



FACULTY DEVELOPMENT COMMITTEE MINUTES

October 11, 2012
2:00 pm - Heritage Room

Present: Laura Brener (Chair), Ken Ecklund, Armando Herbelin, Joan Herman, Jessica Kooiman, Terri Skeie, Annette Ward, Ann Williamson

Absent: Don Derkacht, Gina Osborn, Natalie Richie (recorder)

Laura explained that Joan was attending the meeting in her role as Faculty Professional Development Coordinator. It is the hope that this committee will act as a resource to Joan by offering ideas for potential activities based on feedback from their department members as well as from trends in requests that are submitted.

Laura led the Committee in the annual review of Committee by-laws. Several suggestions for slight changes in language were made. A draft of the new language will be sent out for Committee review.

Armando volunteered to be the faculty lead for the committee this academic year. Armando will chair meetings when Laura is unable to attend.

The Committee will meet once this quarter to review and act on applications. The first meeting will take place on Thursday, November 15th @ 2:00 pm. The deadline for faculty to submit applications will be November 9th. The sub-committee for fall quarter will be Armando, Terri, and Joan.

It was moved and seconded to keep the level of funding eligibility the same as the 2011-2012 academic year: After faculty travel funds have been spent, a faculty member may be awarded no more than a maximum of \$1,600 over a period of any two consecutive years. The motion passed unanimously.

The meeting adjourned at 3:00 pm.

Next Meeting: November 15, 2012