



Instructional Assessment
October 15, 2015
Library 103 – 3:30 pm
Agenda

Members: Tim Allwine, Brad Benjamin, Merry Bond, Jim Franz, Amber Lemiere, Holly McShane, Stefanie Neill
Natalie Richie (recorder)

Call to Order: 3:30pm

Introductions - Welcomed newest committee member Holly McShane.

Agenda Items:

- **General Education Posters** – A faculty member made a request for additional copies of the new General Education Posters to be posted in each of the academic classrooms. The committee approved the request and will submit to the Vice President for approved funding. Natalie will forward the committees request to Brendan & notify Brad and Klint Hull, the requesting faculty member, of the outcome.

Discussion was held about how to familiarize students with General Educations outcomes. One recommendation shared was to encourage faculty members to share with students that they will be using the communication rubric for grading writing assignments. These assignments could also be submitted to the Summer Assessment Institute as artifacts. Another recommendation was to offer this as an optional syllabi item to faculty members. Natalie will share this recommendation with the Office of Instruction staff.

- **Critical Thinking Rubric - Peter's proposed changes** – Peter Livins submitted revisions to the critical thinking rubric for the committee's consideration. After discussion, the committee requested that Peter attend the next meeting to help clarify rationale behind the changes. Brad reminded the committee that changes to the indicators language could be approved by the committee, but language changes to the outcomes would need to be approved by Instructional Council. Brad will notify Peter of the committees request & Natalie will follow up with a meeting invite.
- **Fall Assessment Day Wrap Up** – The committee felt the fall assessment day activities went well. It was acknowledged that new faculty members may need additional orientation to the assessment process, most departments have taken on this responsibility. The committee will continue efforts to make these days as productive and effective as possible.
- **Call for Artifacts** – Brad will send out a call for critical thinking artifacts early next week. Here is the [Master Instructional Assessment Timeline](#).

Standing Item:

- **Strategies for increasing C&P review participation** – A recommendation was made to continue encouraging deans to be involved in the process and assisting faculty with program review efforts.

Additional Items:

- A request was made to share the results of the summer institute's review of interpersonal communication. Brad shared that the artifacts collected were difficult to review and did not necessarily meet expectations. There are discussion occurring with the Learning Resources department about capturing future interpersonal communication artifacts virtually and to enhance the review process for the future.

Next Meeting: November 19, 2015

Adjourned: 4:02pm

Our Mission:

The mission of Lower Columbia College is to ensure each learner's personal and professional success, and influence lives in ways that are local, global, traditional, and innovative.