



Instructional Assessment Committee

Minutes

April 11, 2019

Members in attendance: Tim Allwine, Trey Batey, Brad Benjamin, Merry Bond, Jim Franz, Wendy Hall, Karen Joiner, ~~J. Haynes-Hughes~~, Armando Herbelin, ~~Lucas Myers~~, Stefanie Neill, Natalie Richie, Gary Roeske, Barry Walther, Rachel Mistic (recorder)

Guests: VPI Kristen Fimmel

FOLLOW UP ITEMS:

Agenda Items:

- **Spring Assessment Day review/debrief**
 - Brad thanked everyone for Spring Assessment work
 - Facilitators
 - **Armando & Stef:** Welding, Machining, Manufacturing: Went well - those instructors had all the parts, just needed help linking it together. Plans, rubrics, and outcomes all coming together nicely
 - **Tim:** CJ: Solid on ¾ of outcomes, worked on assignments to fill rubrics, has plan moving forward. Is a one-person department who needs help capturing from adjuncts - Tim will meet with Anita this Spring quarter to help.
 - **Merry:** BTEC, Business Management, IT, Accounting (hyb): Worked on numeracy and accounting, data collection
 - **Jim/Trey:** Auto Diesel: Well situated, had most of what they needed
 - **Brad:** Med Assisting, Nursing (hyb) & roaming: Nursing didn't need much help. Automotive just needs instructions and they are willing to do the work.
 - The things that worked well for Spring Assessment day:
 - Individual interactions for assessment work were helpful and well received
 - AA-DTA meeting was helpful and relevant
 - Improvements to be noted:
 - Keep group sizes small for better communication
 - Don't expect everyone to need same level of help - each area in a different place
 - Varying time frames would be helpful
 - Wendy: Differences between prof/tech and AA-DTA are fine to be assessed separately
 - No specialized AA-DTA outcomes - General Ed outcomes drafted and offered at meeting
 - Based on Guided Pathways, a single AA-DTA is likely offer - with areas of focus that have differing checklists (rather than majors)
 - Future needs:
 - Process Documentation needed - template with sample language - mentor to fill during Fall revisit
 - Dashboards and data - small meeting by meta-major or less to explore and provide evidence of review in computer lab with data analyst
 - Armando: have differing pairs work together to help simplify language and clarify outcomes

- Summer assessment
 - AA-DTA artifacts need to be collected but any interested faculty can participate
 - Wendy to send applications
- **Artifacts-collections:**
 - Reminders for artifacts