



Instructional Assessment Committee

Minutes

May 11, 2017

Attending: Brad Benjamin, Merry Bond, Wendy Hall, Melinda Harbaugh, Armando Herbelin, Amber Lemiere, Holly McShane, Lucas Myers, Stefanie Neill, Gary Roeske

Canvas Speed Grader Tool:

- Armando demonstrated the Canvas Speed Grader, which he has started to use as a tool to measure assessment. Committee members feel that this is an impressive tool that will be helpful.

Fall Assessment Day Structure:

- For fall assessment day, split the morning (9-10) into summer institute (Communication) and then breakout sessions. Suggested sessions:
 - Writing Outcomes in Canvas
 - Organizing and Managing Your Assessment Documents
 - How to Write Measurable Learning Outcomes
 - How to Measure Learning Outcomes
 - Labor Market Data for Prof/Tech Programs
 - Assessment Into for New Faculty

(Need to identify an individual to lead each of the sessions).

*Faculty would like to reserve the afternoon to work on assessment, on their own.

Summer Assessment Institute:

- To date, 24 people have applied for the institute. There are more than enough candidates for three teams of three and a coordinator, even though not all applicants are available at the same time. Wendy will send the list to Brendan for final selections before applicants are notified of their status.
- Artifacts will need to be collected by the end of June.