

# INSTRUCTIONAL ASSESSMENT COMMITTEE

## MINUTES

April 19, 2012

LIBR 103 – 10:00am

**Present:** Colleen Allwine, Tim Allwine, Brad Benjamin, Jim Dillinger, Brendan Glaser, Catie Graham, Wendy Hall, Kanna Hudson, Klint Hull, Gina Osborn, Adam Wolfer, Joyce Niemi (recorder)

### ❖ Sub-Committee Reports

#### ○ Summer Institute (Critical Thinking)

- Names have been sent to Laura for final selection of faculty to participate in the 2012 Summer Institute. The names were sent with recommendations based on potential scheduling issues.
  - A discussion was held on the protocol and process of choosing Summer Institute participants. Adam volunteered to have a discussion with Laura on the best process to use.

#### ○ Global Values

- It was agreed that having a session of the Summer Institute devoted to developing how to assess Global Values is a good idea. A meeting should be held soon to determine possible faculty to be involved. Some specific names mentioned included: David Benson, Dennis Shaw, Don Correll, Peter Livins, Louis LaPierre, Mary Leach, Courtney Shah and Sharon Hartley Iverson. When a final list has been made, those people should be contacted personally by a member of the subcommittee.

#### ○ Evidence

- An email was sent out to all faculty requesting that they provide a piece of evidence for the Summer Institute.
- It was suggested that a weekly reminder be sent out. A spring quarter deadline of June 14 should be included.
  - Wendy said that student journal entries from Jim Dillinger's class will be collected. Tim announced that approximately 50% of Business faculty plan to provide evidence. Kurt and Brad both said they will be providing evidence.

- **Critical Thinking Rubric**
    - Klint distributed revisions. There were a few changes made but for the most part it was a matter of cleaning up some of the language.
    - A discussion was held on the revisions after which it was moved and seconded approve the revisions to the Critical Thinking Rubric. The motion passed unanimously.
    - A discussion was also held on how ethical values play a part and how to incorporate ethical thinking into the decision making process. It was agreed that further discussion will take place during the Summer Institute.
  - **Program Review Schedule**
    - A revised schedule was distributed and discussed. The plan is to have faculty complete section B2-B12 this quarter. All faculty will be working on the same section at the same time. The completed sections will be due by June 15.
    - Colleen will send an email out to faculty explaining the new process and what is required this quarter.
  - **Review Process**
    - Armando distributed and reviewed a handout reflecting how the review process might work.
    - It was agreed that the process should help facilitate the sharing of ideas, demonstrate best practices, provide timely and appropriate feedback and give evidence of the importance and relevance of the process.
  - Discussion on the following agenda items was tabled: Plan for fall quarter assessment day activities and develop a list of what universal data should be made available
- ❖ There will be a Committee meeting Friday, April 20 for those members able to attend.

Meeting Adjourned at 11:00am