



CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Director
 Dave Cordero, Natural Science, Health & Engineering
 Rob Davis, Humanities
 Darlene deVida, Interim Dean for Workforce and Continuing Education
 Nicole DiGerlando, Language & Literature
 Troy Farnham, Library & Archives
 Kyle Hammon, Dean of Instructional Programs
 Mary Hebert (for Dawn Draus), Math
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Chad Meadors, Advising and Testing
 Tamara Norton, Nursing & Allied Health
 David Rosi, Business & Information Technology
 Nichole Seroshek, Registrar
 Courtney Shah, Social Sciences
 Maggie Stuart, Dean of Instruction, Director of Library Services
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner	Library, Nichole Seroshek
Subject:	Minutes from April 08, 2015 Meeting	Karla Rivers, Marisa Geier
Date:	April 09, 2015	Dani Trimble, Wendy Hall, Chance Stewart

Members present:	Dave Cordero, Rob Davis, Darlene deVida, Nicole DiGerlando, Kyle Hammon, Mary Hebert, Karen Joiner, Tamara Norton, David Rosi, Nichole Seroshek, Courtney Shah, Ignacio Bautista (ASLCC representative)
Also Attended:	Dana Cummings, Mark Gaither, Nadine Lemmons, Jim Stanley, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, April 08 at 3 p.m. in HSB 235.
 Opening remarks were made by Karen Joiner.

1) Informational Items:
The following degree has been eliminated per the ICRC. Associate in Elementary Education – DTA/MRP <i>Effective Winter 2014</i>
2) Informational items:
Chemical Dependency Studies – AAS - Quantitative Skills: MATH courses are clarified to read: 5 credits – MATH 098/099 Pre-College Math III OR MATH& 107 or higher (rather than just “or higher”). i.e. MATH 105 is a ‘higher’ number, but does not contain a higher degree of content. <i>Effective Fall 2015</i>
3) Informational items:
The following courses, certificate and degree are now formally retired from LCC’s offerings. These items were unofficially taken ‘off the books’ Summer 2010 and only students who had begun one of these programs were given the opportunity to take these courses. This course of action was required for five years and has now been completed. <i>Effective Summer 2015</i>
MUSC 131, Musicum Practicum I, 1 cr, 22 lab MUSC 132, Musicum Practicum II, 1 cr, 22 lab MUSC 133, Musicum Practicum III, 1 cr, 22 lab MUSC 161, Digital Audio I, 5 cr, 33 lec, 44 lab MUSC 162, Digital Audio II, 5 cr, 33 lec, 44 lab MUSC 163, Digital Audio III, 5 cr, 33 lec, 44 lab MUSC 181, Contemporary Musicianship and Applications I, 3 cr, 33 lec MUSC 182, Contemporary Musicianship and Applications II, 3 cr, 33 lec

