

Curriculum Committee Meeting Minutes

Tamra Bell, Dean of Instructional Programs
 David McCarthy for Nicole DiGerlando, Language & Literature
 Jim Dillinger, Industrial Technology
 Kyle Hammon, Dean of Instructional Programs
 Melinda Harbaugh, Dean of Instruction & Learning Resources
 Mary Hebert, Math
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Peter Livins, Natural Science, Health & Engineering
 Jennie Mynhier, Performing & Visual Arts
 Tamara Norton, Nursing & Allied Health
 Courtney Shah, Social Sciences
 Maggie Stuart, Business & Information Technology
 Jin-Sun Sung, Transitional Studies
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner, Chair	Library, Nichole Seroshek,
Subject:	Minutes from October 10, 2018 Meeting	Kara McElroy, Marisa Geier,
Date:	October 10, 2018	Britney Deal, Dani Trimble

Members present:	Tamra Bell, Kyle Hammon, Mary Hebert, Karen Joiner, Peter Livins, David McCarthy, Tamara Norton, Jennie Mynhier, Courtney Shah, Maggie Stuart, Jin-Sun Sung, and Robert Kamau, ASLCC representative
Also Attended:	Shari Samuels, Adam Wolfer, and Nicole Buffham, Recorder

The Curriculum Committee met Wednesday, October 10 at 3:00 pm in HSB 235.
 Opening remarks were made by Karen Joiner.

Informational items:
INFO 1 –ECED/EDUC 300-400 level BAS-TE courses Housekeeping: The new BAS-TE courses approved in June have the addition “Restricted to BAS-TE admitted students” in the <i>Other Information</i> section of the course plans. This will help prevent students outside of the program taking the courses. Change effective Summer 2018 (Courses effective Fall 2019)
INFO 2 – ART 226, 227, 228 title revisions ART 226, 227, 228 were renamed from History of Western Art to History of Western Art I, II, III, respectively. This will provide clarity for students and match the titles on the AA-DTA Art & Design. Effective Fall 2018
INFO 3 – Common Course Number (CCN) approvals The following courses have been approved and added to the Washington Community and Technical Colleges Common Course Numbering database: ANTH& 204, Archaeology, 5 cr, 55 lec EDUC& 204, Inclusive Education: Birth through 21 focus, 5 cr, 55 lec Effective Summer and Fall 2018

Proposal from Heidi Patrick:		
A.	Retire Courses	HSC 072 , Collection of Evidence – Reading and Writing HSC 078 , Collection of Evidence – Algebra and Geometry HSC 081 , Culminating Project
		1-5 cr, 11-55 lec 1-5 cr, 11-55 lec 1-5 cr, 22-110 lab
Rationale: Each of the above courses have been made obsolete by legislative action changing diploma requirements. Collection of Evidence courses are no longer accepted for state testing alternatives and a Culminating Project is no longer required for the Washington State Diploma.		
Resolution: Courtney made a motion to approve; Maggie seconded. Motion carried. <i>Effective: Fall 2018</i>		

