



CURRICULUM COMMITTEE MEETING

Tamra Bell, Interim Dean
 Mindy Boucher, Transitional Studies
 Nicole DiGerlando, Language & Literature
 Kyle Hammon, Dean of Instructional Programs
 Melinda Harbaugh, Associate Dean of Learning Resources
 Mary Hebert, Math
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Pete Livins, Natural Science, Health & Engineering
 Tamara Norton, Nursing & Allied Health
 Betsy Richard, Humanities
 Courtney Shah, Social Sciences
 Maggie Stuart, Business & Information Technology
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner	Library, Nichole Seroshek
Subject:	Minutes from April 12, 2017 Meeting	Karla Rivers, Marisa Geier
Date:	May 10, 2017	Carmilla Rollins, Dani Trimble, Wendy Hall

Members present:	Nicole DiGerlando, Kyle Hammon, Melinda Harbaugh, Mary Hebert, Karen Joiner, Corry Kile, Pete Livins, Tamara Norton, Betsy Richard, Courtney Shah, Maggie Stuart, and Tom Holtlander, ASLCC Rep
Also Attended:	Alex Brehm, Mark Gaither, Nadine Lemmons, Chad Meadors, Heidi Patrick, Nichole Seroshek, Jim Stanley, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, May 10 at 3 p.m. in HSB 235.

Opening remarks were made by Karen Joiner.

Informational Items:

INFO 1- HSC courses

All HSC courses have been changed to be either all lab or lecture; none of them are both. Credits on each course are variable 1-5 to create consistency across our curriculum as needed to fulfill remaining credit needs for HSC students. Updated courses are: 073, 077, 081, 082, 084, 085, 093, 094, 098, 1-5 cr, 22-110 lab Effective Summer 2017.

INFO 2- Prof/Tech Distribution List

Instructional Council approved the deletion of the Professional/Technical Distribution List. This is being done to clarify and simply degree requirements and lessen confusion. LCC will maintain only one distribution list. Four courses were on the Prof/Tech Distribution List and not on the Distribution List for Transfer Degrees: CS 170, TECH 100, MFG 130, and DHET 141. However, TECH 100 and MFG 130 course plans show these have already been approved as “Natural Sciences” and will be placed on the Distribution List. CS 170 and DHET 141 have been moved as agenda items for Distribution List approval. The Prof/Tech program planners will be updated accordingly.

The following courses have been previously approved by Curriculum Committee as meeting the Professional-Technical Human Relations requirement: ANTH& 206; BUS 144, BUS 150 or 240; CDS 102 or 215; ECED& 115 or 105; HDEV 110; PSYC& 100, 204, or 214; SOC& 101; CMST& 210 (was SPCH 104). This list will be maintained in the Curriculum Committee records and is also in the catalog.

Program Planners that have referenced “Distribution List for Professional/Technical Degrees” will be amended to reference “Distribution List for Transfer Degrees”. List of program planners affected by this change is attached. Effective Summer 2017.

INFO 3-MUSC course renumbering

In accordance with Central Washington University's proposal for a DTA/MRP (Music) all participating schools must align their required courses' credits. The MRP will be offered statewide in the Fall of 2017 and LCC's music courses should align to meet the state standard so our students can benefit from this degree offering. As a result, the first and second year numbering sequence for Concert Choir should be changed to 121, 122, 123, 221, 222, 223 (was 141, 142, 143, 241, 242, 243); Opera Workshop, was 222 will become 225.

Program Planners affected by these changes are: Music AA-DTA and Music DTA-MRP
Effective Fall 2017.

INFO 4- SPCH (Speech) renumbered to **CMST** (Communication Studies)

Current titles and numbers for SPCH classes will be renumbered to the more appropriate CMST (Communication Studies); and numbers that reflect common course numbering in the state of Washington will be used.

Communication Studies is a more modern and inclusive way of describing the content and courses. This will make our classes more transferrable to other universities and keep us consistent with other community colleges in the state. Our course descriptions and outcomes match the common course classes taught statewide. SPCH 104 = CMST& 210; SPCH 110 = CMST& 220; SPCH 114 = CMST& 230; SPCH 109 = CMST 250; SPCH 209 = CMST 240; SPCH 126, 127, 128, 226, 227, 228 = CMST w/same numbers; SPCH 136, 137, 138, 236, 237, 238 = CMST w/same numbers. List of program planners affected by these changes is attached.

