

Curriculum Committee Meeting Minutes

Tamra Bell, Dean of Instructional Programs
 Nicole DiGerlando, Language & Literature
 Jim Dillinger, Industrial Technology
 Kyle Hammon, Dean of Instructional Programs
 Melinda Harbaugh, Dean of Instruction & Learning Resources
 Holly Brewster for Mary Hebert, Math
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Peter Livins, Natural Science, Health & Engineering
 Jennie Mynhier, Performing & Visual Arts
 Tamara Norton, Nursing & Allied Health
 Courtney Shah, Social Sciences
 Maggie Stuart, Business & Information Technology
 Jin-Sun Sung, Transitional Studies
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner, Chair	Library, Nichole Seroshek,
Subject:	Minutes from March 13, 2019 Meeting	Kara McElroy, Marisa Geier,
Date:	March 13, 2019	Britney Deal, Dani Trimble

Members present:	Holly Brewster for Mary Hebert, Nicole DiGerlando, Kyle Hammon, Melinda Harbaugh, Peter Livins, Jennie Mynhier, Tamara Norton, Courtney Shah, Maggie Stuart, Jin-Sun Sung, Karen Joiner
Also Attended:	Liz Engel, Sarah, Griffith, Anita Quirk, Michal-Ann Watts, Adam Wolfer, and Nicole Buffham, Recorder

The Curriculum Committee met Wednesday, March 13 at 3:00 pm in HSB 235.
 Opening remarks were made by Karen Joiner.

Informational Items:
Clean-up: INFO 1 – Information Technology Systems AAS; update program planner to reflect the BTEC changes from the February meeting. BTEC 141 – Introductory Database Applications (5 cr) merged and renumbered to BTEC 135 – Advanced Data Analysis (5 cr), no total credit change to the degree. INFO 2 – IT 230 – Database Development; prerequisite updates to BTEC 135, Advanced Data Analysis with a grade of C or better, or instructor permission.

Proposals from Liz Engel:		
A.	Revise Degree	Medical Assisting AAS Medical Assisting COP 90 total credits 69-76 total credits
B.	Revise Course	MEDA 165, Medications in Medical Assisting & Diseases (prerequisite) 5 cr, 22 lec, 44 lab
Rationale: A – B: MATH 105 offerings have been reduced by one quarter, which has affected students' ability to meet the program prerequisite. Moving the prerequisite from program admission to MEDA 165 removes a barrier to program admission and will streamline advising.		
Resolution: A – B: Nicole made a motion to approve; Holly seconded. Motion carried. <i>Effective Spring 2019</i>		
Proposal from Ann Williamson:		
C.	Retire Course	ECED 209, Early Childhood Mentor Development (retire) 1 cr, 11 lec
Rationale: Retiring due to elimination from the ECED AAS-T to Concordia articulation and because the content has been replaced by the state Common Course ECED& 139 - Administration.		
Resolution: Kyle made a motion to approve; Nicole seconded. Motion carried. <i>Effective Spring 2019</i>		

