



FACULTY DEVELOPMENT COMMITTEE MINUTES

October 2, 2014
2:00 pm – Library 103

Members: Gina Challed, Katrina Fuller, Brendan Glaser, Gary Roeske, Jim Stanley, Melinda Weatherford
Natalie Richie (recorder)

Call to Order: 3:35pm

Identify Committee Chair

The Faculty Development Committee Bylaws state that the Vice President of Instruction, Brendan Glaser, shall act as a non-voting Chair of the Committee. In previous year's, the Vice President of Instruction has chosen not to attend meetings and a faculty chair had been selected by the committee. Brendan made a request for faculty members to discuss this at department meetings and bring feedback to the November meeting. If a majority vote decides to have a faculty member chair the committee, a change to the bylaws would be in order and are subject to the approval of Governance Council.

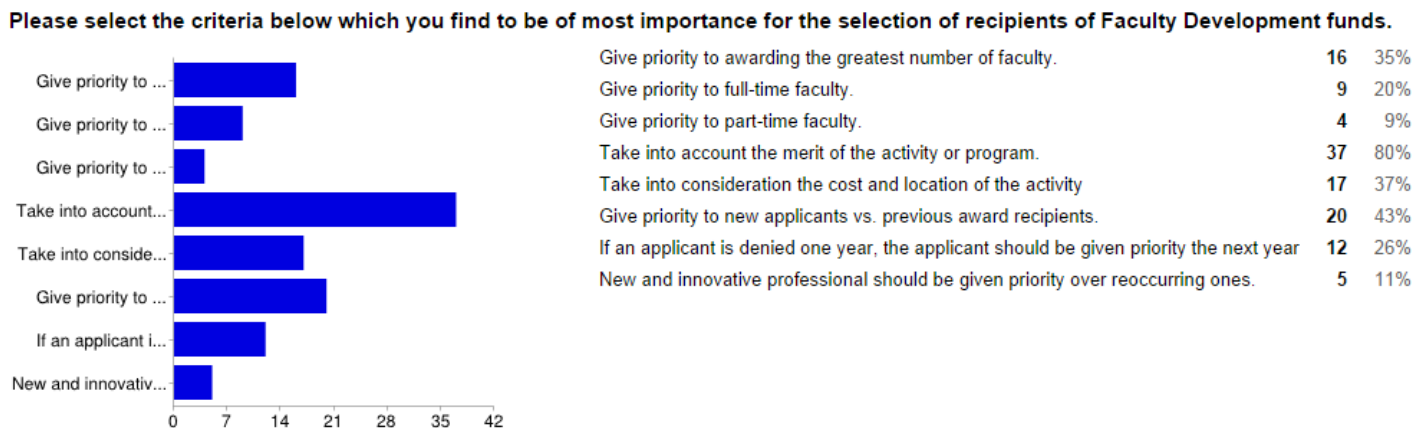
Review changes to funding

The revised Appendix A of the faculty contract, which pertains to the allotment of faculty development funds, was reviewed. An additional \$2,500 has been allocated to the faculty development fund for the committee to disperse. These funds have been included to further support adjunct faculty professional development.

Annual Review of By-laws & Guidelines

The committee completed an annual review of Committee by-laws and guidelines. A motion was made for Brendan to draft language outlining the funding priorities due to the additional funds allocated for adjuncts and bring to the next meeting. Motion carried.

A discussion was held on how to prioritize requests. Last spring the committee requested a survey be sent to all faculty to collect feedback regarding the prioritization of guidelines used to award Faculty Development Funds. Here were the results:



The committee decided to use the top four priorities, as outlined by faculty, to award fall quarter applications. This information will be included in the request for fall applications. Applicants are encouraged to attend the fall meeting to speak on their behalf, or share information with their department representative.

Identify fall application deadline

The deadline for faculty to submit applications will be November 6th.

Identify fall meeting date to review applications

The Committee will meet once this quarter to review and act on applications. The first meeting will take place on Thursday, November 13th at 3:30pm in Library 103. This is open to applicants to speak on their behalf.

Identify 3 members for sub-committee to complete initial review

The sub-committee for fall quarter will meet at 3:00pm and will be Ann Williamson, Terri Skeie, and Gina Challed.

The meeting adjourned at 4:35pm.

Next Meeting: November 13th at 3:30pm in Library 103