Proposal from Shari Samuels:			
B.	Revise Course	MATH& 131 , Math for Elementary Educators 1	5 cr, 44 lec, 22 lab
Rationale: Math 131/132 is going to be the prerequisite math for our new BAS-TE program (also will be the required math for the feeder programs). As we were comparing the course to the new Teacher Preparation Standards (InTASC) number sense was missing. This is currently embedded in the course, but not specifically mentioned in the course outcomes.			
Resolution: Tamara made a motion to approve; Maggie seconded. Motion carried. <i>Effective: Fall 2019</i>			
Proposal from Adam Wolfer:			
C.	Revise Course	PHSC 109 , Energy and Matter: Physical Sciences	5 cr, 44 lec, 22 lab
Rationale: The proposed BAS in Early Childhood Education will make this course a requirement for the degree. The degree requirements include understanding and implementation of science standards, in this case the Next Generation Science Standards. The description will need to change as ERSI 109, which was originally part of the sequence, has not been offered in many years so reference to a sequence is not accurate.			
Resolution: Courtney made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Spring 2019</i>			
Proposal from Kathy Stafford:			
D.	Revise Course	HUM 250 , Ethics and Policy in Healthcare II	2 cr, 22 lec
Rationale: Deletion of one course outcome. The course outcome of: 'Discuss evidence-based practices that support safe and effective client care' is being taught in HUM 251 and NURS 253 both of which all nursing students complete.			
Resolution: Kyle made a motion to approve; Mary seconded. Motion carried. <i>Effective: Winter 2019</i>			
Proposal from Tamara Norton:			
E.	Revise Course	HUM 255 , Ethics and Policy in Healthcare	5 (variable 3 or 5), 33 or 55 lec
Rationale: Students entering the second year of the campus-based program as LPNs now need to take 3 credits of this course (previously they needed only 1 credit, but we moved HUM 250, 2 cr to the first year of the program for a total of 3 HUM Ethics and Policy in Healthcare credits in the first year). The LPN2RN eLearning students need 5 credits of this course.			
Resolution: Courtney made a motion to approve; David seconded. Motion carried. <i>Effective: Fall 2018</i>			
Proposals from Karen Joiner:			
F.	Retire Certificates	Modified Fundamentals of Caregiving Nurse Delegation Certificate	1 cr, 11 lec 1 cr, 11 lec
Rationale: Retiring so that they may be removed from the state's active list as they haven't been offered at LCC for many years. Also retiring related courses: AH 095 – Modified Fundamentals of Caregiving, 1 credit AH 096 – Nurse Delegation Training, 1 credit			
G.	Retire Course	AH 094 , Fundamentals of Caregiving	2 cr, 22 lec
Rationale: The course has not been offered since 2008.			
Resolution: F and G: Mary made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Fall 2018</i>			
Proposals from Tamra Bell:			
H.	Revise Course	DHET 215 , Heavy Duty Engine Performance	15 cr, 99 lec, 132 lab
Rationale: DHET 215 Change credits from 88 lecture-154 lab to 99 lecture-132 lab. Change lec/lab hours to more accurately reflect time spent in classroom and lab.			
I.	Revise Course	DHET 230 , Advanced Shop Practices	5 cr, 44 lec, 22 lab
Rationale: DHET 230 -Requesting to change credits from 27.5 lecture 55 lab to 44 lecture 22 lab to reflect actual time spent in classroom/lab. This change was identified as part of the credit audit performed last spring but was missed through curriculum committee submissions with the other DHET change requests last year.			
Resolution: H and I: Tamara made a motion to approve; Jennie seconded. Motion carried. <i>Effective: Fall 2018</i>			
J.	Revise Course	WELD 221 , Wire Machine	2-10 variable cr, 55 lec, 110 lab
Rationale: Change WELD 221 from a 10-credit class to a 2-10 variable course. This is an information item/correction request. Requesting that this course be changed to variable credit to align with current and past practice. This course has been offered as variable credit for several years, which allows the students the flexibility to attend over multiple quarters. Variable credit offerings better accommodate student work schedules.			

K. Revise Course	WELD 222, Advanced Wire Machine	2-6 variable cr, 22 lec, 88 lab
<p>Rationale: Change WELD 222 from a 6-credit class to a 2-6 variable course. This is an information item/correction request. Requesting that this course be changed to variable credit to align with current and past practice. This course has been offered as variable credit for several years, which allows the students the flexibility to attend over multiple quarters. Variable credit offerings better accommodate student work schedules.</p>		
<p>Resolution: J and K: Motion to accept the proposals with the recommendation for the department to clarify objectives and credits at a later date. Kyle made a motion to accept; David seconded. Motion carried. <i>Effective: Fall 2018</i></p>		

The meeting adjourned at 3:27 pm. The next meeting will be held Wednesday, November 14 @ 3:00 pm in HSB 235.