



CURRICULUM COMMITTEE MEETING

Tamra Bell, Interim Dean
 Mindy Boucher, Transitional Studies
 Nicole DiGerlando, Language & Literature
 Kyle Hammon, Dean of Instructional Programs
 Melinda Harbaugh, Associate Dean of Learning Resources
 Mary Hebert, Math
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Pete Livins, Natural Science, Health & Engineering
 Tamara Norton, Nursing & Allied Health
 Betsy Richard, Humanities
 Courtney Shah, Social Sciences
 Maggie Stuart, Business & Information Technology
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner	Library, Nichole Seroshek
Subject:	Minutes from June 7, 2017 Meeting	Karla Rivers, Marisa Geier
Date:	June 7, 2017	Carmilla Rollins, Dani Trimble, Wendy Hall

Members present:	Tamra Bell, Mindy Boucher, Nicole DiGerlando, Kyle Hammon, Melinda Harbaugh, Mary Hebert, Karen Joiner, Corry Kile, Pete Livins, Tamara Norton, Betsy Richard, Courtney Shah, and Maggie Stuart
Also Attended:	Cameron Castrejon, Dana Cummings, Mark Gaither, Sarah Griffith, Chad Meadors, Heidi Patrick, David Rosi, Ann Williamson, Fran Nelson, Recorder; and Nicole Buffham

The Curriculum Committee met Wednesday, June 7 at 3 p.m. in HSB 235.
 Opening remarks were made by Karen Joiner.

Informational Items:

INFO 1 – HSC 055, Orientation to Career Education Options, 1 cr, 22 lab
 “Other Information” amended to read: May be repeated for credit only for students returning to the program after an absence of two or more quarters.
 Effective Summer 2017.

INFO 2 – Prof/Tech Distribution List – Natural Science Requirement
 Items tabled at the May meeting – CS 170 and DHET 141 will be covered in the following statement:
 After discussion and further investigation, DHET 141, MFG 130, TECH 100, and CS 170 have not been approved for the Natural Science Distribution list for Transfer degrees, but are on the restricted list as electives. These have been previously approved as meeting the Prof/Tech Natural Science requirements and will be reflected as such on Prof/Tech program planners as appropriate. Also, DHET 240 will be removed from the Natural Science Distribution list as the intended audience is not a transfer student. It will remain as a restricted elective.

The following AAS program planners will be updated by removing applicable references to Prof/Tech Distribution List and will have specific courses recommended as:

- Accounting Technician
- Administrative Services Manager, CMST& 230 (was SPCH 114), CMST& 220 (was SPCH 110), *
- Advanced Manufacturing Technology, MFG 130, *
- Automotive Technology, TECH 100, *
- Business Management, CMST& 220 (was SPCH 110), *
- Diesel/Heavy Equipment Technology, DHET 240, TECH 100 or MFG 130, *
- Machine Trades, MFG 130, *

*-or 5 credits from the Distribution List for Transfer
 Effective Summer2017.

INFO 3 – Homeland Security Emergency Management AAS

This degree was approved for reinstatement at the February Curriculum meeting. After further assessment of the program in light of budget and personnel/workload considerations and upon further review of the new and more extensive requirements from the NWCCU, Brendan and the Instruction Team have determined that it is not feasible to implement this program as originally anticipated.

Effective Fall 2017.

Proposals from Cameron Castrejon:

A. retire courses	IESL 060 , Speaking/Listening IESL 070 , Integrated Reading IESL 080 , Integrated Writing and Grammar Effective Fall 2017	1-5 cr, 11-55 lec 1-5 cr, 11-55 lec A-5 cr, 11-55 lec
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Rationale: Integrated IESL 060, 070, and 080 are being replaced by sequentially numbered courses.

B. new courses	IESL 061 , Speaking/Listening I IESL 062 , Speaking/Listening II IESL 063 , Speaking/Listening III IESL 064 , Speaking/Listening IV IESL 071 , Reading I IESL 072 , Reading II IESL 073 , Reading III IESL 074 , Reading IV IESL 081 , Writing I IESL 082 , Writing II IESL 083 , Writing III IESL 084 , Writing IV IESL 091 , Special Projects – Academic English IESL 093 , Grammar I IESL 094 , Grammar II IESL 095 , Grammar III IESL 096 , Grammar IV COLL 108 , Service Learning for International Students Effective Fall 2017	5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 1-3 cr, 11-33 lec (var) 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec 3 cr, 11 lec, 22 lab, 33 workplace
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Rationale: Separating the intensive English courses into leveled courses helps the international program ensure that students gain the skill levels necessary to meet English proficiency requirements. Showing level progression of students is an essential and measureable way to propel IESL students through the pathway programs. COLL 108 will be required for all international students as they enter LCC or upon successful completion of all IESL courses.

