



CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies
 Dave Cordero, Natural Science, Health & Engineering
 Darlene DeVida, Dean of Instruction
 Nicole DiGerlando, Language & Literature
 Jim Franz, Social Sciences
 Kyle Hammon, Dean of Instruction
 Mary Hebert, Math
 Karen Joiner, Chair, Executive Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Tamara Norton, Nursing & Allied Health
 Betsy Richard, Visual & Performing Arts
 David Rosi, Business & Information Technology
 Melinda Harbaugh, Associate Dean of Learning Resources
 ASLCC Student Representative

To: Committee Members	Copies to:
From: Karen Joiner	Library, Nichole Seroshek
Subject: Minutes from June 08, 2016 Meeting	Karla Rivers, Marisa Geier
Date: June 09, 2016	Dani Trimble, Wendy Hall

Members present: Mindy Boucher, Dave Cordero, Darlene DeVida, Nicole DiGerlando, Kyle Hammon, Mary Hebert, Karen Joiner, Corry Kile, Tamara Norton, Betsy Richard, David Rosi, Melinda Harbaugh
Also Attended: Josie Zbaeren, Amy Spain, Liz Engel, Katrina Fuller, Ken Ecklund, Michal-Ann Watts, Sarah Griffith, Maggie Stuart, Chad Meadors, Mark Gaither, Nadine Lemmons, Jason Malozzi and Shari Samuels (to fulfill their tenure track obligation), and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, June 08 at 3 p.m. in HSB 235.
 Opening remarks were made by Karen Joiner.
 Curriculum process review over the summer. Email Karen with suggestions.
 Old PDF program planners will no longer be updated. Program Planners are accessible from our catalog on the website.

Informational items:		
1-Info – ABE courses – minor rewording in descriptions and listing of specific outcomes as stated by the federal document College Career and Readiness Standards. ABE 051, 052, 053, 061, 062, 063, 071, 072, 073, 081, 082, 083, 091, 092, 093, 094 – all 1-20 cr var, 11-220 lec		
2-Info – ART 155 (minor description rewording) – no other changes.		
Proposal from Mark Gaither:		
A. revise degree	Medical Office Administration-AAS (was Medical Administrative Support-AAS) (title, core requirements alternative)	91-98 total cr
Rationale: Degree title change, add ACCT 135 as alternative since ACCT 101 isn't offered every quarter. Title change approved by Advisory Committee.		
Resolution: David Rosi made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2016</i>		
Proposals from Nadine Lemmons:		
B. revise degree	Administrative Services Manager-AAS (core requirements alternative)	93 total cr
Rationale: Add ACCT 135 as alternative since ACCT 101 isn't offered every quarter. No other changes.		
Resolution: Dave Cordero made a motion to approve; Kyle seconded. Motion carried. <i>Effective: Fall 2016</i>		

Proposals from Gina Challed:		
C. revise courses	MUSC 141 , Concert Choir I MUSC 142 , Concert Choir II MUSC 143 , Concert Choir III MUSC 241 , Concert Choir IV MUSC 242 , Concert Choir V MUSC 243 , Concert Choir VI (cr/lec/lab, prereqs, outcomes)	2 cr, 11 lec, 22 lab (was 1.5 cr, 33 lab)
Rationale: In accordance with the soon-to-be-approved AFA-DTA, schools must align their required courses' credits. This change aligns with state standards. Sequence is intended for Music majors.		
Resolution: Tamara made a motion to approve; Mindy seconded. Motion carried. <i>Effective: Fall 2016</i>		
D. revise courses	MUSC 151 , Bella Voce Choir I (was Show Choir ---) MUSC 152 , Bella Voce Choir II MUSC 153 , Bella Voce Choir III MUSC 251 , Bella Voce Choir IV MUSC 252 , Bella Voce Choir V MUSC 253 , Bella Voce Choir VI (cr/lec/lab, title, description, prereqs, outcomes)	2 cr, 11 lec, 22 lab (was 1.5 cr, 33 lab)
Rationale: Scope of these classes has been broadened to include song and dance, but not limit the ensemble; provides more flexibility in content. Credits now align with state standards.		
Resolution: Tamara made a motion to approve; David Rosi seconded. Motion carried. <i>Effective: Fall 2016</i>		
Proposals from Josie Zbaeren:		
E. revise course	ECED& 105 , Introduction to Childhood Education (lec/workplace hours)	5 cr, 44 lec, 33 workplace (was 5 cr, 55 lec)
F. revise course	ECED& 190 , Observation/Assessment (lec/workplace hours)	3 cr, 33 lec (was 3 cr, 22 lec, 33 workplace)
Rationale: Removing clinical hours from ECED& 190 and placing them in ECED& 105 better aligns with course outcomes.		
Resolution: David Rosi made a motion to approve; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2016</i>		
G. revise course	EDUC& 115 , Child Development	5 cr, 55 lec
Rationale: Request distribution to reflect Social Science.		
Resolution: David Rosi made a motion to approve pending approval of the distribution selection by Social Science Dept; Nicole seconded. Motion carried. Update – The Social Science department voted to not recognize EDUC& 115 as a Social Science on the Distribution List. <i>Effective: Fall 2016</i>		
Proposals from Liz Engel:		
H. revise course	AH 100 , Bloodborne Pathogens & Infection Control (description)	1 cr, 11 lec
Rationale: Until now, students have been issued a certificate for course completion with a grade as low as D. Policy needs to be clarified in course description and then in syllabus.		
I. revise courses	MEDA 145 , Medical Laboratory Techniques MEDA 165 , Medications in Medical Assisting & Diseases (prerequisites)	6 cr, 44 lec, 44 lab 5 cr, 33 lec, 44 lab
Rationale: Students may have completed the OSHA-required HIV/AIDS training, which is necessary before handling needles and body fluids in MEDA 145 & 165. For those who have not completed this requirement, it is offered through AH 100.		
J. revise cert.	Medical Assisting – COP (program requirements)	69-72 total cr (was 70-73)
K. revise degree	Medical Assisting – AAS (program requirements)	90 total cr (was 91)
Rationale: Remove AH 100 as a program requirement and add AH 100 or equal as a prerequisite for MEDA 145 & 165.		
Resolution: David Rosi made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2016</i>		

