



# CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies  
 Dave Cordero, Natural Science, Health & Engineering  
 Darlene DeVida, Dean of Instruction  
 Nicole DiGerlando, Language & Literature  
 Jim Franz, Social Sciences  
 Kyle Hammon, Dean of Instruction  
 Mary Hebert, Math  
 Karen Joiner, Chair, Executive Dean of Instruction, Director of Nursing Programs  
 Corry Kile, Industrial Technology  
 Tamara Norton, Nursing & Allied Health  
 Betsy Richard, Humanities  
 David Rosi, Business & Information Technology  
 Melinda Weatherford, Associate Dean of Learning Resources  
 ASLCC Student Representative

<b>To:</b> Committee Members	<b>Copies to:</b>
<b>From:</b> Darlene DeVida (for Karen Joiner)	Library, Nichole Seroshek
<b>Subject:</b> Minutes from March 09, 2016 Meeting	Karla Rivers, Marisa Geier
<b>Date:</b> March 10, 2016	Dani Trimble, Wendy Hall

<b>Members present:</b> Mindy Boucher, Dave Cordero, Darlene DeVida, Nicole DiGerlando, Kyle Hammon, Mary Hebert, Corry Kile, Tamara Norton, and Betsy Richard
<b>Also Attended:</b> Trey Batey, Steven Boyer, Stefanie Bunn, Sarah Griffith, Michael Strayer, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, March 09 at 3 p.m. in HSB 235.

Opening remarks were made by Darlene DeVida.

Reminder of timing of prerequisite changes – prerequisites go into effect at a specific date – but need to make allowances for students who may have begun a program at an earlier date and may not have taken the specific “new” courses.

### Catalog Updates

- Certificate(s) or degree(s) revised at curriculum meeting
- Minutes reflect change(s) and effective date/quarter
- Online planner is updated but will not be viewable until June 01
  - Same as old catalog procedure – except – the program planners were in a separate file that were accessible by staff and faculty where updates were visible – but typically not effective until the next fall quarter. Note: This is no longer an option on our new website.
- Paper copies of all revisions are processed and kept on file as before. There is now an electronic ‘audit trail’ in our new website that tracks and dates all updates as they are made – even though you won’t see them on the website until June 01.
- Course plan updates are handled in the same manner as before. All course plans and Curriculum Committee documents are still accessible at: <http://lcc.ctc.edu/internal/courseplans/>

### **Informational items:**

**INFO 1 – BTEC 166, Mental Health 1<sup>st</sup> Aid for Adults;** not approved by VP of Instruction. Course deleted.  
**INFO 2 – BTEC 167, Mental Health 1<sup>st</sup> Aid for Youth;** not approved by VP of Instruction. Course retired.  
**INFO 3 – AH 166, Mental health 1<sup>st</sup> Aid for Adults;** strike “Course can be substituted for BTEC 166” from description.  
**INFO 4 – AH 167, Mental Health 1<sup>st</sup> Aid for Youth;** strike “Course can be substituted for BTEC 167” from description.  
**INFO 5 – Medical Administrative Support-AAS;** replace BTEC 166 with AH 166 in Core Program Requirements.  
 (The VPI states that the content of the 166/167 courses is in “mental health first aid” and that the courses should be monitored by the department and dean associated with health and healthcare.)  
*Effective Spring 2016.*

### **Prerequisite clarification:**

**INFO 6 – MEDA 145, Medical Laboratory Techniques;**  
**INFO 7 – MEDA 165, Medications in Medical Assisting & Diseases**  
 Prerequisite - strike “AH 100 or equivalent” and replace with “proof of 7-hours of education meeting RCW 70.24.270 rules for AIDS education and training for health professionals.”

<b>Proposals from Mindy Boucher:</b>		
<b>A.</b> new course	<b>HSC 073, Visual Arts-Drawing</b>	1-5 cr, 11-55 lec, 22-110 lab
<b>Rationale:</b> CEO HSC course offerings need to increase in order to meet expanding Washington State High School graduation requirements. This course will meet a graduation requirement for fine arts or elective.		
<b>Resolution:</b> Kyle made a motion to approve; Dave Cordero seconded. Motion carried. <i>Effective: Spring 2016</i>		
<b>B.</b> new course	<b>HSC 098, Introduction to Biology</b>	1-5 cr, 11-55 lec, 22-110 lab
<b>Rationale:</b> In order to meet expanding Washington State High School graduation requirements, the CEO program would like to add Introduction to Biology to its course list. This will provide an additional choice for students to fulfill their science credit requirement and will also help to prepare them for the Biology EOC (End of Course) Exam.		
<b>Resolution:</b> Dave Cordero made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2016</i>		
<b>Proposal from Nicole DiGerlando:</b>		
<b>C.</b> revise course add as Diversity	<b>ENGL 245, Contemporary Literature:DIV</b> (description, outcomes)	5 cr, 55 lec
<b>Rationale:</b> Readings will focus on issues related to race and ethnicity as well as sex and gender, plus the intersections of identity and how these identities can affect one's experiences in the United States. Contemporary literature reflects the issues that our society has wrestled with since the second half of the 20 <sup>th</sup> century, issues that reflect the multicultural nature of our society and the vastly different experience of people based on sex and gender.		
<b>Resolution:</b> Tamara made a motion to approve with rewording of outcomes; Dave Cordero seconded. Motion carried. <i>Effective: Spring 2016</i>		
<b>Proposal from Michael Strayer:</b>		
<b>D.</b> revise course add as Diversity	<b>SOC 210, Human Sexuality:DIV</b> (description, outcomes)	5 cr, 55 lec
<b>Rationale:</b> Human Sexuality as part of Race, Class, Sex & Gender will address issues surrounding sexuality and gender, and will also address contemporary issues around race, ethnicity and social class. Literature will be included that reflects contemporary race issues, sexism in modern society, impacts on people due to class/socioeconomic status, and issues that are arising in our society related to gender, including transgender people.		
<b>Resolution:</b> Nicole made a motion to approve with amendments to the Diversity proposal form (outcomes) and course description; Dave Cordero seconded. Motion carried. <i>Effective: Spring 2016</i>		
<b>Proposal from Steven Boyer:</b>		
<b>E.</b> new course	<b>WFC 089, Investigations into Economic Class in America</b>	5 cr, 55 lec
<b>Rationale:</b> Investigates Economic Class in America to help further a student's understanding of their roles in our society and our community. Information on Hidden Rules of Class, building resources and language skills will enable students to become accountable and help them to stabilize their lives and take control of their studies. Course allows WorkFirst students to meet WA state mandated participation hours.		
<b>Resolution:</b> Mindy made a motion to approve with suggested amendments to course description; Tamara seconded. Motion carried. <i>Effective: Spring 2016</i>		
<b>Addendum Item:</b>		
<b>F.</b> new course	<b>ANTH&amp; 100, Survey of Anthropology:DIV</b>	5 cr, 55 lec
<b>Rationale:</b> This course is common to anthropology programs at both the community college (23 of 29 WA community colleges offer this class) and university level. It provides an entry-level survey of the discipline, meant to increase students' awareness of and appreciation for human biocultural diversity and their own place in the world. In doing so, the course provides surveys of the discipline's major sub-fields for students looking to take other anthropology classes simply for credit, or as part of a specific degree plan.		
<b>Resolution:</b> Tamara made a motion to approve with suggested amendments to course description and Global Skills; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2016</i>		

The meeting adjourned at 3:55. The next meeting will be held Wednesday, April 13 @ 3:00 in HSB 235.