in November.

- Steve Boyer: Student Resource Fair (20-30 community partners attending) Thursday, May 25th on campus. Everyone is welcome.
- Katie Sully: They are still down an Opportunity Grant Coordinator but he is coming back soon - in the meantime, they are awarding students.
- Julie Bohannon: Thur-Friday theme meeting will be coming up. Any ideas - please share out ideas.
- Jodie Dahlke: Annual TRiO showcase, Wednesday June 14th. TRiO is also recruiting new students, they need around 50 students.
- Shannon Vantrease: Remember to send students to DSS, they must have documentation but they help students all quarter long.
- Sue Orchard: The student ID machine is moving to the bookstore.
- Betty Hayes: Moving senior calling May 24 - May 25th to help students get prepped for college instead of waiting until after they graduate from high school. They are hiring student helpers but have not had any interest so far. Typically students use their parent's phone number so it is a little challenging in that sense.
- Shalaina Williams: NSO is in full swing - summer orientations will also be running. In June they will run summer and fall NSO. July, August, September will be Fall quarter only. Online orientations are going on as well but only for DTA and Nursing students. All students must take NSO.
- Brian Sharp: working on Coop for the summer, there will be a video being made for self-advocacy filmed by KLTV
- Ale Sanchez: students who test out of college English or math, they can be sent to Ale to help them bump their skills up.
- Eddie Smith: Friday is the last day to drop students
- Lisa Kay: Veterans students who are struggling, send them to the financial aid office to talk to Lisa
- Jon Jacobs: FA is getting prepped for awarding, please direct students to FA and check their portal to make sure they have all paperwork in.

#### **Under-Resourced College Students (Stefanee Bunn/Steve Boyer):**

- Definition of Poverty
  - Generational Poverty v. Situational Poverty
- Factors that keep individuals in poverty
- Middle class norms v. People living in poverty norms

**Next meeting scheduled for 06/27/2017**

**Meeting Adjourned**