Proposals from Katrina Fuller:		
L. retire degrees	Pre-Medicine – AA, Pre-Dentistry – AA Pre-Veterinary – AA, Pre-Pharmacy – AA Pre-Chiropractic – AA, Pre-Physical Therapy - AA	90 total cr
M. new degree	Biology DTA/MRP	90 total cr
Rationale: The Biology DTA/MRP is more easily transferred to WA universities than AA degrees. Most students who begin the AA degrees in the pre-professional medical programs do not begin chemistry the first year, which requires 3 years at LCC to finish. The Biology DTA/MRP provides a better pathway for these students.		
Resolution: Nicole made a motion to approve; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2016</i>		
N. revise course	BIOL 179, Human Biology and Exercise (lec/lab, description)	5 cr, 33 lec, 44 lab (was 5 cr, 44 lec, 22 lab)
Rationale: Changing from a 2 hour lab to a 4 hour lab more accurately reflects the amount of time students spend on lab related activities, and also corresponds to the hours for our BIOL 100 course.		
Resolution: Darlene made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2016</i>		
Proposals from Jim Dillinger:		
O. revise course	DHET 228, Commercial Driving (was Truck Driving for Technicians) (title, cr/lec/lab, description, outcomes)	2 or 4 cr, 22 or 44 lec (was 2 cr, 11 lec, 22 lab)
Rationale: 2 credit option is for those who have already received a portion of the required classroom training. The 4 credit option provides the WA required 40 hours of classroom training for those who have not completed the required classroom training in truck systems.		
P. new course	DHET 229, Commercial Truck Driving Operation	6 cr, 11 lec, 110 lab
Rationale: Provides the required 120 hours of truck driving skill in preparation for the WA Class A commercial driver's license exam.		
Resolution: Tamara made a motion to approve; Corey seconded. Motion carried. <i>Effective: Fall 2016</i>		
Q. revise degree	Diesel/Heavy Equipment Technology -AAS (degree requirements, electives, total credits) Item will be resubmitted for consideration fall 2016.	120-128 total cr (was 125-131)
Proposals from Maggie Stuart/David Rosi/Nadine Lemmons/et al:		
R. retire courses	CS 250, Digital Forensics and the Law CS 251, Digital Forensics Incident Response CS 252, Collection & Examination of Digital Evidence CS 253, Digital Forensics f/Live & Mobile Systems	4 cr, 44 lec 5 cr, 55 lec 5 cr, 55 lec 4 cr, 44 lec
Rationale: Courses were components of the Forensics Certificate which no longer exists.		
Resolution: Kyle made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2016</i>		
S. revise courses	BTEC 131 (was CS 121), Intro to Spreadsheets BTEC 132 (was CS 122), Advanced Spreadsheet Apps BTEC 141 (was CS 130), Introductory Database Apps (course numbers, prereqs, distribution) Dave Cordero made a motion to approve; Darlene seconded. Motion carried. <i>Effective Summer 2017</i>	5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec

