



Instructional Assessment Committee
Via Zoom
Minutes
April 15, 2021

Members (attendees noted in bold font): **Tim Allwine, Trey Batey, Brad Benjamin, Gina Challed, Kristen Finnel, Jim Franz, Catie Graham, Wendy Hall**, J Haynes Hughes, **Armando Herbelin, Karen Joiner**, Joanna Mosser, **Lucas Myers**, Gary Roeske, Barry Walther, **Josie Zbaeren**
Julie Smith (recorder) Guests: none.

AGENDA ITEMS:

1. Portfolium. How to distribute the five training hours that come with our contract was briefly discussed. At least one hour will be used for fall in-service training, and another hour for the summer institute participants. Training will not be with the same person who led the session on April 1.
2. Evaluation results from assessment day activities were reviewed. Putting a cap on the number of people who can participate in Magna Commons sessions was suggested, in order to facilitate discussion. The Portfolium session was not well received by all.
3. The Mid-Cycle Evaluation report and visit, coming on October 25-26, was discussed. English, math and machine trades will be featured in the programmatic assessment section. The following topics were discussed in regard to the "Reflections" (self-assessment) portion of the report:
 - a. How are we going to systematize assessment of Global Skills (assessment of Related Instruction) in prof/tech programs? Do we need to add a corresponding KPI in the workforce monitoring report?
 - b. We are not fully satisfied with our assessment process for Interpersonal Relations (summer assessment institute). What other strategies can we try?
 - c. How are we going to close the loop on the Curriculum and Program Review process at the end of each two-year cycle?
 - d. How do we monitor/ensure participation in the Curriculum and Program Review process? What role do the deans play?
 - e. Do we want to talk about our Guided Pathways work here?

Items a-c were discussed as potential items for the IAC's work plan for next year. A suggestion was made to hold working sessions on all three during fall in-service week.

A suggestion was made to utilize Zoom recordings for Interpersonal Relations.

4. Summer assessment institute
 - a. Artifacts - Brad will send out the call, including a reminder about Related Instruction.
 - b. Recruitment of participants - Wendy will develop an application form and email faculty.
5. Other business? None stated.

Meeting adjourned at 3:55 p.m.