



# CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies  
 Renee Carney, eLearning Director  
 Dave Cordero, Natural Science, Health & Engineering  
 Rob Davis, Humanities  
 Darlene deVida, Interim Dean for Workforce and Continuing Education  
 Nicole DiGerlando, Language & Literature  
 Troy Farnham, Library & Archives  
 Kyle Hammon, Dean of Instructional Programs  
 Mary Hebert (for Dawn Draus), Math  
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs  
 Corry Kile, Industrial Technology  
 Chad Meadors, Advising and Testing  
 Tamara Norton, Nursing & Allied Health  
 David Rosi, Business & Information Technology  
 Nichole Seroshek, Registrar  
 Courtney Shah, Social Sciences  
 Maggie Stuart, Dean of Instruction, Director of Library Services  
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner	Library, Nichole Seroshek
Subject:	Minutes from February 11, 2015 Meeting	Karla Rivers, Marisa Geier
Date:	February 12, 2015	Dani Trimble, Wendy Hall

Members present: Mindy Boucher, Dave Cordero, Rob Davis, Darlene deVida, Troy Farnham, Mary Hebert (for Dawn Draus), Karen Joiner, Corry Kile, Ashley Bemm (for Chad Meadors), Tamara Norton, Nichole Seroshek, Courtney Shah, Ignacio Bautista, ASLCC Representative  
 Also Attended: Fran Nelson, Recorder

The Curriculum Committee met Wednesday, February 11 at 3 p.m. in HSB 235.  
 Opening remarks and introductions were made by Karen Joiner.

<b>Discussion Item:</b>		
“Assessment Methods” on the course plan forms may not be needed. Department representatives feedback: Removal of the Assessment box will be removed. Agreed upon by consensus.		
Prerequisite(s) field on Course Plan Proposals: If a grade is not specified, the default will be “D”. Agreed upon by consensus.		
<b>Proposals from Rhonda Meyers:</b>		
A. revise course	BIOL& 241, Human A & P I (title, cr/lec, prereqs, outcomes)	5 cr, 44 lec, 33 lab (was 6 cr, 49.5 lec, 33 lab)
<b>Rationale:</b> Title shall read as above due to common course requirements and SBCTC Policy Manual, Ch 4. Course credits revised from 6 to 5 to align with new nursing requirements. Prerequisite revised to read: “BIOL& 160, BIOL& 260 or BIOL& 211 with a grade of C or above. Prerequisite waiver may be granted with appropriate documentation to the instructor.” Outcomes updated for clarification.		
B. revise course	BIOL& 242, Human A & P II (title, cr/lec, prereqs, outcomes)	5 cr, 44 lec, 33 lab (was 6 cr, 49.5 lec, 33 lab)
<b>Rationale:</b> Title shall read as above due to common course requirements and SBCTC Policy Manual, Ch 4. Course credits revised from 6 to 5 to align with new nursing requirements. Prerequisite revised to read: “BIOL& 241 with a C- or better. Prerequisite waiver may be granted with appropriate documentation to the instructor. Outcomes updated for clarification. This increase in credits will affect those degrees and certificates listed: Chemical Dependency Studies-AAS, Health and Wellness-AA-DTA, Practical Nurse-CO, Registered Nurse-LPN2RN-Campus Based-AAS-T, Registered Nurse-RONE-AAS-T, Registered Nurse-LPN2RN-eLearning-AAS-T, Registered Nurse-AAS-T, Pre-Veterinary Medicine-AAS, Pre-Physical Therapy-AAS, <b>all of which will be updated effective Fall 2015.</b>		
<b>Resolution:</b> xxx made a motion to approve; xxx seconded. Motion carried.		
<b>Effective: Fall 2015</b>		

<b>Proposals from Elizabeth Engel presented by Tamara Norton:</b>		
<b>C.</b> revise course	<b>MEDA 122, Law &amp; Ethics for the Medical Office</b> (cr/lec)	3 cr, 33 lec (was 2 cr, 22 lec)
<b>Rationale:</b> With new legislation and need for increased discussion specific to medical assisting, we need to increase the lecture credits from 22 hours to 33. Increased lecture time will also allow for cultural competencies per advisory committee recommendation. Prerequisite will read: MEDA Program Director permission to enroll.		
<b>D.</b> update AAS	<b>Medical Assisting-AAS</b>	91-93 cr (was 90-92)
<b>E.</b> update COP	<b>Medical Assisting-COP</b>	71-73 cr (was 70-72)
<b>Rationale:</b> The credit increase of MEDA 122 impacts the above Medical Assisting AAS and COP. Additional changes include the removal of BTEC 100 and the addition of CS 110 (courses to be completed before spring quarter prior to MEDA 120 and MEDA 161. AH 110 has been reinstated to the program requirements.		
<b>Resolution:</b> Dave Cordero made a motion to approve; Mindy seconded. Motion carried. <b>Effective: Fall 2015</b>		

The meeting adjourned at 3:10. The next meeting will be held Wednesday, March 11 @ 3:00 in HSB 235.