



Instructional Assessment
June 12, 2014
Library 103 – 3:15 pm
Minutes

Attending Members: Hiedi Bauer, Brad Benjamin, Merry Bond, Wendy Hall, Armando Herbelin, Natalie Richie (recorder)

Agenda Items:

Summer Institute / Artifacts Collection –

Brad will send out an email to faculty regarding the collection of numeracy artifacts. Wendy is off campus next week (June 16-20), artifacts can be submitted to Angie in the Institutional Research office. All submitted artifacts will be reviewed on June 30th by Wendy & Brad. Committee members encouraged one another to follow up with respective departments and make individual requests to faculty who would have a good sample. A request was made to contact Julie Suek & Dawn Draus and request artifacts be submitted for their integrated studies course. Wendy is in contact with them.

2014 - 2015: Assessment Days - Fall: September 18, Nov. 10; **Spring:** April 3

There will not be a winter assessment day rather two assessment days in the fall. At the first fall assessment day the following items are on the agenda:

- Department progress report/recognition
- Summer Institute report
- Break-out group work
- Reconvene to report out on progress

The following will need to be completed in the Curriculum & Program review documents over the two fall assessment days:

- C-1 through C-7
- D-1 through E-1
- F-1 (moved up from winter)

A discussion was held on strategies to encourage faculty responsibility for completing assessment work. All departments will need to complete the Curriculum & Program review by 2017, the primary reason for scheduled assessment work days.

A request was made to ask for a member of the social science department to join the Instructional Assessment Committee. Brad and Grace will discuss options and strategies for providing the Social Science department with the tools to be successful in assessment work.

Adjourn: 4:16pm

Standing Item:

- Strategies for increasing C&P review participation

Next Meeting: Monday, September 15th from 11:00-12:00pm, LIB 103

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The mission of Lower Columbia College is to ensure each learner's personal and professional success, and influence lives in ways that are local, global, traditional, and innovative.