



CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Director
 Dave Cordero, Natural Science, Health & Engineering
 Rob Davis, Humanities
 Darlene deVida, Interim Dean for Workforce and Continuing Education
 Nicole DiGerlando, Language & Literature
 Troy Farnham, Library & Archives
 Kyle Hammon, Dean of Instructional Programs
 Mary Hebert (for Dawn Draus), Math
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Chad Meadors, Advising and Testing
 Tamara Norton, Nursing & Allied Health
 David Rosi, Business & Information Technology
 Nichole Seroshek, Registrar
 Courtney Shah, Social Sciences
 Maggie Stuart, Dean of Instruction, Director of Library Services
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner	Library, Nichole Seroshek
Subject:	Minutes from March 11, 2015 Meeting	Karla Rivers, Marisa Geier
Date:	March 12, 2015	Dani Trimble, Wendy Hall, Chance Stewart

Members present:	Mindy Boucher, Dave Cordero, Rob Davis, Darlene DeVida, Nicole DiGerlando, Kyle Hammon, Mary Hebert (for Dawn Draus), Karen Joiner, Tamara Norton, David Rosi, Courtney Shah, Maggie Stuart, Ignacio Bautista (ASLCC rep)
Also Attended:	Mary Leach, Ken Ecklund, Nadine Lemmons, Elena Ross, Amber Lemiere (to fulfill her tenure track obligation), and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, March 11 at 3 p.m. in HSB 235.

Opening remarks and introductions were made by Karen Joiner.

1) Informational Items:

Medical Fields-Professional AAS planners will now include SPCH 114 (Small Group Communication) as an option for the Communications requirement. Total credits remain at 90. SPCH 114 was added to the AA-DTA to fulfill the same option in winter 2011. Students pursuing careers in the medical fields will frequently work in/with small groups during their undergraduate and graduate education and beyond, so SPCH 114 is a logical option for these students needing to fulfill the communication requirement. The following planners will be updated to include SPCH 114 **effective fall 2015**.

- Pre-Chiropractic AAS
- Pre-Dental Hygiene AAS
- Pre-Dentistry AAS
- Pre-Medicine AAS
- Pre-Pharmacy AAS
- Pre-Physical Therapy AAS
- Pre-Veterinary Medicine AAS

Discussion / Resolution:

2) Informational items:

The following degrees and certificate are updated to show course renumbering that was overlooked in spring 2013. Course is listed as EDUC 115, Education and the Law; new number is EDUC 140; no other changes. **Course renumbering is retroactive to March 2013 Curriculum Committee meeting with the effective quarter of fall 2013.**

- Education-Secondary - AA-DTA
- Education-Elementary with Para Educator Certification – AA-DTA
- Paraeducator – COP

Proposals from Rhonda Meyers presented by Karen Joiner:		
A. revise course	BIOL& 241 , Human A & P 1 (title, cr/lec, prereqs, global skills, outcomes)	5 cr, 44 lec, 22 lab (was 6 cr, 49.5 lec, 33 lab)
Rationale: Title shall read as above due to common course requirements and SBCTC Policy Manual, Ch 4. Course credits revised from 6 to 5 to align with new nursing requirements. Prerequisite revised to read: "BIOL& 160, BIOL& 260 or BIOL& 211 with a grade of C or above. Prerequisite waiver may be granted with appropriate documentation to the instructor." Global Skills reflect "Critical Thinking", Outcomes updated for clarification.		
B. revise course	BIOL& 242 , Human A & P 2 (title, cr/lec, prereqs, outcomes)	5 cr, 44 lec, 22 lab (was 6 cr, 49.5 lec, 33 lab)
Rationale: Title shall read as above due to common course requirements and SBCTC Policy Manual, Ch 4. Course credits revised from 6 to 5 to align with new nursing requirements. Prerequisite revised to read: "BIOL& 241 with a C- or better. Prerequisite waiver may be granted with appropriate documentation to the instructor. Outcomes updated for clarification. This increase in credits will affect those degrees and certificates listed below, all of which will be updated effective Fall 2015.		
B-1. The following degrees and certificates will be updated to reflect the credit changes of BIOL& 241 and BIOL& 242:		
	Chemical Dependency Studies, AAS Health and Fitness AA-DTA Practical Nurse – COP Registered nurse-LPN2RN-Campus Based Registered nurse-RONE Registered nurse-LPN2RN-eLearning Registered Nurse – AAS-T (campus based program) Pre-Veterinary Medicine – AAS Pre-Physical Therapy - AAS	90-92 total cr 2 nd page only – no other changes 80 total cr (was 81) 121-123 total cr (was 122-124) 125 total cr (was 126) 125 total cr (was 126) 121 total cr (was 122) 90 total cr 90 total cr
Resolution: Dave Cordero made a motion to approve; Tamara seconded. Motion carried. Effective: Fall 2015		
Proposals from Ken Ecklund:		
C. revise course	DHET 141 , Hydraulics I (cr/lec/lab, distribution requirements, global skills)	5 cr, 44 lec, 22 lab (was 4 cr, 44 lec)
Rationale: Presently there is not enough time to cover this topic. The electrical systems classes are 15 credits, the equally important hydraulics classes total 10 credits, this increase will help. Would also like to add this course to the Distribution List for Prof/Tech Degrees as a Natural Science.		
Resolution: Dave Cordero made a motion to approve; Mindy seconded. Motion carried. Effective: Fall 2015		
D. revise degree	Diesel/Heavy Equipment Technology (program requirements, total credits)	125-131 total cr (was 122 cr)
Rationale: Revise Program Requirement of DHET 104 from 6 to 8 credits, DHET 141 from 4 to 5 credits; add 2-8 elective credits as an AAS degree requirement. As recommended by the advisory board, this change would allow students to gain needed complimentary skills such as welding, machining and additional computer skills. Reference to COLL 100 will be deleted.		
Resolution: Rob made a motion to approve; Nicole seconded. Motion carried. Effective: Fall 2015		
E. revise certificate	Heavy Equipment Preventive Maintenance-COP (cert/prog requirements – Communications)	60 total cr
Rationale: Delete communications requirement from certificate and add AAS degree communication requirement, both programs would then have the same requirement. This change allows students to tailor communication classes to fit their career goals. This also allows students to seamlessly transition to the AAS degree.		
Resolution: David Rosi made a motion to approve; Courtney seconded. Motion carried. Effective: Fall 2015		
Proposals from Elena Ross:		
F. revise course	HLTH 106 , Health and Wellness (was Health Today) (title, description, outcomes)	2 cr, 22 lec
F-1. The following degrees will be updated to reflect the course name change of HLTH 106:		
	Criminal Justice – AAS Early Childhood Ed - AAS-T Concordia University (HLTH 106 course name change; no other changes)	94-96 total cr 92-99 total cr
Rationale: "Health and Wellness" is a better fit for the course than "Health Today". Health and Wellness also coincides with what other colleges are titling courses with similar content. Also, the course outcomes and description needed revision.		
Resolution: Dave Cordero made a motion to approve; Courtney seconded. Motion carried. Effective: Fall 2015		
G. new course	PHED 155 , Rock Climbing-Beginning	1 cr, 22 lab
Rationale: The new fitness center has a rock wall which provides an opportunity to offer a rock climbing course for students. Course description and outcomes will be reworded.		
Resolution: Tamara made a motion to approve; Dave Cordero seconded. Motion carried. Effective: Fall 2015		

