



Instructional Assessment
February 19, 2015
Library 103 – 3:30 pm
Agenda

Members: Tim Allwine, Merry Bond, Darlene De Vida, Jim Dillinger, Jim Franz, Brendan Glaser, Wendy Hall, Armando Herbelin, Amber Lemiere, Stefanie Neill
Natalie Richie (recorder)

Call to Order: 3:30pm

Agenda Items:

Interpersonal Relations – The 2015 Summer Institute will focus on Interpersonal Relations. Discussion was held on how this global skill is more difficult to assess than others. Stephanie Neill shared ideas on how to capture artifacts on Interpersonal Relations. Some methods shared for collecting Interpersonal Relation artifacts included:

- Seminar Evaluations (evaluate each other & self)
- Peer Evaluations (public speaking)
- Group Response papers (small group projects/various disciplines)
- Reflection papers (principles in practice)
- Critical moments project papers (intercultural)
- Public speaking persuasive evaluations
- Nursing clinical evaluations (nurse-patient interactions)
- Business management course / customer service
- How to see a play course (non-verbal/actions)
- Automotive/Diesel customer service (responding to clients)
- CANVAS Quiz (small group work/peer evaluations) – available in common space in CANVAS
- Clubs & Orgs (evaluate each other & self)

An Interpersonal Skills Peer Evaluation form was distributed. This document has been used for previous Interpersonal Relations artifact collection and provides a framework to identify desired interpersonal behaviors. Please contact Wendy Hall for copies.

Ideal artifacts would show progression over the quarter using a pre/post evaluation. It was noted that deploying an assignment like this needs merit amongst students. Previous review cycles have shown when students do not associate merit with a particular assessment activity, they are less likely to provide meaningful information.

A recommendation was made for committee members to go back to the departments and discuss the suggested artifact collection methods and bring back ideas on how they plan to implement artifact collection in their areas. Artifact collection methods will be added to the March agenda.

Assessment Survey – During the January meeting a request was made to turn the proposed ‘evaluation’ section into a departmental survey to be conducted at the Spring Assessment day. A draft survey was distributed for review. A set of chromebooks has been reserved and will be used for administering the departmental survey.

Two requests were made:

1. Provide a means for collecting evaluative and formative data;
2. Adding in a section to identify the department completing the survey;

Wendy and Natalie will make suggested revisions and bring a final draft to the March meeting.

Standing Item:

- Strategies for increasing C&P review participation – The number of faculty participants at the November meeting was recognized.

Upcoming Dates:

- Office Day: April 1st
- Faculty meetings & Professional Development Day: April 2nd, various times
- Faculty Appreciation Breakfast: April 3rd, STC Cafeteria, 8:00-9:00am
- Spring Assessment Day: April 3rd, PSC 104, Time TBD

Discussion:

- Fall In-Service Assessment Day – Discussion was held on how to conclude an evaluation cycle. One idea that has been discussed previously was hosting a ‘report out’ session to the Administration, including President’s Cabinet. Faculty are making great progress with assessment work, this gives an opportunity to showcase the efforts: What’s been learned; Where Assessment is leading us; How it has made us better at our job; and share cause and effect relationships. Further discussion is need to determine the logistics.

Next Meeting: March 19, 2015