



CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies
 Dave Cordero, Natural Science, Health & Engineering
 Darlene DeVida, Dean of Instruction
 Nicole DiGerlando, Language & Literature
 Jim Franz, Social Sciences
 Kyle Hammon, Dean of Instruction
 Mary Hebert, Math
 Karen Joiner, Chair, Executive Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Tamara Norton, Nursing & Allied Health
 Betsy Richard, Visual & Performing Arts
 David Rosi, Business & Information Technology
 Melinda Weatherford, Associate Dean of Learning Resources
 ASLCC Student Representative

To: Committee Members	Copies to:
From: Karen Joiner	Library, Nichole Seroshek
Subject: Minutes from May 11, 2016 Meeting	Karla Rivers, Marisa Geier
Date: May 12, 2016	Dani Trimble, Wendy Hall

Members present: Mindy Boucher, Dave Cordero, Darlene DeVida, Nicole DiGerlando, Kyle Hammon, Mary Hebert, Karen Joiner, Corry Kile, Tamara Norton, Betsy Richard, David Rosi, Melinda Weatherford
Also Attended: Rob Davis, Mark Gaither, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, May 11 at 3 p.m. in HSB 235.
 Opening remarks were made by Karen Joiner.

Informational items:		
1-Info – CHEM&121 , Intro to Chemistry, prerequisites to read: CHEM& 100 or CHEM& 110 or one year of high school chemistry, and completion of, or concurrent enrollment in MATH 088 or TECH 088; or MATH 087.		
2-Info - Medical Reception-COP (description rewording) – no other changes.		
3-Info – ENGL& 101 , English Composition I, Updated description and outcomes		
4-Info – ENGL& 102 , English Composition II, Updated description and outcomes		
Proposal from Mark Gaither:		
A. revise degree	Medical Administration-AAS (was Medical Administrative Support-AAS)	91-98 total cr
Rationale: Degree title change. All other changes previously submitted and approved February & March 2016.		
Resolution: Darlene made a motion to table pending further recommendations from the advisory committee and feedback on current job titles. Melinda seconded. <i>Effective: Fall 2016</i>		
Proposals from Nadine Lemmons:		
B. revise course	Medical Billing & Coding Specialist-COP	63-65 total cr (was 58-60)
Rationale: Revise certificate to align better with the Medical Administration-AAS degree; providing more clear and simplified pathway leading from one to another. Also minor language revision and updates in certificate description and objectives. One course added to program, BTEC 165, Cultural Awareness for Care Professionals – 3 cr. Revision was approved by the advisory committee.		
Resolution: David Rosi made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2016</i>		
C. revise course	BTEC 181, Medical Terminology I	3 cr, 66 lab (was 1-3 cr, 22-66 lab)
D. revise course	BTEC 182, Medical Terminology II	3 cr, 66 lab (was 1-3 cr, 22-66 lab)
Rationale: Changing courses to be 3 credits, 66 lab, rather than variable (1-3).		
Resolution: Darlene made a motion to approve; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2016</i>		

Proposals from Rob Davis:		
E. revise course	MUSC 100 , Fundamentals of Music (description, distribution, global skills, outcomes)	5 cr, 55 lec
Rationale: Course updated to clarify outcomes and description.		
Resolution: Tamara made a motion to approve; Kyle seconded. Motion carried. <i>Effective: Fall 2016</i>		
F. revise course	MUSC 115 (was MUSC 106/8, 206/8) , Group Piano Instruction (course number, title, description, outcomes)	2 cr, 11 lec, 22 lab
G. revise course	MUSC 106 , Keyboard Skills I (title, cr/lec/lab, description, outcomes)	1 cr, 22 lab (was 2 cr, 11 lec, 22 lab)
H. revise course	MUSC 107 , Keyboard Skills II (title, cr/lec/lab, description, outcomes)	1 cr, 22 lab (was 2 cr, 11 lec, 22 lab)
I. revise course	MUSC 108 , Keyboard Skills III (title, cr/lec/lab, description, outcomes)	1 cr, 22 lab (was 2 cr, 11 lec, 22 lab)
J. revise course	MUSC 206 , Keyboard Skills IV (title, cr/lec/lab, description, outcomes)	1 cr, 22 lab (was 2 cr, 11 lec, 22 lab)
K. revise course	MUSC 207 , Keyboard Skills V (title, cr/lec/lab, description, outcomes)	1 cr, 22 lab (was 2 cr, 11 lec, 22 lab)
L. revise course	MUSC 208 , Keyboard Skills VI (title, cr/lec/lab, description, outcomes)	1 cr, 22 lab (was 2 cr, 11 lec, 22 lab)
Rationale: Courses updated to show progression, clarify outcomes and descriptions. MUSC 115 is intended for the non-major; MUSC 106/7/8, 206/7/8 courses are intended for majors.		
Resolution: Dave Cordero made a motion to approve; David Rosi seconded. Motion carried. <i>Effective: Fall 2017</i>		
Proposals from Tamara Norton:		
M. new degree	Registered Nurse LPN2RN eLearning - AN-DTA/MRP	135 total cr
Rationale: Degree allows students who meet the requirements to enter the LPN2RN online program as Licensed Practical Nurses. Courses offer an online option for the LPN to complete Registered Nurses training while preparing to seamlessly pursue their BSN degree. Provides same course content as the traditional program but in online delivery method. Planner includes credits for LPN licensed individual to enter program and list of requirements.		
Resolution: David Rosi made a motion to approve; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2017</i>		
N. new course	HUM 255 , Ethics and Policy in Healthcare	1 or 5 cr, 11 or 55 lec
O. new course	PSYC 255 , Psychosocial Issues in Health Care II	2 or 5 cr, 22 or 55 lec
P. revise course	NURS 241 , Essential Concepts of Nursing Practice	2 cr, 22 lec (was 4 cr, 44 lec)
Rationale: Courses developed for AN-DTA/MPR eLearning.		
Resolution: David Rosi made a motion to approve with amendments to "other information", prerequisites, concurrent requirements, and distribution requirements; Nicole seconded. Motion carried. <i>Effective: Fall 2017</i>		
Addendum Item from Jim Stanley:		
Q. retire course	BUS 100 , Personal Finance	5 cr, 55 lec
Rationale: Course was created in response to the national financial literacy movement, but there has never been sufficient student interest to run the course. Area high schools offer the same curriculum and there were articulation agreements which we declined to renew since the credits did not count toward any prof/tech programs.		
Resolution: Betsy made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2016</i>		
R. update degree	Business-DTA/MPR	90 total cr
Rationale: Diversity requirement was inadvertently omitted when degree was last updated in September 2013.		
Resolution: Tamara made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Summer 2016</i>		

The meeting adjourned at 3:50. The next meeting will be held Wednesday, June 08 @ 3:00 in HSB 235.