Proposal from Nadine Lemmons:		
H. revise course	BTEC 150 , Introduction to Google Applications (cr/lab)	1-3 cr, 22-66 lab (was 1-5 cr, 22-110 lab)
Rationale: After running this course for a quarter, it is determined that all objectives can be covered in less hours, credits need to be adjusted to reflect the hours necessary.		
Resolution: David Rosi made a motion to approve; Nicole seconded. Motion carried.		
Effective: Summer 2015		
Proposals from Tim Allwine presented by Darlene DeVida:		
I. retire certificate	Retail Management – COP	48 total cr
J. revise certificate	Retail Management – COC	38 total cr (was 36 cr)
Rationale: As a result of updating our existing Retail Management Certificate of Proficiency to comply with new WAFC requirements, it will become a (new) Certificate of Completion. This change in certificate type results from a reduction in total credits required for the certificate from 48 to 38, below the State-mandated floor of 45 credits to qualify as a Certificate of Proficiency. LCC will offer only one Retail Management Certification (of Completion) option effective with these changes.		
Resolution: David Rosi made a motion to approve; Rob seconded. Motion carried.		
Effective: Fall 2015		
Proposals from Darlene DeVida:		
K. retire certificate	Homeland Security & Emergency Management – COC	26 total cr
L. retire degree	Homeland Security & Emergency Management - AAS	98 total cr
Rationale: The degree and certificate were offered as part of a collaborative agreement with Pierce College. It was approved in 2013. During that time we have had no students graduate with either the degree or certificate. Indeed, a few students have expressed an interest. An informal survey found few job opportunities for graduates with a 2-year degree in homeland security and Emergency Management. In addition, the collaborative agreement with Pierce College, while entered into with the best of intentions, seems to add to the workload both of Registration and the LCC Business Office. Retiring the degree and certificate will give us time to reassess the need for and the configuration of the documents; use valuable college resources on other, more viable programs.		
Resolution: Courtney made a motion to approve; Dave Cordero seconded. Motion carried.		
Effective: Fall 2015		
Proposals from Mary Leach:		
M. revise course	COLL 101 , First Year Seminar I (concurrent requirements, outcomes)	2 cr, 22 lec
N. revise course	COLL 102 , First Year Seminar II (concurrent requirements, outcomes)	2 cr, 22 lec
Rationale: Concurrent requirements have been added to each course – COLL 101 @ ENGL 098 or 099, and COLL 102 @ ENGL 098, 099, or ENGL 101. Course outcomes have been revised for sequencing and accuracy. Course descriptions, under “other information”, will state that these courses fill a placement requirement for students who test into ENGL 098 but are open to all students.		
Resolution: David Rosi made a motion to approve with the changes shown above; Nicole seconded. Motion carried.		
Effective: Fall 2015		
Proposal from Karen Joiner/Tamara Norton:		
O. new degree	Associate in Nursing DTA/MRP	135 total cr
Rationale: This degree was approved by Washington State in March 2014 to facilitate and promote progression in nursing education, as the demand for RN's with bachelor's degrees is increasing. This degree prepares students for licensure as a Registered Nurse as well as for entry into a Bachelor of Science in Nursing completion degree. It is a “3+1” model; participating baccalaureate institutions will apply 90 quarter credits to the credits required in the bachelor's degree, plus 45 credits for successfully passing the RN licensure exam, for a total of 135 credits.		
Resolution: David Rosi made a motion to approve; Darlene seconded. Motion carried.		
Effective: Winter 2016		

The meeting adjourned at 4:00. The next meeting will be held Wednesday, April 08 @ 3:00 in HSB 235.