



INSTRUCTIONAL COUNCIL MINUTES

February 7, 2012

Heritage Room – 3:30pm

Present: Tim Allwine, Mark Bergeson, Laura Brener, Renee Carney, Dawn Draus, Kristy Enser, Brendan Glaser, Wendy Hall, Kyle Hammon, Joan Herman, Karen Joiner, Claudia Moreno, Tamara Norton, Jeremy Schoenberg (ASLCC), Courtney Shah, Maggie Stuart, Adam Wolfer, Larry Woodriff, Joyce Niemi (recorder)

Absent: Susan James and Lisa Matye Edwards

Guest: David Benson

1. Consent Items

- Minutes of the January 2012 meeting were approved as written.

2. Meeting Topics

- Learning Communities Committee – Revised By-laws
 - David Benson, chair of the Learning Communities Committee, explained the changes in the by-laws. He explained that there were few changes and the majority of those were housekeeping issues. David said the language was also simplified and clarified in the 2012 by-laws.
 - After a discussion of the by-laws as well as the charge of the Committee, Laura called for a vote.
 - The 2012 Learning Communities By-laws were approved by a unanimous vote.
- **Action Needed/Action Taken**
 - The Learning Communities By-laws dated February 2012 were voted on and approved unanimously.
 - As a result of the discussion, it was decided that the Learning Communities Committee would consider the addition of a student representative to the committee. If a student representative is added, the by-laws will be modified accordingly.

3. Roundtable Discussion/Announcements

- Laura made the following announcements and asked that the information be shared with department members:
 - the college will hire six tenure track faculty positions. Position announcements are currently being written and will be posted as soon as possible. The plan is to fill the positions before the start of fall quarter 2012.
 - three FTT positions will remain FTT through the next academic year: Faculty Librarian, Nursing faculty, and Fire Science faculty.
 - equipment/computer request forms have gone out. Faculty should be reminded that there requests should be need based and not a wish list.
 - Laura recently sent out an Innovation Fund request form. This is a new fund established to support activities focused on student success. Faculty can request up to \$2500. The funds can be used for time, such as curriculum development, as well as materials, travel, etc.
- **Action Needed/Action Taken**
 - Department Chairs will share Laura's announcements with department members.
- Courtney reminded the Council of the winter quarter Community Conversations series: Guilty Pleasures – Books We Love to Read.
- Courtney also said that the Social Science department is researching guest speakers for the Vest Memorial Lecture this spring but no decision has been made.
- Adam reported that a few volunteers are still needed for the Science Olympiad scheduled for Saturday, March 10.
- Jeremy told the Council that ASLCC will offer a memory seminar by memory expert Dave Farrow who will share some of his techniques on how to increase your memory capability. The presentation is scheduled for this evening, February 7.
- Mark announced that the musical play *A Funny Thing Happened on the Way to the Forum* will be presented this summer. Dates and times for auditions will be announced soon.

- Kyle reported that he will present a digital slide show and discussion titled: Mushrooms: more than just a pretty face. The presentation is scheduled for February 8 at 7pm in room Physical Science (PSC) 104.

The meeting adjourned at 4:10pm.