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## Curriculum Committee Meeting Minutes

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Merry Bond, Co-chair, Dean of Instruction  
Henry Brewster, Interim Dean of Instruction  
Gina Challed, Performing and Visual Arts, Communications, & Library  
Mark Gaither, Business & Information Technology  
Stefanie Gilberti, Dean of Instruction & Learning Resources  
Tamra Gilchrist, Co-chair, Dean of Instruction  
Ashleigh Kruckenberg, Education, BAS, and Industrial Technology  
Fox Leavens, Language & Literature  
Elissa Loren, College & Career Prep  
Jason Malozzi, Mathematics & Engineering  
Joanna Mosser, Social Science & Humanities  
Tamara Norton, Nursing, Allied Health, and Wellness  
Morgan Salisbury, Natural Science  
ASLCC Student Representative

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To: Committee Members  
From: Tamra Gilchrist and Merry Bond, Co-Chairs  
Subject: Minutes from March 14, 2025, Meeting  
Date: March 14, 2025

Copies to:  
Library, Magnus Altmayer,  
Rosemary Perkins, April Tovar Villa,  
Britney Deal, Dani Trimble

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Members Present: Gina Challed, Stefanie Gilberti, Ashleigh Kruckenberg, Fox Leavens, Elissa Loren, Jason Malozzi, Joanna Mosser, Tamara Norton, Matthew Pickett, Merry Bond (co-chair)

Also attended: Amy Boultinghouse, Michaela Jackson, Mersady Hurley, Magnus Altmayer, Rosemary Perkins, Angel Ruvalcaba, Nicole Buffham (recorder)

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The Curriculum Committee met Friday, March 14 at 1:00 pm via Zoom.  
Opening remarks were made by Merry Bond.

### Information Items:

#### **INFO 1 – Common Courses Approved**

The common course proposals approved by Curriculum Committee on November 8, 2024 have been approved by SBCTC.

- EDUC& 202 – Intro to Education: DIV (new)
- ENGL& 111 – Intro to Literature (was ENGL 108)

**Information Items:**

- ENGL& 236 – Creative Writing I (was ENGL 231)
- ENGL& 237 – Creative Writing II (was ENGL 232)
- ENGL& 238 – Creative Writing III: Nonfiction: DIV (was ENGL 234)
- ENGL& 254 – World Literature I: DIV (was ENGL 260)

*Effective Summer 2025*

**INFO 2 – Corrections to General Education Requirements**

The following degree/certificate items from January did not include the Social Science distribution within the General Education Requirements section. The requirements sections will be revised to “Human Relations / Social Science / Diversity”.

- Administrative Services Manager AAS
- Automation, Instrumentation, & Robotics AAS
- Industrial Maintenance Technician COP

*Effective Summer 2025*

**INFO 3 – Degree Requirements Pages – Corrections for Accessibility**

The type of degree/certificate will be moved from the top of the degree requirements pages to just below the degree title to correct hierarchy and accessibility issues.

*Effective Summer 2025*

**INFO 4 – Common Course Retitled**

The state has retitled PSYC& 220 from Abnormal Psychology to Psychological Disorders, effective summer 2025. Our PSYC& 220 will be retitled to align with the common course title change.

*Effective Summer 2025*

**INFO 5 – COLL 289 and BUS 294**

Instructor/Department consent for enrollment was removed to make it easier for students to enroll.

*Effective Summer 2025*

**Special Information Item from Amy Boultinghouse:****SPECIAL INFO 1 – NURS 90**

The state extended the timeframe for the change to 10 credits so the course will revert to 7 credits. The course will include the Washington State skills competency exam. The COP will also be revised to reflect the change.

**Resolution:** Stefanie made a motion to approve; Gina seconded. Motion carried.

*Effective Summer 2025*

**Proposal Items:**

**Proposal from Rob Davis and Gina Challed:**

**Proposal Items:**

<b>A.</b> Revise Degree	<b>Music DTA/MRP</b> (description)	104 cr total
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**Rationale:** There has been confusion among students and a few advisors from the use of "electives" in the program expectations of this degree. The courses in question are actually required, but in some cases there is some choice between options (ie between performing ensembles). The suggested wording changes will hopefully clarify the expectations.

In the process of editing we are also removing some credit count discrepancies that came to us in the paperwork for this state-wide MRP that we opted into. The original documentation indicated "15-20" credits in humanities, social and natural sciences, but this is also potentially confusing since only 15 are required.

Please note that only the descriptive language is changing, degree requirements and courses listed remain the same.

**Resolution:** Ashleigh made a motion to approve; Jason seconded. Motion carried.  
*Effective Summer 2025*

**Proposal from Amber Lemiere (Fox Leavens may present):**

<b>B.</b> Retire Course	<b>ENGL 104, Accelerated Review of Grammar/Punctuation</b> (retire)	1-2 cr, 22-44 lab
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**Rationale:** We are retiring this course because it has not been offered in a long time, and there is not programmatic need or demand for enrollment. Becky Connolly worked with other departments to explore different curricular solutions to meet the grammar needs of their programs. She determined that this course was not a viable solution for those situations, so we have developed other paths to replace the need for ENGL 104.

**Resolution:** Jason made a motion to approve; Joanna seconded. Motion carried.  
*Effective Summer 2026*

**Proposals from Michaela Jackson:**

<b>C.</b> Revise Course	<b>ECED 403, Reflective Practice III/Advocacy</b> (credits, description)	3 cr, 33 lec (was 1 cr, 33 lec)
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**Rationale:** The BAS-TE is adding an English Language Learner endorsement and curriculum changes are needed to make sure course outcomes align with the PESB endorsement competencies.

<b>D.</b> Revise Course	<b>ECED 412, Student Teaching II</b> (credits)	10 cr, 330 field studies (was 5 cr, 165 clinical)
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**Rationale:** This course is being changed to align to the new standards for the ELL endorsement and the change to the student teaching model. An outcome has been added to meet the English Language Learner standards and the credits have been increased to meet the required student teaching hours.

<b>Proposal Items:</b>		
<b>E.</b> Revise Course	<b>ECED 413, Student Teaching III</b> (credits, description)	2 cr, 66 field studies (was 5 cr, 165 clinical)
<b>Rationale:</b> The credits, outcomes and description have been changed to reflect the ELL endorsement competencies and need for field based learning in the content area.		
<b>Resolution C-E:</b> Jason made a motion to approve; Tamara seconded. Motion carried. <i>Effective Summer 2025</i>		

The meeting adjourned at 1:19 pm. The next meeting will be held Friday, April 11 at 1:00 pm via Zoom.

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