Proposal from Katrina Fuller:		
D.	New Course	BIOL 297 , Special Topics in Microbiology (new) 1 cr, 11 lec
Rationale: This course is appropriate for students who are transferring in a 4 credit microbiology course, and need 1 more credit.		
Resolution: Nicole made a motion to approve; Courtney seconded. Motion carried. <i>Effective Spring 2019</i>		
Proposal from Adam Wolfer:		
E.	Revise Course	CHEM& 131 , Intro to Organic/Biochem (credit type, outcomes) 5 cr, 38.5 lec, 33 lab
Rationale: Revising lab and lecture credit hours to allow for more group and active learning strategies to be implemented. The change also brings the course into alignment with CHEM& 121 and the CHEM& 161-163 series lab/lecture hours. Modifying course outcomes to be consistent with suggested outcomes published by the American Chemical Society.		
Resolution: Tamara made a motion to approve; Melinda seconded. Motion carried. <i>Effective Spring 2019</i>		
Proposals from Anita Quirk:		
F.	Revise Degree	Criminal Justice AAS 94-96 total credits
G.	New Course	CJ& 106 , Juvenile Justice (new) 5 cr, 55 lec
Rationale: Revising the CJ AAS due to the industry changes and based on core course recommendations identified by the Centers of Excellence for Criminal Justice in Washington State. Due to budgetary restrictions, the addition of CJ& 106, Introduction to Juvenile Justice, serves as a first step in aligning the program with the Center's recommendations. Degree changes were guided by the LCC Criminal Justice Advisory Committee.		
Resolution: F – G: Kyle made a motion to approve; Courtney seconded. Motion carried. <i>Effective Fall 2019</i>		
Proposals from Michal-Ann Watts:		
H.	Revise Course	ABE 051 , English Level A (outcomes) 1-20 cr, 11-220 lec
I.	Revise Course	ABE 061 , English Level B (outcomes) 1-20 cr, 11-220 lec
J.	Revise Course	ABE 071 , English Level C (outcomes) 1-20 cr, 11-220 lec
K.	Revise Course	ABE 081 , English Level D (outcomes) 1-20 cr, 11-220 lec
L.	Revise Course	ABE 091 , English Level E (outcomes) 1-20 cr, 11-220 lec
M.	Revise Course	ESL 051 , English Level A (outcomes) 1-20 cr, 11-220 lec
N.	Revise Course	ESL 061 , English Level B (outcomes) 1-20 cr, 11-220 lec
O.	Revise Course	ESL 071 , English Level C (outcomes) 1-20 cr, 11-220 lec
P.	Revise Course	ESL 081 , English Level D (outcomes) 1-20 cr, 11-220 lec
Q.	Revise Course	ESL 091 , English Level E (outcomes) 1-20 cr, 11-220 lec
Rationale: Revising outcomes to delineate the levels.		
Resolution: H – Q: Tamara made a motion to approve; Jennie seconded. Motion carried. <i>Effective: Spring 2019</i>		
Proposals from Jennie Mynhier:		
R.	Revise Degree	Art and Design Focus AA-DTA 90 credit total
Rationale: Revising program description to include “design” and remove “pottery”, as well as alphabetize disciplines.		
Resolution: Nicole made a motion to approve; Courtney seconded. Motion carried.		
S.	Revise Course	ART 130 , Intro to Graphic Design (description, outcomes) 4 cr, 22 lec, 44 lab
Rationale: Revised course description and outcomes to make them accurate and measurable.		

T.	Revise Course	ART 162 , Digital Fundamentals for Art & Design (outcomes)	4 cr, 22 lec, 44 lab
Rationale: Revised outcomes to make them accurate and measurable.			
Resolution: S – T: Kyle made a motion to approve; Melinda seconded. Motion carried.			
U.	Revise Course	ART 226 , History of Western Art I (outcomes)	5 cr, 55 lec
V.	Revise Course	ART 227 , History of Western Art II (outcomes)	5 cr, 55 lec
W.	Revise Course	ART 228 , History of Western Art III (outcomes)	5 cr, 55 lec
Rationale: U – W: Updated and unified outcomes across the three sequential History of Western Art courses: ART 226, ART 227, ART 228.			
X.	Revise course for Diversity	ART 227 , History of Western Art II (diversity)	5 cr, 55 lec
Rationale: Designating the course as meeting the Diversity requirement.			
Resolution: U – X: Courtney made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Fall 2019</i>			
Proposal from Karen Joiner:			
Y.	Retire Course	HUM 220 , Arts Alive (retire)	1-10 cr, 11-110 lec
Rationale: Course has not been offered for many years. HUM 107: How to see a Play is offered instead.			
Resolution: Nicole made a motion to approve; Kyle seconded. Motion carried. <i>Effective: Spring 2019</i>			
Discussion:			
Z.	Outline	Distribution / Graduation Requirements for the DTA	
Rationale: Defining the distribution requirements will aid course designations to the appropriate distribution lists.			
Resolution: Kyle made a motion to approve; Tamara seconded. Motion carried.			

The meeting adjourned at 4:04 pm. The next meeting will be held Wednesday, April 17 @ 3:00 pm in HSB 235.