C. revise course	IESL 090 , Special Projects – Academic General Support (title, description, outcomes) Effective Fall 2017	1-3 cr, 11-33 lec
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Rationale: Separating the intensive English courses into leveled courses helps the international program ensure that students gain the skill levels necessary to meet English proficiency requirements. Showing level progression of students is an essential and measureable way to propel IESL students through the pathway programs.

Resolution: Betsy made a motion to provisionally approve with suggested amendments to COLL 108 (title), lec/lab/wkplc, and all IESL - with suggested amendment to IESL 084-strike outcome #1, Kyle seconded. Motion carried.

Effective: Fall 2017

Proposals from Mark Gaither:

D. revise course	BUS 101 , Intro to Business (co-requisite) Effective Fall 2017	5 cr, 55 lec
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Rationale: Removing BUS 100 Foundations of Business Success as a co-requisite to BUS 101 Introduction to Business.

E. revise course	BUS 104 , Business Math Applications (co-requisite) Effective Fall 2017	5 cr, 55 lec
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Rationale: Adding BUS 100 Foundations of Business Success to prereq as “BUS 100 or concurrent enrollment”.

Resolution: Nicole made a motion to approve with suggested amendment to prerequisite; Maggie seconded. Motion carried.

Effective: Fall 2017

Proposals from Ann Williamson:		
F. revise courses	ECED 261 , Practicum IV/Principles ECED 262 , Practicum V/Practice ECED 263 , Practicum VI/Professionalism (lecture hours, workplace hours, description) Effective Fall 2017	3 cr, 11 lec, 66 workplace
Rationale: Reduce lecture hours to 11 (1 cr) and add 66 Workplace hours (2 cr). Revise description to include “66 hrs of clinical in an approved early childhood setting”. Upon registration, students are not aware that the need, in addition to the regularly scheduled class time, is 66 hours of field based experience for this course. Adding this to the description will better clarify the course requirements.		
Resolution: Courtney made a motion to approve; Kyle seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposal from Anita Quirk:		
G. revise course	BUS 201 , Business Law (outcomes) Effective Fall 2017	5 cr, 55 lee
Rationale: To heighten the accessibility of course outcomes.		
Resolution: Item withdrawn		
Proposals from Dana Cummings:		
H. new certificate	Entrepreneurship COP Effective Fall 2017	45 cr total
Rationale: This certificate provides a bridge for transfer students, a specialization for Professional/Technical students and an option for international students. It also provides a pathway for those students with backgrounds that are barriers to employment. This program, in entrepreneurship, will introduce students to the history of entrepreneurship as well as provide foundational information regarding business processes including but not limited to design thinking, an introduction to business, understanding and recording business financial events, as well as understanding basic laws, regulations and governance structures for business. It will provide a framework for measuring outcomes, marketing and idea, soliciting investors, and recognizing business opportunities. This program not only enhances the outcomes for business students and provides a practical understanding of business but it is also complimentary to those students outside of the business realm seeking to establish themselves within a specific industry. The program requirements are in line with established entrepreneurial certificates across the nation. The Accounting, Business Management and Technology Program Advisory Committee were in support of this COP and approved on 5/17/17.		
I. new course	BUS 295 , Design Thinking & Entrepreneurship	5 cr, 44 lec, 22 lab
Rationale: This course provides the integration of the business concepts, including but not limited to introduction to business, marketing, accounting and management with design concepts as a core component of the COP – Entrepreneurship. Minor rewording of description and outcomes will occur outside of this meeting. Global Skills will reflect “communication” and “critical thinking”. Course number will be changed to 290 (tentatively).		
Resolution: Maggie made a motion to approve with suggested amendments to description, outcomes, global skills, and course number; Courtney seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposals from Randy Byrum presented by Tamra Bell:		
J. revise degree	Welding AAS (replace DHET 141 with DHET 240, dist list ref)	94 cr total
Rationale: Remove the wording Distribution List for Professional Technical Degrees from Program Planner. Change DHET 141 to DHET 240 under Humanities/Natural Science. Rearrange classes on the planner.		
K. revise courses	WELD 158 , Welding Theory and Fabrication WELD 221 , Wire Machine WELD 222 , Advanced Wire Machine WELD 254 , Arc Welding (prerequisites)	5 cr, 44 lec, 22 lab 10 cr, 55 lec, 110 lab 6 cr, 22 lec, 88 lab 2-10 cr, 55 lec, 110 lab
Rationale: Change/Drop the Prerequisites for the following classes: WELD 158 change to WELD 151, 254 or instructor permission WELD 221 change to: No prerequisites WELD 222 change to: WELD 221 or instructor permission WELD 254 change to: No prerequisites		
Resolution: Corry made a motion to approve; Betsy seconded. Motion carried. <i>Effective: Fall 2017</i>		

The meeting adjourned at 3:50. The next meeting will be held Wednesday, October 11 @ 3:00 in HSB 235.