

Curriculum Committee Meeting Minutes

Tamra Bell, Dean of Instructional Programs
 Nicole DiGerlando, Language & Literature
 Jim Dillinger, Industrial Technology
 Kyle Hammon, Dean of Instructional Programs
 Melinda Harbaugh, Dean of Instruction & Learning Resources
 Mary Hebert, Math
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Peter Livins, Natural Science, Health & Engineering
 Jennie Mynhier, Performing & Visual Arts
 Tamara Norton, Nursing & Allied Health
 Courtney Shah, Social Sciences
 Maggie Stuart, Business & Information Technology
 Jin-Sun Sung, Transitional Studies
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner, Chair	Library, Nichole Seroshek,
Subject:	Minutes from November 14, 2018 Meeting	Kara McElroy, Marisa Geier,
Date:	November 14, 2018	Britney Deal, Dani Trimble

Members present:	Tamara Bell, Nicole DiGerlando, Kyle Hammon, Melinda Harbaugh, Mary Heber, Karen Joiner, Pete Livins, Jennie Mynhier, Tamara Norton, Courtney Shah, Jin-Sun Sung,
Also Attended:	Kali Brandt, Liz Engel, Byron Ford, Heidi Patrick, Anita Quirk, Elena Ross, and Nicole Buffham, Recorder

The Curriculum Committee met Wednesday, November 14 at 3:00 pm in HSB 235.
 Opening remarks were made by Karen Joiner.

Informational items:
INFO 1 –Spring Program Change Tracking Complete Applicable May and June program change notifications have been made. The process is complete. Effective Fall 2018

Proposal from Elena Ross:		
A.	Revise Degree	Health and Fitness AA-DTA 90 cr total
Rationale: The Health and Fitness AA-DTA is outdated. The new AA-DTA reflects the newer courses offered in health and fitness and stacks with the Fitness Specialist Certificate. Only the core fitness courses are in the new Health and Fitness AA-DTA (many of those removed are no longer offered). There is also a recommendation included for students needing further science courses depending on their major.		
Resolution: Kyle made a motion to approve, Peter seconded. Motion carried. <i>Effective: Fall 2019</i>		
Proposal from Heidi Patrick:		
B.	Revise Course	HSC 074, Bridge to College 1-5 cr, 11-55 lec
Rationale: Students in the Career Education Options program who also enroll in college courses need additional support and instruction in college-going skills. This course is designed to create a bridge between high school and college learning, and to support students in the successful transition to college level coursework.		
Resolution: Nicole made a motion to approve, Jennie seconded. Motion carried pending amendments to course outcomes. <i>Effective: Winter 2019</i>		
Proposal from Liz Engel:		
C.	Revise Degree/Cert.	Medical Assisting AAS 90 cr total Medical Assisting COP 67-76 cr total