Effective Fall 2017

INFO 5- BUS 100, Foundations of Business Success

This course will be added as a Prerequisite and/or Concurrent Requirement to the following courses: ACCT& 101, IT 100 (was CS 100), BUS& 101, and BTEC 104. This course is required by all programs in the BTEC department and it is intended to replace COLL 101, College Success. A note stating "BUS 100, Foundations of Business Success, is a requirement for this program and should be taken the first quarter" has been added to the following program planners:

Administrative Services Manager AAS, Medical Office Administration AAS, Administrative Support COP, Medical Reception COP, Medical Billing & Coding Specialist COP, Community, Health, and Wellness Advocate COC.

INFO 6- BTEC 171 – Outcomes updated. No other changes.

INFO 7- Retire ENGL courses that are no longer offered: ENGL 065, Reading and Writing Basics, ENGL 072, Sentence and Paragraph Structure, ENGL 073, The College Essay.

Effective Fall 2017

Proposals from Ann Williamson:

A. retire certificate

ECE-Infant/Toddler COC,
Effective Fall 2017

44 cr

Rationale: With the state alignment project and Early Achievers, we will now meet that need through the stackable certificates (2nd tier specialization). Originally, this certificate was created by a request from Early Head Start. Discussed with Sue Boursaw and she agrees with this change.

Resolution: Courtney made a motion to approve; Maggie seconded. Motion carried.

Effective: Fall 2017

B. revise course

ECED& 120, Practicum-Nurturing Rel
Effective Fall 2017

2 cr, 11 lec, 33 workplace

Rationale: Upon registration, students are not aware that the need, in addition to the regularly scheduled class time, 33 hours of field based experience for this course. Adding this to the description will better clarify the course requirements.

Resolution: Tamara made a motion to approve; Nicole seconded. Motion carried.

Effective: Fall 2017

Proposals from Randy Byrum presented by Karen Joiner:

C. new course

WELD 070, Welding Certification (WABO Retest)
Effective Fall 2017

0 cr

Rationale: This class provides WABO testers the opportunity to do a complete or partial retest if attempts to certify welds did not pass inspection.

D. new course

WELD 075, Welding Certification (WABO Exam)
Effective Fall 2017

0 cr

Rationale: This class provides WABO testing with the following processes: SMAW, FCAW-S, FCAW-G, GMAW on plate, pipe or light gauge materials.

Resolution: Courtney made a motion to approve with suggested amendment to the outcomes; Nicole seconded. Motion carried.

