



Curriculum Committee Meeting Minutes

Merry Bond, Co-chair, Dean of Instructional Programs
 Gina Challed, Performing and Visual Arts, Communications, & Library
 Becky Connolly, Language & Literature
 Mark Gaither, Business and Information Technology
 Stefanie Gilberti, Dean of Instructional Programs
 Tamra Gilchrist, Co-Chair, Dean of Instructional Programs
 Elissa Loren, Transitional Studies
 Jason Malozzi, Mathematics & Engineering
 Jamie Martin, Dean of Instructional Programs
 Tamara Norton, Nursing, Allied Health and Wellness
 Morgan Salisbury, Natural Science
 Courtney Shah, Social Sciences & Humanities
 Nathan Shepherd, Education, BAS, & Industrial Technology
 Theresa Stalick, Dean of Instructional Programs
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Merry Bond, Tamra Gilchrist Co-Chairs	Library, Magnus Altmayer,
Subject:	Minutes from October 13, 2023 Meeting	Rosemary Perkins, April Tovar Villa,
Date:	October 13, 2023	Britney Deal, Dani Trimble

Members present:	Stefanie Gilberti, Elissa Loren, Mark Gaither, Jamie Martin, Jason Malozzi, Merry Bond, Nathan Shepherd, Gina Challed, Courtney Shah, Becky Connolly, Tamara Norton, Tamra Gilchrist
Also Attended:	Michaela Jackson, Byron Ford, Jolynn Amrine, Rosemary Perkins, Morgan Stierman, and Nicole Buffham, Recorder

The Curriculum Committee met Friday, October 13 at 1:00 pm via Zoom.
 Opening remarks were made by Tamra Gilchrist.

Informational Items:
INFO 1 – Adjustments related to the BTEC 160 credit reduction from June:
<ul style="list-style-type: none"> Community, Health, and Wellness Advocate COP (reduced credits) Medical Office Administration AAS (reduced credits)
Effective Summer 2024
INFO 2 – Education AAS: EDUC 246 was inadvertently marked as 5 credits, rather than 3, on the Education AAS. This has been corrected and will appear in the next catalog publish.
INFO 3 – Nursing Assistant COC: The Nursing Assistant COC was revised over the summer to reflect the NURS 90 revision to 7 credits. This will appear in the next catalog publish.

Proposal from Michaela Jackson:		
A.	Revise Certificate	Early Childhood Education (State Certificate) COP (description, courses) 47 cr total
Rationale: Update program description to meet WA state language. Change math requirement to align with AAS-ECED. (MATH& 131 instead of MATH& 107) and the para apprenticeship II.		
Resolution: Jason made a motion to approve; Nathan seconded. Motion carried. <i>Effective: Summer 2024</i>		
Proposals from Henry Brewster presented by Jason Malozzi:		
B.	Revise Course	MATH 106, Industrial Mathematics (outcomes) 5 cr, 55 lec
Rationale: Updates to course plan to make math 106 meet the prerequisite for math 107.		
C.	Revise Course	MATH& 107, Math in Society (prerequisite) 5 cr, 55 lec
Rationale: Update prerequisites to include Math 106 and Bus 104.		
Resolution B-C and W: Courtney made a motion to approve; Gina seconded. Motion carried. <i>Effective: Summer 2024</i>		