MUSC 183, Contemporary Musicianship and Applications III, 3 cr, 33 lec		
MUSC 231, Musicum Practicum IV, 1 cr, 22 lab		
MUSC 232, Musicum Practicum V, 1 cr, 22 lab		
MUSC 233, Musicum Practicum VI, 1 cr, 22 lab		
MUSC 261, Advanced Audio Production I, 5 cr, 33 lec, 44 lab		
MUSC 262, Advanced Audio Production II, 5 cr, 33 lec, 44 lab		
MUSC 263, Advanced Audio Production III, 5 cr, 33 lec, 44 lab		
MUSC 281, Contemporary Musicianship and Applications IV, 3 cr, 33 lec		
MUSC 282, Contemporary Musicianship and Applications V, 3 cr, 33 lec		
MUSC 284, AAS Degree Project, 3 cr, 33 lec		
Contemporary Musicianship & Audio Production – COP, 51 total credits		
Contemporary Musicianship & Audio Technology – AAS, 96-97 total credits		
Informational item:		
4) PHED 215, Outdoor Skills Experience (was Outdoor Adventure), 2 cr, 11 lec, 2 lab; title change only <i>Effective Fall 2015</i>		
Proposal from Katrina Fuller:		
A. retire course	BIOL& 170, Human Biology	5 cr, 55 lec
Rationale: BIOL& 160 has replaced this course as the prerequisite for BIOL& 241 and BIOL& 260. This course has not been offered since Spring 2011. We will be proposing a new Human Biology and Exercise course which will meet the needs of more students and will include a lab.		
Resolution: Dave Cordero made a motion to approve; Courtney seconded. Motion carried. <i>Effective: Fall 2015</i>		
Proposals from Nadine Lemmons/Liz Engel presented by Nadine Lemmons:		
B. revise course	BTEC 171, Medical Reception Procedures- Part 1 (title, description, other information, outcomes)	3 cr, 33 lec
C. revise course	BTEC 172, Medical Office Procedures- Part 2 (title, description, outcomes)	3 cr, 33 lec
D. revise course	BTEC 173, Computers in the Medical Office (description, outcomes)	3 cr, 33 lec
Rationale: The BTEC series (171/2/3) course descriptions and outcomes needed updating to meet industry and accrediting body standards. Suggested rewording of the course description was offered for BTEC 173 and Course Titles of BTEC 171 and 172 will not include “Part 1 or Part 2”.		
Resolution: David Rosi made a motion to approve with suggested amendments; Tamara seconded. Motion carried. <i>Effective: Fall 2015</i>		
Proposal from Gina Challed presented by Rob Davis:		
E. revise course	MUSC& 105, Music Appreciation (cr/lec, description, outcomes)	5 cr, 55 lec (was 2,3, or 5 cr and 22-55 lec)
Rationale: Credits and lecture changed from “variable” to 5 cr, 55 lec. Description and Outcomes updated to reflect current practice. Additional clarification was suggested for inclusion with the Outcomes.		
Resolution: David Rosi made a motion to approve with suggested amendments; Courtney seconded. Motion carried. <i>Effective: Fall 2015</i>		
Proposals from Rob Davis:		
F. retire course	MUSC 126, Applied Music I	1 cr, 22 lab
G. retire course	MUSC 226, Applied Music II	1 cr, 22 lab
H. new course	MUSC 176, Individual Instruction I	.5-1 cr, 5.5-11 lec
I. new course	MUSC 177, Individual Instruction II	.5-1 cr, 5.5-11 lec
J. new course	MUSC 178, Individual Instruction III	.5-1 cr, 5.5-11 lec
K. new course	MUSC 276, Individual Instruction IV	.5-1 cr, 5.5-11 lec
L. new course	MUSC 277, Individual Instruction V	.5-1 cr, 5.5-11 lec
M. new course	MUSC 278, Individual Instruction VI	.5-1 cr, 5.5-11 lec
Rationale: Retiring MUSC 126/226 and replacing with MUSC 176/276, 177/277, 178/278. Courses will be clustered in the quarterly schedules with 176/276 offered Fall, 177/277 offered Winter, and 178/278 offered Spring quarter. Descriptions and outcomes of the new courses better define intent of the courses. Descriptions, outcomes and prerequisites were further refined per discussion.		
Resolution: Kyle made a motion to approve retiring MUSC 126/226 (items F & G); Dave Cordero seconded. Motion carried. Darlene made a motion to approve Items H/M with suggested rewording to descriptions, outcomes, and prerequisites. David Rosi seconded. Motion carried. Nichole will investigate the half-credit impact and will report back at the next meeting. <i>Effective: Fall 2015</i>		

N. revise degree	Music – AA-DTA (revise list of Recommended Elective Courses)	90 total credits
Rationale: Reformatting the existing “recommended elective courses” to show separate categories for vocal, instrumental, and general music majors.		
Resolution: David Rosi made a motion to approve; Darlene seconded. Motion carried.		
Effective: Fall 2015		
Proposal from Mark Gaither:		
M. new course	BTEC 166, Mental Health First Aid for Adults	1 cr, 11 lec
Rationale: Mental Health First Aid is an adult public education program designed to improve knowledge and modify perceptions about mental health and related issues, including how to respond to individuals who are experiencing one or more acute mental health crises. Course will be adopted as a required component of all medical office programs in Business Technology and may be applied as an elective by any student. Suggested rewording of the course description was discussed. Course may be cross-listed with HLTH 104 in the near future. Mark will follow-up with Elena Ross.		
Resolution: David Rosi made a motion to approve with suggested amendments; Tamara seconded. Motion carried.		
Effective: Summer 2015		
Proposal from Jim Stanley:		
N. revise course	ACCT 241, Intro to QuickBooks (cr/lec/lab)	5 cr, 55 lec (was 4 cr, 33 lec, 22 lab)
Rationale: Increase lecture hours from 4 to 5. Follow-up conversations with graduates from the accounting technician program indicate that students require more instruction to feel confident using QuickBooks in the real world. In addition, technology advancements no longer require students to complete all work in LCC computer labs.		
Resolution: Tamara made a motion to approve with minor rewording to the description; Nicole seconded. Motion carried.		
Effective: Fall 2015		
Upon approval of item N, the following degrees will reflect the updated credits:		
• Accounting Technician – AAS-T to Evergreen State College		92 total credits (was 91)
• Accounting Technician – AAS		92 total credits (was 91)

The meeting adjourned at 4:00. The next meeting will be held Wednesday, May 13 @ 3:00 in HSB 235.