



Instructional Assessment Committee

Minutes

January 24, 2019

Members: **Tim Allwine, Trey Batey, Brad Benjamin, Merry Bond, Jim Franz, Wendy Hall, Melinda Harbaugh, J Haynes-Hughes, Armando Herbelin, Lucas Myers, Stefanie Neill, Natalie Richie, Gary Roeske, Barry Walther, Julie Smith (recorder)**

Guests:

FOLLOW UP ITEMS:

Agenda Items:

- **Artifacts-collections:**
 - Brad will continue to send out emails, asking for artifacts. Emails will be sent out in week 4, 8, 10 and Finals.
- **C&P Review-discussion of possible changes:**
 - Convene sub-committee, comprised of members who volunteered in fall. Need to address GP with updated questions, and remove outdated questions/information. End of 3rd cycle, time to look at the docs.
- **Accreditation Report findings-specifics:**
 - WH-commendations and recommendations. Out of Compliance on Assessment recommendation pertaining to related instruction (communication, computation and human relations) in applied certificate and degree programs. Evaluators did not find evidence (either through Curriculum & Program Review) or the summer assessment institute process of this happening. We have to respond to the recommendation in a little over a year (when we submit our next regular report). Our response cannot be that we “try harder” to include more prof/tech artifacts in the summer institute - we must come up with a different process.
Next steps: Wendy to meet with Instructional Administrators to discuss; develop a plan to capture the application of these skills in our prof/tech programs (not just in the required English and math courses); Wendy/Brad/Stef/Tamra meet with Industrial Trades department to discuss what’s needed and brainstorm solutions.
- **Spring Assessment day - share with pathways? Planning? Contact with Kristen?**
 - Guided Pathways meeting tomorrow, Jan. 25.

- With the latest news of the NWCCU recommendation, finish the current Curriculum & Program review cycle. May need to adjust structure of assessment days. Results from a survey regarding Winter assessment, faculty were not happy and felt some tasks were a waste of their time.
- Continue to plan for Spring assessment day.