Rationale: Rather than going to Academic Standards each time a student must be enrolled in a 1-credit independent study (MEDA 299) to round out their prior education to meet the 3-credit MEDA 122 (Law & Ethics for the Medical Office) requirement, it is proposed that the degree and certificate planners clearly state the option.		
Resolution: Courtney made a motion to approve; Nicole seconded. Motion carried with change to MEDA 298. <i>Effective: Winter 2019</i>		
Proposals from Tamra Bell:		
D.	Revise Degree	Advanced Manufacturing AAS 107 cr total
Rationale: Requesting changes to the degree to align with current industry needs; align curriculum with the proposed Multicraft Trades COP; required pathways alignment; and Federal Financial Aid.		
E.	Revise Certificate	Multicraft Trades COP 51 cr total
Rationale: Requesting changes to the Manufacturing Occupations Core COP to align with current industry needs.		
Resolution: D – E: Peter made a motion to approve; Mary seconded. Motion carried. <i>Effective: Winter 2019</i>		
Proposals from Karen Joiner:		
F.	Revise Course	NURS 150, Pharmacology for Nursing I 2 cr, 22 lec
Rationale: Updating course description.		
G.	Revise Course	NURS 152, Nursing Concepts in Health and Illness II 5 cr, 55 lec
Rationale: Content shifted between NURS 152 and NURS 153.		
H.	Revise Course	NURS 153, Nursing Concepts in Health and Illness III 5 cr, 55 lec
Rationale: Content shifted between NURS 152 and NURS 153.		
I.	Revise Course	NURS 160, Skills in Nursing 2 cr, 44 lab
Rationale: Updating the course description and outcomes to align with current content (added dosage calculation); add numeracy to the global skills; delete "I" from title as there is no longer a "II".		
Resolution: F – I: Courtney made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Winter 2019</i>		
Proposals from Ann Williamson:		
J.	Revise Course	EDUC 301, Field Experience I Theory 2 cr, 22 lec
Rationale: The course was modified based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
K.	New Course	EDUC 311, Field Experience I 4 cr, 132 workplace
Rationale: The course was created based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
L.	Revise Course	EDUC 302, Field Experience II Theory 2 cr, 22 lec
Rationale: The course was modified based on feedback from the Professional Educators Standards Board to better connect theory and methods to student field experience.		
M.	New Course	EDUC 312, Field Experience II 4 cr, 132 workplace
Rationale: The course was created based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
N.	Revise Course	EDUC 303, Field Experience III Theory 2 cr, 22 lec
Rationale: The course was modified based on feedback from the Professional Educators Standards Board to better connect theory and methods to student field experience.		
O.	New Course	EDUC 313, Field Experience III 4 cr, 132 workplace
Rationale: The course was created based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
P.	Revise Course	EDUC 401, Student Teaching I Theory 2 cr, 22 lec
Rationale: The course was modified based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
Q.	New Course	EDUC 411, Student Teaching I 4 cr, 132 workplace
Rationale: The course was created based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
R.	Revise Course	EDUC 402, Student Teaching II Theory 2 cr, 22 lec
Rationale: The course was modified based on feedback from the Professional Educators Standards Board to better connect theory and methods to student field experience.		
S.	New Course	EDUC 412, Student Teaching II 4 cr, 132 workplace
Rationale: The course was created based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
T.	Revise Course	EDUC 403, Student Teaching III Theory 2 cr, 22 lec
Rationale: The course was modified based on feedback from the State Board of Community and Technical		

Colleges to better connect theory and methods to student field experience.		
U.	New Course	EDUC 413 , Student Teaching III 4 cr, 132 workplace
Rationale: The course was created based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
V.	New Course	EDUC 345 , Curriculum Development & Design 4 cr, 44 lec
Rationale: This course was created based on feedback from the Professional Educators Standards Board to meet the Interstate New Teacher Assessment and Support Consortium (InTASC) standards.		
W.	New/Revised Courses	ECED 301 , Field Experience I Theory 2 cr, 22 lec ECED 311 , Field Experience I 4 cr, 132 workplace ECED 302 , Field Experience II Theory 2 cr, 22 lec ECED 312 , Field Experience II 4 cr, 132 workplace ECED 303 , Field Experience III Theory 2 cr, 22 lec ECED 313 , Field Experience III 4 cr, 132 workplace ECED 401 , Student Teaching I Theory 2 cr, 22 lec ECED 411 , Student Teaching I 4 cr, 132 workplace ECED 402 , Student Teaching II Theory 2 cr, 22 lec ECED 412 , Student Teaching II 4 cr, 132 workplace ECED 403 , Student Teaching III Theory 2 cr, 22 lec ECED 413 , Student Teaching III 4 cr, 132 workplace
Rationale: The course was created based on feedback from the State Board of Community and Technical Colleges to better connect theory and methods to student field experience.		
Resolution: J – W: Tamara made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2019</i>		

The meeting adjourned at 3:35 pm. The next meeting will be held Wednesday, January 9 @ 3:00 pm in HSB 235.