Proposals from Ashleigh Kruckenberg presented by Michaela Jackson:			
D.	Revise Course	EDUC 204, Inclusive Education: Birth through 21 focus (outcomes)	5 cr, 55 lec
Rationale: Adjusting wording on outcome #4 and adding outcome #6 (in accordance with WAC 179-15-050).			
E.	Revise Course	EDUC 291, Field Experience II (prerequisites)	5 cr, 22 lec, 99 field studies
Rationale: Add course prerequisites.			
Resolution D-E: Tamara made a motion to approve; Jason seconded. Motion carried. <i>Effective: Summer 2024</i>			
Proposals from Jason Malozzi:			
F.	Revise Course	MATH 105, Math for Health Sciences (description, outcomes)	5 cr, 55 lec
Rationale: Students wishing to pursue a nursing degree are required to complete MATH& 146 in order to meet the entrance requirements. Students in the Medical Assisting or Substance Use Disorder Studies programs have MATH 105 as their only math requirement. If a student later decides to pursue a nursing degree, they would need to backtrack and take either MATH 87/97 or 88/98 in order to qualify for MATH& 146. With this newly-revised course, content is added to give students the algebraic and statistical background that MATH 97 provides so that it can serve as a prerequisite to MATH& 146, as well as help in preparation for the TEAs test.			
G.	Revise Course	MATH& 146, Introduction to Statistics (prerequisites)	5 cr, 55 lec
Rationale: Add MATH 105 as a possible prerequisite so that students who successfully completed MATH 105 can go directly to MATH& 146 (requirement for nursing degree) without having to revert back to pre-college courses.			
Resolution F-G: Mark made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Summer 2024</i>			
Proposals from Don Derkacht:			
H.	Revise Course	CS 170, Fundamentals of Computer Science (prerequisites)	5 cr, 44 lec, 22 lab
Rationale: Updates for ctcLink pre-requisite requirements for mathematics.			
I.	Revise Course	CS 275, Object-Oriented Programming (description)	5 cr, 55 lec
Rationale: The Article Review needs to be removed.			
J.	Revise Course	CS 280, Advanced Data Structures (description, prerequisites)	5 cr, 55 lec
Rationale: The wording of the mathematics prerequisites needed to be refined. Also the Article Review needs to be removed.			
Resolution H-J: Mark made a motion to table; Jason seconded. Proposals are TABLED . <i>Effective: Summer 2024</i>			
Proposals from Kali Brandt and Tamara Norton:			
K.	Revise Course	NURS 242, Nursing Throughout the Lifespan (credits, outcome)	5 cr, 55 lec
Rationale: Add 2 credits to be more aligned with actual workload and rigor.			
L.	Revise Course	NURS 244, Comprehensive Medical Surgical Nursing I (credits)	5 cr, 55 lec
Rationale: Add one credit to be more aligned with actual workload and rigor.			
M.	Revise Course	NURS 245, Comprehensive Medical Surgical Nursing II (credits)	5 cr, 55 lec
Rationale: Add one credit to be more aligned with actual workload and rigor.			
N.	Revise Course	NURS 247, Clinical Practicum (credits)	8-10 cr, 220 lab
Rationale: Removing 2 credits to be more aligned with the number of clinical hours and WAC required hours for LPN to RN programs. The course will be variable credit for one year to align with program requirements and allow for cohort completion.			
O.	Retire Course	NURS 241, Essential Concepts of Nursing Practice (retire)	2 cr, 22 lec
Rationale: Credit realignment. Content is covered in other courses.			

Resolution K-O: Courtney made a motion to approve; Nathan seconded. Motion carried. <i>Effective: Summer 2024</i>		
Proposals from Shane Prine:		
P. New Course	ART 140, Business for Graphic Designers (new)	5 cr, 44 lec, 22 lab
Q. New Course	ART 160, Advertising Photography (new)	5 cr, 44 lec, 22 lab
R. New Course	ART 210, Branding Design (new)	5 cr, 44 lec, 22 lab
S. New Course	ART 220, Publication Design (new)	5 cr, 44 lec, 22 lab
T. New Course	ART 270, Internet Publishing and Design (new)	5 cr, 44 lec, 22 lab
Rationale P-T: I am proposing these courses in order to give more substance to LCC's graphic design offerings with the goal of creating a program that contains both transferable courses as well as courses to prepare students for active roles in the graphic design industry.		
Resolution P-T: TABLED <i>Effective: Summer 2024</i>		
Proposals from Alex Brehm, presented by Stefanie Gilberti:		
U. Revise Course	CMST& 240 (was CMST 250), Intercultural Communication: DIV (common course number)	5 cr, 55 lec
Rationale: We are very excited that SBCTC has included Intercultural Communication among the Common Course classes, and it will be listed as CMST& 240. In order to make this change, we are retiring the course Rhetorical Criticism of Pop Culture (see corresponding proposal), and are proposing to change Interpersonal Communication from CMST 250 to CMST& 240. The course outcomes and content will not change because they were already aligned with the common course.		
V. Retire Course	CMST 240, Rhetorical Criticism of Pop Culture (retire)	5 cr, 55 lec
Rationale: The course we are proposing to retire has not run since Winter 2016. It is a niche elective that has never been offered more than once per year. At this point, we do not even offer the class because we expect that it will not fill. This is an ideal time to retire the course because we need the course number for another class (see corresponding proposal).		
Resolution U-V: Jason made a motion to approve; Mark seconded. Motion carried. <i>Effective: Summer 2024</i>		
Proposal from Mark Gaither:		
W. Revise Course	BUS 104, Business Math Applications (outcomes)	5 cr, 55 lec
Rationale: Updating course outcomes to improve alignment between BUS 104 and MATH& 107.		
Resolution: Approved with B-C above. <i>Effective: Summer 2024</i>		
Proposal from Nicole Buffham:		
X. Revise Courses	All courses with lab credits (description)	
Rationale: Students find proving lab hours when transferring to another institution difficult. Adding a general statement indicating lab hours are included to all course descriptions for courses with lab hours would provide proof of lab and be easily accessible through all catalogs going forward.		
Resolution: Mark made a motion to approve, specifying "Lab hours are required for this course" be the added statement; Jason seconded. Motion carried. <i>Effective: Summer 2024</i>		

There was discussion of the math proposals, particularly concerning outcome additions to MATH 106, BUS 104 and MATH 105, regarding prior students possibly not fully meeting the prerequisite course requirements if it was taken prior to the added outcomes. It was determined that students would ultimately be able to succeed in the subsequent courses.

The meeting adjourned at 1:55 pm. The next meeting will be held Friday, November 17 at 10:00 am via Zoom.