



Curriculum Committee Meeting Minutes

Merry Bond, Co-chair, Dean of Instructional Programs
Gina Challed, Performing and Visual Arts, Communications, & Library
Mark Gaither, Business & Information Technology
Stefanie Gilberti, Dean of Instructional Programs & Learning Resources
Tamra Gilchrist, Co-chair, Dean of Instructional Programs
Ashleigh Kruckenberg, Education, BAS, and Industrial Technology
Fox Leavens, Language & Literature
Elissa Loren, College & Career Prep
Jason Malozzi, Mathematics & Engineering
Joanna Mosser, Social Science & Humanities
Tamara Norton, Nursing, Allied Health, and Wellness
Morgan Salisbury, Natural Science
Theresa Stalick, Dean of Instructional Programs
ASLCC Student Representative

To: Committee Members
From: Tamra Gilchrist and Merry Bond, Co-Chairs
Subject: Minutes from October 11, 2024, Meeting
Date: October 11, 2024

Copies to:
Library, Magnus Altmayer,
Rosemary Perkins, April Tovar Villa,
Britney Deal, Dani Trimble

Members Present: Mark Gaither, Stefanie Gilberti, Morgan Salisbury, Ashleigh Kruckenberg, Theresa Stalick, Gina Challed, Fox Leavens, Morgan Salisbury, Joanna Mosser, Jason Malozzi, Matthew Pickett (ASLCC), Merry Bond, Tamra Gilchrist
Also attended: Angel Ruvalcaba, Magnus Altmayer, Alma Mendoza, Tanya Pisarchuk, Britney Deal, Rosemary Perkins, Corey Strand, Britney Deal, Lori Babbick, Shane Prine, and Nicole Buffham, Recorder

The Curriculum Committee met Friday, October 11 at 1:00 pm via Zoom.
Opening remarks were made by Tamra Gilchrist.

Informational Items:

INFO 1 - SUDS AAS: Clean-up. BIOL& 170 is no longer in use. Swapping the retired course for BIOL& 160 in the Natural Science requirement section.

INFO 2 - SUDS AAS and AAS-T: Remove the word "Psychology" from the Notes section. Students are reaching their final term with no courses left to take aside from their internship. This has caused a

Informational Items:

hardship due to students not qualifying for full-time student financial aid. This will allow PSYC courses to be taken during internship terms.

INFO 3 - APN-DTA/MRP: Correction to APN-DTA/MRP. When the degree was created in the catalog, we didn't have an option for APN-DTA/MRP at the top of the degree page. An option was required, so AN-DTA/MRP was used. This has now been corrected.

INFO 4 - BIOL& 241: Revised prerequisite for clarity, changing a comma to "OR". "BIOL& 160 OR BIOL& 260 OR BIOL& 222 with a grade of C or above.

Proposal Items:**Proposal from Michaela Jackson presented by Tamra Gilchrist:**

A. Degree Revision

**Bachelor of Applied Science in
Organizational Leadership & Technical
Management**
(grade requirement)

180 total cr

Rationale: The language in the catalog was not clear. This proposal is providing clarity and should have been in the original proposal. It was an oversight and the program has always required a C or better in OLTM courses.

Resolution: Mark moved to table the proposal, Morgan seconded. **Tabled.**
Effective Summer 2025

Proposals from Shane Prine:

B. Retire Courses

ART 109, Art Gallery I
ART 110, Art Gallery Skills II
ART 150, Black and White
Darkroom Photography
ART 209, Advanced Art Gallery Skills
(retire)

1 cr, 22 lab

1 cr, 22 lab

3 cr, 66 lab

2 cr, 44 lab

Rationale: These courses are no longer offered and do not correspond to requirements of any offered degree here at LCC or elsewhere.

Resolution: Jason made a motion to approve; Gina seconded. Motion carried.

C. Revise Course

ART 230, Typography
(credits)

5 cr, 44 lec, 22 lab

Rationale: The rationale is that a course developed for 15 weeks (semester) is being condensed into

Proposal Items:

10 weeks (quarter). Additionally, the 5 credits match the other courses in an upcoming proposed curriculum (which is both efficient and justified on the basis of the amount of work required within the course).

Resolution: Jason made a motion to approve, Stef seconded. Motion carried.
Effective Summer 2025

Proposals from Ashleigh Kruckenberg:

D. Revise Course	EDUC& 101, Paraeducator Basics (description, outcomes)	3 cr, 33 lec
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Rationale: Added language into the course description that outlines the course satisfying the Professional Educator State Board Fundamental Course of Study requirements.

Resolution: Jason made a motion to approve; Theresa seconded. Motion carried.

E. Revise Course	EDUC 291, Field Experience II (outcomes)	5 cr, 22 lec, 99 field studies
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Rationale: Added additional outcomes to align with PESB standards and based on discussions with the advisory board.

Resolution: Theresa motioned to approve; Fox seconded. Motion carried.
Effective Summer 2025

Proposal from Shari Samuels presented by Jason Malozzi:

F. Revise Course	MATH& 131, Math for Elementary Teachers I (description, outcomes)	5 cr, 44 lec, 22 lab
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Rationale: Updating course objectives to better reflect coverage of topics. Update in prerequisites and co-requisite to adapt to new support courses.