}	IT 100 (was CS 100), IT Fundamentals (was Intro to Info Systems)	5 cr, 44 lec, 22 lab (was 5 cr, 55 lec)
	IT 102 (was CS 102), Internet Theory/App/Web Page Des.	5 cr, 44 lec, 22 lab
	IT 104 (was CS 104), Intermediate Web Page Design	5 cr, 33 lec, 44 lab
	IT 110 (was CS 110), Intro to Microcomputer Apps	3 cr, 33 lec
	IT 111 (was CS 111), Intro to Windows	4 cr, 33 lec, 22 lab
	IT 141 (was CS 141), PC Technician I	4 cr, 22 lec, 44 lab (was 5 cr, 44 lec, 22 lab)
	IT 142 (was CS 142), PC Technician II	4 cr, 22 lec, 44 lab (was 5 cr, 44 lec, 22 lab)
	IT 143 (was CS 143), Configuring Windows OS	4 cr, 22 lec, 44 lab (was 5 cr, 44 lec, 22 lab)
	IT 211 (was CS 211), Intro to Networking (was Networking Basics)	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
	IT 212 (was CS 212), Installing/Config Windows Server (was LAN: Config Windows ---)	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
	IT 213 (was CS 213) LAN:Config Windows Srvr Ntwork	5 cr, 38.5 lec, 33 lab
	IT 230 (was CS 230), Database Development	5 cr, 55 lec
IT 249 (was CS 249), Linux Operating Systems	5 cr, 33 lec, 44 lab	
IT 260 (was CS 260), Info Tech Security (course numbers, titles, descripts, prereqs, dist, outcomes)	5 cr, 33 lec, 44 lab	

Rationale: Courses renumbered based on rubrics at other Washington community colleges

Resolution: Dave Cordero made a motion to approve; Darlene seconded. Motion carried.

Effective: Summer 2017

T. new courses }	IT 220, Intro to Cloud Computing	3 cr, 22 lec, 22 lab
	IT 235, Introduction to Big Data	5 cr, 44 lec, 22 lab
	IT 288, Co-op Work Experience	15 cr, 825 workplace hours
	IT 289, Employment Portfolio Seminar	1 cr, 11 lec
	IT 294, Career Success	2 cr, 22 lec

Rationale: Courses address changes in the fields of computing/information technology to meet student learning and career requirements.

Resolution: Dave Cordero made a motion to approve suggested amendments to descriptions; Darlene seconded. Motion carried.

Effective: Summer 2017

U. retire degree revise degree	Information Technology Systems-AAS	107-115 total cr (was 108-116 cr)
	Information Technology Systems-AAS-T (program reqs-renumbering & credit changes, outcomes)	

Rationale: Revisions address need to keep up to date to provide students with the best options for career or further education in the fields of IT. The AAS will be retired since it's a duplicate of the AAS-T.

Resolution: Darlene made a motion to approve; Dave Cordero seconded. Motion carried.

Effective: Summer 2017

V. Certificates and Degrees also affected by the CS to IT & BTEC changes-effective Summer 2017

AAS	Accounting Technician	prog reqmnts	BTEC 131 (was CS 121), BTEC 141 (was CS 130)
	Business Management	prog reqmnts	BTEC 131 (was CS 121)
	Admin. Services Manager	prog reqmnts	IT 111 (was CS 111), BTEC 131 (was CS 121), BTEC 132 (was CS 122), BTEC 141 (was CS 130), IT 230 (was CS 230)
	Medical Admin. Support	core reqmnts	IT 111 (was CS 111), BTEC 131 (was CS 121), BTEC 141 (was CS 130)
AAS-T	Business Management/Evergreen	prog reqmnts	BTEC 131 (was CS 121)
	Criminal Justice/City U	prog reqmnts	IT 102 (was CS 102), BTEC 141 (was CS 130), IT 211 (was CS 211), IT 212 (was CS 212), IT 213 (was CS 213), and retire CS 250
	Info Tech Systems/City U	prog reqmnts	IT 100 (was CS 100), IT 102 (was CS 102), BTEC 131 (CS 121), BTEC 141 (was CS 130), IT 141 (was CS 141), IT 142 (was CS 142), IT 211 (was CS 211), IT 230 (was CS 230), IT 260 (was CS 260)

COC	Basic Office Skills II	cert reqmnts	IT 111 (was CS 111)
	Networking	cert reqmnts	IT 212 (was CS 212), IT 213 (was CS 213), IT 249 (was CS 249)
	Web Development	cert reqmnts	IT 230 (was CS 230)
COP	General Business	prog reqmnts	BTEC 131 (was CS 121)
	Administrative Support	prog reqmnts	IT 111 (was CS 111), BTEC 131 (was CS 121)
	Medical Billing & Coding	prog reqmnts	BTEC 131 (was CS 121), BTEC 141 (was CS 130)
	Medical Reception	prog reqmnts	IT 111 (was CS 111)

The meeting adjourned at 4:35. The next meeting will be held Wednesday, October 12 @ 3:00 in HSB 235.