



Instructional Assessment
April 18, 2013
Library 103 – 3:15 pm
Minutes

Attending Members: Brad Benjamin, Merry Bond, Wendy Hall, Natalie Richie (Recorder),

Called to Order: 3:20pm by Brad Benjamin

Agenda Items:

- Summer Institute staff – Wendy will send an email April 19th requesting Summer Institute applicants. The priority deadline will be May 8th. Applicants & days of availability will be reviewed and finalized at the May 9th meeting. Stipends are consistent with last year:
 - 9 readers - \$300 (10 hours/reader)
 - 1 coordinator - \$450 (15 hours)
- Collection of communication artifacts – Brad will email faculty at week 5 and the last week of spring classes to boost the collection of communication artifacts. There was discussion on the type of artifacts preferred; Brad explained the artifacts should be a sample of student's course work towards the end of the quarter. Faculty can email a list of their Canvas courses / assignments to Renee Carney to be extracted and submitted for collection.
- Critical Thinking Rubric – A proposed change was made to the Critical Thinking Rubric, Outcome D. After consideration, the committee decided the context of the current Outcome D is reflective of the information the committee is seeking. Brad will follow up with the faculty member who proposed the change. The Critical Thinking Rubric will be revisited at the Summer 2016 Institute.

Status Updates:

- C&P review – the next sections to be reviewed are A-1 to B-1 occurring during the Fall Assessment day which is tentatively scheduled for the morning of Tuesday, September 17th.
- Section H results – are being collected. The committee will review at a later meeting
- May Meeting Date Change: May 9th at 3:15pm in Library 103. Brad may be unavailable to attend. Merry Bond agreed to step in as Faculty Chair.

Next Meeting: May 9 @ 3:15 pm in Library 103

Meeting Adjourned: 3:50pm