



**Faculty Development Committee  
Student Center, Conference Room  
Minute – February 13, 2015**

**Members Present:** David Benson, Katrina Fuller, Sue Jackson, Gary Roeske, Terri Skeie, Jim Stanley, Annette Ward  
Natalie Richie (recorder)

**Approval of Faculty Development Applications:**

The winter sub-committee: Annette Ward, Katrina Fuller, and Jim Stanley met prior to the general meeting to review applications and prepare recommendations.

**The following applications were reviewed and action taken:**

<b>Faculty - Activity</b>	<b>Action</b>
1. Annette Ward – Tuition Reimbursement - Teaching the female brain: how girls learn math and science course	Approved based on successful completion of course – \$345.95
2. Melinda Weatherford – Conference/Travel - Building Bridges	Approved amount requested of \$721.00
3. Randy Byrum – Conference & Travel – Washington Association of Occupational Educators (WAOE)	Approved amount requested of \$487.86
4. Gary Roeske – Conference & Travel – Washington Association of Occupational Educators (WAOE)	Approved amount requested of \$260.60
5. Corry Kile – Conference – Washington Association of Occupational Educators (WAOE)	Approved amount requested of \$125.00
6. Allan Evald - Conference – Washington Association of Occupational Educators (WAOE)	Approved amount requested of \$350.00
7. Brian Mack - Conference – Washington Association of Occupational Educators (WAOE)	Approved amount requested of \$125.00
8. Elizabeth Engel – Conference & Travel – Washington State Society of Medical Assistants	Approved amount requested of \$336.80
9. Victoria Soladey – Conference - Washington State Society of Medical Assistants	Approved amount requested of \$185.00
10. Sue Akins – Conference - Early Childhood Teacher Prep Council	Approved amount requested of \$109.00
11. Ann Williamson – Conference & Travel - Early Childhood Teacher Prep Council	Approved amount requested of \$300.00
12. Josie Zbaeren - Conference - Early Childhood Teacher Prep Council	Approved amount requested of \$109.00
13. Nicole DiGerlando – Conference – Washington Center Curriculum Planning Retreat	Approved amount requested of \$298.05
14. Courtney Shah – Conference – Organization of American Historians	Approved amount requested of \$155.00 (request to submit any other expenses)
15. Elena Ross – Washington Wellness Higher Education	Approved amount requested of \$328.67
16. Elena Ross – Washington Center Curriculum Planning Retreat	Approved amount requested of \$175.00
17. Betty Hayes – Washington Center Curriculum Planning Retreat	Approved amount requested of \$305.00
18. Michael Strayer – Washington Center Curriculum Planning Retreat	Approved amount requested of \$175.00
19. David Benson – Washington Center Curriculum Planning Retreat	Approved amount requested of \$175.00
20. Sean R. Martin – 2015 Association of College and Research Librarian Conference	Approved amount requested of \$530.00

**Applications:**

Motion was made to approve all winter applications as submitted, motion carried.

**Other Business:**

- Committee expressed gratitude for the collegiality of applications and modest requests. The committee approved 20 applications totaling under \$6,000.
- Committee noted that Courtney Shah would incur additional expenses on her trip out of state, and if additional funding was available after awarding spring applications, the committee is in favor of awarding her additional reimbursement. Natalie will notify Courtney.
- Committee members will share with respective department how much funding is left and what criteria is concerned while prioritizing applications. A request was also made to give a budget update at Instructional Council.
- A request was made to list approving criteria in chronological order, as determined by the faculty last spring, and include in the announcement for the spring deadline.
- Bylaw updates– The Vice President of Instruction presented the suggested changes to Governance Council and it was approved on February 4, 2015.

**Winter 2015 Approved Funding:**

Total Faculty Development funds approved winter: \$5,596.93 of \$11,801.94 (Remaining from Fall)

**Remaining Balance going into Spring:                   \$6,205.01**

**Spring Dates:**

Spring application deadline – April 23

Spring application review meetings – May 1 in Library 103

3:30am     Sub-committee: Gina Challed, Katrina Fuller, David Benson

4:00pm     Full committee

The meeting adjourned at 9:35am