



Instructional Assessment Committee

Minutes

May 9, 2019

Members in attendance: Tim Allwine, Trey Batey, Brad Benjamin, Merry Bond, Jim Franz, Wendy Hall, Karen Joiner, J. Haynes-Hughes, Armando Herbelin, Lucas Myers, Stefanie Neill, Gary Roeske, Barry Walther, Rachel Mystic (recorder)

Guests: VPI Kristen Fimmel

FOLLOW UP ITEMS:

Agenda Items:

- Draft Curriculum & Program Review Instrument (review) – action needed
 - Start with a blank template for adding data
 - 1st step, notice and gather data, 2nd step, evaluate and identify gaps
 - Revising: A Fall, B Winter, C Spring; A-C Fall 2020, D-F Winter 2021, Share & Close loop Spring 2021
 - A7-A8, A9-A10 should be combined into instructions and question.
 - B2-B3 should reference B1.
 - Preliminary review to evaluate current data and demographics collection to compare numbers and reality.
 - Possible Google docs training to help those who need it so this is a smooth transition.

- Fall Assessment Day draft schedule

8:30-45 AM HSB101	
9-11:50 AM	
Prof Tech/Related Instruction Section A/Google Training	Transfer Global Skills Activity
1-3:50 PM	
Meet with IAC Track Progress Reconfigure Fill in template for accreditation	Section A/Google Training

- Summer Assessment Institute
 - Held for next meeting
- Portfoliun (CANVAS add on)
 - Assessment tool, depository of assignments for student portfolios
 - Brad to send link to webinar
- Artifact Collections
 - More needed