



Instructional Assessment Committee

Minutes

November 14, 2019

Attendees: Tim Allwine, Gary Roeske, Barry Walther, J Haynes-Hughes, Brad Benjamin, Armando Herbelin, Stefanie Gilberti, Catie Graham, Karen Joiner, Kristen Finnel, Wendy Hall, Karissa Vickaryous (guest), Tamara Boyco (recorder)

FOLLOW UP ITEMS:

Agenda Items:

- **Portfoliun Demo:** Brad presented a video demo for the Portfoliun program. This demo gave more information as to what is offered by the program; artifacts, assignments, tasks, grades, rubrics, gradebook information, assessments. Although the committee is receptive to the program, many questions still exist:
 - How to cover \$10,000 per year fee
 - Who would be responsible for maintaining the site
 - How administrative rights would be administered
 - Use of outcome information
 - Who would coordinate use of the program
 - The program seems labor intensive to get it up and running
 - Wendy suggested a “live” demonstration to address these and other details, perhaps in January. This program would be on Canvas, but Canvas is not required to be used by students.
- **Artifact Collections:** Brad announced more artifacts are needed. Although videos have been recommended, someone needs to take video while the activity is occurring. Other artifact capturing ideas? Don Derkacht is conducting a group project on Canvas to simulate programmers working with others around the world (in the workplace).
 - Still some confusion on how blending of assessments (summer institute and Related Instruction) is supposed to occur.
 - Team collaborating is now being done on Canvas but some faculty go beyond using Google, Facebook, Youtube, etc.
 - Brad suggested the 360-degree video cameras from Amazon to capture group work, but not sure how good the sound works with these.
- Wendy distributed a Timeline draft beginning with Fall 2019 through Summer 2023 including Curriculum & Program Review, Global Skills Assessment, Faculty Communication and IAC Work plans.
- **Winter Assessment Day (January 3):**
 - 8:30 - welcome/introduction
 - 9:00 am - 12:00 pm - two Global Skills tracks
 - **Related Instruction:** break into three groups (Industrial Trades, Business/BTEC, and Allied Health) and meet separately first, then get together as a large group at the end to share progress.

- Summer Institute/Transfer Programs: deep dive into assignment development and artifact collection. Include discussion about how things are being uploaded into Canvas.
- 12:00 - 1:00 pm - lunch (on your own)
- 1:00 - 4:30 pm - work on Curriculum & Program Review, section B (outcomes)
- Consider use of peer review
- Next meeting date set for December 12, 2019.
- Meeting adjourned at 4:00 pm.