Proposals from Jason Malozzi:

G. New Course	MATH 007, Support Course for Math in Society (new)	3 cr, 33 lec
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H. New Course	MATH 031, Support Course for Math for Elementary Teachers I (new)	3 cr, 33 lec
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I. New Course	MATH 041, Support Course for Precalculus I and Applied College Algebra	3 cr, 33 lec
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Proposal Items:		
	(new)	
J. New Course	MATH 046, Support Course for Introduction to Statistics (new)	3 cr, 33 lec
Rationale: WA State push to offer a co-requisite model to reduce the number of quarters that students are taking math in order to get to required mathematics courses for their program. Benchmark is to have at least 50% of students to and through a transfer-level mathematics course within their first year.		
K. Revise Course	MATH 079, Pre-College Math (description, title)	3 cr, 22 lec, 22 lab
Rationale: Changing title from "Pre-College Math I" to "Pre-College Math". Since there will be no "Pre-College Math II", it no longer is appropriate to have a "I".		
L. Revise Course	MATH 088, Introduction to Algebra for STEM & Business (description, title, outcomes, prerequisite)	3 cr, 22 lec, 22 lab
Rationale: Course name - more appropriate for the audience (STEM-B majors) Outcomes - updated to reflect more specific outcomes and add in student success objectives. Some material in 88 was overlap from 79, this has been removed to allow for other topics to support STEM-B courses. Description - supports outcomes Prerequisites: Make CCP requirements visible		
M. Revise Course	MATH& 107, Math in Society (prerequisites, co-requisites)	5 cr, 55 lec
Rationale: WA State push to offer a co-requisite model to reduce the number of quarters that students are taking math in order to get to required mathematics courses for their program. Benchmark is to have at least 50% of students to and through a transfer-level mathematics course within their first year.		
N. Revise Course	MATH 125, Applied College Algebra (credits, description, prerequisites, co-requisites)	5 cr, 55 lec
Rationale: Changing credit hours to move supporting materials to MATH 041. Outcomes and description updated to reflect this change.		
O. Revise Course	MATH& 141, Precalculus I (credits, description)	5 cr, 33 lec, 44 lab

Proposal Items:		
Rationale: Change in credit hours to accommodate MATH 041 support course. Changing credit hours causes description and outcomes to require change.		
P. Revise Course	MATH& 146, Introduction to Statistics (prerequisites, co-requisites)	5 cr, 55 lec
Rationale: The math department is introducing support courses to be taken in the same quarter as the corresponding transfer-level course, effective Fall 2025. This gets students to take their required courses sooner in their program, which shortens the time and number of courses required to complete their program. The support courses provide instruction on mathematical concepts related to their transfer-level course material.		
Resolution F-P: On condition that CCP approves the prerequisite grade requirements, Mark made a motion to approve; Joanna seconded. Motion carried. <i>Effective Summer 2025</i>		

The meeting adjourned at 1:46 pm. The next meeting will be held Friday, November 8 at 1:00 pm via Zoom.

Follow-up 10/23/24: CCP has approved the prerequisite grade requirements for the MATH courses. Jason has provided a MATH pre/co-requisite overview. The table follows on the next page.

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Updated Course	Updated Prerequisite	Updated Corequisite
MATH 079	Placement	None
MATH 088	Placement OR MATH 79 Minimum Grade "C" OR CCP 79 Minimum Grade "B"	None
MATH 007	Appropriate placement test score OR MATH 079 minimum grade 'C' OR CCP 079 with minimum grade of B.	MATH& 107
MATH 031	Appropriate placement test score OR MATH 079, minimum grade 'C' OR CCP 79, minimum grade 'B'	MATH& 131
MATH 041	Appropriate placement test score OR MATH 88 with minimum grade 'C' OR CCP 097 minimum grade 'B'.	MATH& 141 or MATH 125
MATH 046	C or better in MATH 79, B or better in CCP 79, or placement	MATH& 146
MATH& 107	Placement OR MATH 79 Minimum Grade "C" OR CCP 79 Minimum Grade "B" OR MATH 007 Minimum Grade "C" OR concurrent enrollment in MATH 007.	MATH 007
MATH 125	Placement OR MATH 88 Minimum Grade "C" OR CCP 097 Minimum Grade "B" OR MATH 041 Minimum Grade "C" OR concurrent enrollment in MATH 041.	MATH 041
MATH& 141	Placement OR MATH 088 minimum grade "C" OR CCP 097 Minimum Grade "B" OR MATH 041 Minimum Grade "C" OR concurrent enrollment in MATH 041.	MATH 041
MATH& 131	Placement OR MATH 79 Minimum Grade "C" OR CCP 79 Minimum Grade "B" OR MATH 031 Minimum Grade "C" OR concurrent enrollment in MATH 031.	MATH 031
MATH& 146	Placement OR MATH 79 Minimum Grade "C" OR CCP 79 Minimum Grade "B" OR MATH 046 Minimum Grade "C" OR concurrent enrollment in MATH 046.	MATH 046