



Instructional Council

May 13, 2014

Main 148– 3:00 pm

Agenda

Instructional Council:

Voting Members: Don Correll, Don Derkacht, Jim Dillinger, Dawn Draus, Brendan Glaser, Karen Joiner, Grace Leaf, Peter Livins, Tamara Norton, Dennis Shaw, Maggie Stuart, Michal Ann Watts

Ex Officio Members: Erin Kitchens (ASLCC), Natalie Richie (recorder)

Guest: Nichole Seroshek, Melinda Weatherford (fulfilling tenure track obligation), Mark Gaither (fulfilling tenure track obligation), Gary Roeske (fulfilling tenure track obligation)

Call to Order: 3:01

Consent Items:

- Minutes of the April 15, 2014 meeting were unanimously approved as written.

Agenda Items

Info Item -

Nicole shared a revised draft of the finals schedule based upon recommendations received at the April Instructional Council meeting. One last recommendation was made to include a statement that student requests for final schedule changes would need to be made by the end of the 8th week. Nicole will reflect this request on the new version and replace in the fall schedule.

New Business -

International Cultural Training - A discussion was held regarding training needs for faculty and staff to prepare for the arriving international students to the LCC campus. Melinda Weatherford is collecting training and resources which Grace will share in this week's edition of 'Grace Notes.' Two training topics of interest were expressed: 1) how to support students who arrive with a language barrier; 2) offer cultural awareness training for all faculty & staff. Questions and/or requests can be made to Grace or Natalie.

Fall In-Service schedule - A draft of the fall in-service schedule was shared with Instructional Council. The next step is to submit instruction's proposal to President's Cabinet for approval. The fall faculty day was set for Friday, September 19th based off a faculty preference survey. The council reviewed & shared recommendation on how to make the Assessment Day more effective, Brendan will share feedback received at the next Instructional Assessment meeting. Grace shared that the SCALE training would cost \$13,000 and is not an option financially for the upcoming fall in-service week. Brendan is coordinating a Professional & Technical Faculty training for Tuesday, more details to come.

Round Table -

Humanities – Laundry and Bourbon will be wrapping up production on Saturday, June 14th.

Social Science - Courtney Shah will be the new coordinator for Community Conversations. Please encourage other faculty to contact her about being a guest speaker. ANTH& 206 will be offered this summer by former student, Aaron Reynold. David will mentor & assist Aaron throughout the quarter.

Nursing & Allied Health – The department is preparing for the fall Nursing Accreditation visit.

ASLCC - Open Source Textbooks - Erin shared she has been active in discussions with other student leaders across the state regarding open source textbooks. Feedback was gathered from faculty regarding their perspective on whether Open Source Textbooks could work for them.
Hall of Honors - faculty are encouraged to submit students from all disciplines for the Hall of Honors award. Submit [Nomination Form](#) to: aslcc.vp-affairs@lowercolumbia.edu

Outstanding Student Award nominees need to be submitted as soon as possible.

Upcoming Events:

Instructional Council: June 10 (Facility Master Plan Meeting)

ATD Visit: May 19-21

Outstanding Student Awards: June 11

Spring Reception: June 13

Commencement: June 20

Fall In-Service: Sept. 15-19

Nursing Accreditation Site Visit: Oct 14-16

Next meeting has been cancelled. Rather the council will attend the final Facility Master Plan meeting: June 10, 2014 @ 3:00pm in Heritage Room.

Adjourn: 4:00pm

Our Mission:

The mission of Lower Columbia College is to ensure each learner's personal and professional success, and influence lives in ways that are local, global, traditional, and innovative.