Effective: Fall 2017

Proposals from Kurt Harbaugh presented by Melinda Harbaugh:		
E. revise course	MUSC 131 , Beginning Guitar (was MUSC 121) (description) Effective Fall 2017	2 cr, 22 lec
F. new courses	MUSC 132 , Intermediate Guitar MUSC 133 , Advanced Guitar Effective Fall 2017	2 cr, 22 lec 2 cr, 22 lec
Rationale: We currently offer MUSC 131, Beginning Guitar. In order to offer group guitar instruction beyond a beginning level, we would like to add MUSC 132, Intermediate Guitar, and MUSC 133, Advanced Guitar to the music course offerings. With the addition of these courses, students will have an opportunity to continue, progress, and develop their guitar skills through credit bearing group instruction.		
Resolution: Betsy made a motion to approve; Maggie seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposal from Stephanie Neill presented by Alex Brehm:		
G. retire course	SPCH 290 , Forensic Management and Organization Effective Fall 2017	1 cr, 22 lab
Rationale: Forensic Management and Organization is an obsolete course that has not been taught in many years. In the past, the LCC Speech & Debate team hosted a high school forensics tournament, and students on the team enrolled in this class to earn credit for the experience they gained putting on this event. As most nearby high schools no longer have speech or debate programs, we do not host a high school tournament, therefore, this course is irrelevant.		
Resolution: Tamara made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposals from Liz Engel/Nadine Lemmons:		
H. retire course	AH 104 , Health Care Foundations Effective Fall 2017	2 cr, 22 lec
I. revise degree	Medical Assisting AAS (remove AH 104)	90 cr total
J. revise certificate	Medical Assisting COP (remove AH 104)	69-72 cr total
Rationale: Retire AH 104 and remove from MEDA AAS and COP		
K. revise certificate	Community, Health, & Wellness Advocate COC (remove AH 104 & AH 114)	18 cr total
Rationale: Due to BTEC 165 moving from 2 to 5 credits, and the subsequent elimination of AH 104, this certificate is being revised to reflect those changes. Additionally, AH 114 is being removed to stay within the 19 cr max for a COC		
Resolution: Kyle made a motion to approve; Melinda seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposal from Nadine Lemmons:		
L. revise degree	Medical Office Administration AAS (degree reqmnts/required courses) Effective Fall 2017	104 cr total
Rationale: Adjustments to degree requirements based upon changes to required courses and consolidation of Medical Reception COP within the core requirements of the degree.		
Resolution: Tamara made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposal from Jim Stanley:		
M. revise course	ACCT& 202 , Principles of Accounting II (prereq/concurrent reqmnts, outcomes) Effective Fall 2017	5 cr, 55 lec
Rationale: ACCT& 202 should have BUS 104 or MATH& 125 as prerequisites or concurrent enrollment because they teach the time value of money concepts which are applied in ACCT& 202. BUS 104 and MATH& 125 are required courses for the students who enroll in ACCT& 202. Class time is lost rushing through material that is formally taught in another required class. Outcomes have been updated to reflect current practice.		
Resolution: Nicole made a motion to approve with suggested amendment to prereq wording; Maggie seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposal from Heidi Patrick:		
N. new course	HSC 055 , Orientation to Career Education Options Effective Fall 2017	1 cr, 22 lab
Rationale: Designed to orient CEO students to the high school completion program and LCC community. Provide an immediate credit gain for incoming students.		
Resolution: Tamara made a motion to approve with suggested amendment to description; Courtney seconded. Motion carried. <i>Effective: Fall 2017</i>		

Proposals from Tamra Bell presented by Karen Joiner:		
O. revise course	CS 170 , Fundamentals of Computer Programming Effective Fall 2017	5 cr, 44 lec, 22 lab
P. revise course	DHET 141 , Hydraulics I	4 cr, 44 lec
Rationale: Add to Natural Science Distribution List.		
Resolution: These items will be tabled until June.		
<u>Updated to reflect SPCH to CMST effective Fall 2017</u>		
Economics AA-DTA Accounting Tech AAS Administrative Services Manager AAS Business Management AAS Criminal Justice AA-DTA City U Criminal Justice AA-DTA Criminal Justice AAS Criminal Justice AAS-T Early Childhood Education AA-DTA Education-Secondary AA-DTA Elementary Education AA-DTA WSU-V Elementary Education AA-DTA City U Elementary Education AA-DTA w/Para Ed Cert Early Childhood Education AAS Early Childhood Education AAS-T Concordia Early Childhood Education AAS-T Math Education DTA/MRP Elec Eng & Computer Eng Tech AS-T/MRP Mechanical Eng Tech AS-T/MRP English AA-DTA Speech AA-DTA Art AA-DTA General AA-DTA General Online AA-DTA Chemical Dependency Studies AA-DTA	Nursing AA-DTA Chemical Dependency Studies AAS LPN2RN Campus Based AN-DTA/MRP LPN2RN eLearning AN-DTA/MRP Registered Nurse AN-DTA/MRP Math AA-DTA Earth Sciences AA-DTA Geography AA-DTA Geology AA-DTA Biology DTA/MRP Drama AA-DTA Music AA-DTA Music DTA/MRP Pre-Dental Hygiene AA Pre-Law AA-DTA Health & Fitness AA-DTA Anthropology AA-DTA History AA-DTA Philosophy AA-DTA Political Science AA-DTA Psychology AA-DTA Sociology AA-DTA Diesel/Heavy Equipment Tech AAS Auto Tech Maint & Light Repair COP Diesel/Heavy Equip Prev Maint COP	

The meeting adjourned at 3:55. The next meeting will be held Wednesday, June 07 @ 3:00 in HSB 235.