



CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Director
 Dave Cordero, Natural Science, Health & Engineering
 Rob Davis, Humanities
 Darlene deVida, Interim Dean for Workforce and Continuing Education
 Nicole DiGerlando, Language & Literature
 Dawn Draus, Math
 Troy Farnham, Library & Archives
 Kyle Hammon, Dean of Instructional Programs
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Chad Meadors, Advising and Testing
 Tamara Norton, Nursing & Allied Health
 David Rosi, Business & Information Technology
 Nichole Seroshek, Registrar
 Courtney Shah, Social Sciences
 Maggie Stuart, Dean of Instruction, Director of Library Services
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner	Library, Nichole Seroshek
Subject:	Minutes from November 12, 2014 Meeting	Karla Rivers, Marisa Geier
Date:	November 12, 2014	Dani Trimble, Wendy Hall

Members present:	Mindy Boucher, Renee Carney, Dave Cordero, Rob Davis, Darlene deVida, Nicole DiGerlando, Corry Kile, Chad Meadors, Tamara Norton, David Rosi, Nichole Seroshek, Courtney Shah, Maggie Stuart, Drew Davidson, ASLCC President
Also Attended:	Tim Allwine, Davis Bosewell, ASLCC Finance Director, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, November 12 at 3 p.m. in HSB 235.

Opening remarks were made by Karen Joiner.

The Course Proposal Form and new requirement of documentation showing research into the potential impact on other degrees/certificates that use a particular course was discussed. The Course Proposal Form is now revised to include: **List certificate, programs, and degrees that utilize this course. Attach program planners and the associated degree/certificate proposals.**

Page 5 of the “Preparing Proposals” document shall now include: **Research the use of the course in certificates, programs, or degrees. (Fran will assist with this process). If this course impacts a certificate, program, or degree, collaborate with those affected and jointly submit the program planner(s) and complete a degree/certificate proposal form for each.**

The committee agreed to these changes by consensus.

Informational/Discussion Items:

INFO 1 – ECED& 100, Child Care Basics – course grading is changed from A-F letter grade to a Pass/Fail. It is a state required curriculum and students have to pass each module with an 80% or better to receive the certificate. Therefore, receiving a C does not have merit. No other changes.

Effective Winter 2015.

Proposals from Gary Roeske/Corry Kile:		
A. revise course	AMTC 104 , Vehicle Climate Control (description, cr/lec/lab, outcomes)	8 cr, 33 lec, 110 lab (was 6 cr, 33 lec, 66 lab)
Rationale:	Vehicle climate control has gotten a lot more technical over the years and requires more in-class presentations, discussions and in-depth learning to properly diagnose and repair.	
B. revise course	AMTC 201 , Fuels and Emissions (description, cr/lec/lab, outcomes)	12 cr, 66 lec, 132 lab (was 10 cr, 44 lec, 132 lab)
Rationale:	The Fuel systems class has gotten a lot more technical over the years and requires more in-class presentations, discussions and in-depth learning to properly diagnose and repair. This is a drivability class.	
C. revise course	AMTC 202 , Computer Engine Controls (description, cr/lec/lab, outcomes)	12 cr, 66 lec, 132 lab (was 10 cr, 55 lec, 110 lab)
Rationale:	The Computer Engine controls class has gotten a lot more technical over the years and requires more in-class presentations, discussions and in-depth learning to properly diagnose and repair. This is an advanced drivability class.	
D. revise degree	Automotive Technology – AAS (total elective credits)	115-119 cr total
E. revise course	DHET 104 , Vehicle Climate Control (description, cr/lec/lab, outcomes)	8 cr, 33 lec, 110 lab (was 6 cr, 33 lec, 66 lab)
Rationale:	Vehicle climate control has gotten a lot more technical over the years and requires more in-class presentations, discussions and in-depth learning to properly diagnose and repair.	
F. revise degree	Diesel/Heavy Equipment Technology – AAS (total credits)	122 cr (was 120)
Rationale:	Total credits revised from 120 to 122 due the credit increase of DHET 104.	
Resolution:	<i>Darlene made a motion to table; David Rosi seconded. Motion carried.</i>	
Effective:	Winter 2015 (course plan); Fall 2015 (program planner)	
Proposals from Don Derkacht:		
G. new course	ENGR 206 , Microprocessor Systems	5 cr, 33 lec, 44 lab
Rationale:	ENGR 206, along with other EE courses, will provide a seamless transfer pathway for those students wishing to transfer to WSU-V and certify into the electrical engineering program. WSU-V CS transfer students can also take ENGR 206 to meet certification requirements. Course will be offered winter quarter and every other year thereafter.	
Resolution:	Kyle made a motion to approve; Dawn seconded. Motion carried.	
Effective:	Winter 2015	
H. revise course	ENGR& 204 , Electrical Circuits (descrip, cr/lec/lab, prereqs, outcomes, assessment methods)	6 cr, 44 lec, 44 lab (was 5 cr, 55 lec)
Rationale:	Electrical engineering transfer students need ENGR& 204 to certify into the WSU-V EE program. ENGR& 204 is equivalent to the WSU-V course ECE 260. Course will be offered spring quarter and every other year thereafter.	
Resolution:	Dawn made a motion to approve; Kyle seconded. Motion carried.	
Effective:	Spring 2015	
I. revise degree	Associate in Electronics Engineering & Computer Engineering Technology, AS-T/MRP (pre-major requirements)	90 cr total
J. revise degree	Associate in Computer and Electrical Pre-engineering, AS-T/MRP (pre-major requirements, added electives course)	90 cr total
K. revise degree	Associate in Bioengineering and Chemical Pre-engineering, As-T/MRP (electives)	90 cr total
L. revise degree	Associate in Mechanical/Civil/Aeronautical/Industrial/Materials Science Engineering, AS-T/MRP (electives)	90 cr total
Rationale:	Program Planners will be updated per the addition of ENGR 206 and revision to ENGR& 204.	
Resolution:	Planners will be updated. Total credits are not affected.	
Effective:	Fall 2015	
Proposal from Nicole DiGerlando:		
M. new course	ENGL 246 , Rainbow Readers:LGBTQ Literature:DIV	5 cr, 55 lec
Rationale:	This course will fill a gap in the current curriculum, offering an in-depth examination of the literature of the LGBTQ community, studying the voices of people marginalized in our society because of sexual orientation and/or gender identity. Minor rewording was suggested to Outcomes.	
Resolution:	Courtney made a motion to approve; Tamara seconded. Motion carried.	
Effective:	Winter 2015	

Proposals from Tim Allwine:		
N. revise course	BUS 244 , Human Resource Management (prerequisites, outcomes)	5 cr, 55 lec
Rationale: Propose to eliminate the ENGL& 101 prerequisite in its entirety. Its presence is extraneous and creates needless student frustration and faculty advising workload. Strengthen learning outcomes language and update other general information.		
Resolution: David Rosi made a motion to approve; Rob seconded. Motion carried. <i>Effective: Winter 2015</i>		
O. revise degree	Business Management – AAS (program requirements, electives)	90 cr total
Rationale: Add BUS 270, Intro to Project Management, as a core program requirement. Total credits remain unchanged at 90. The ACCT-BUS Advisory Committee agree the addition of this course will help reinforce program graduates' mastery of critical workplace skills such as initiative taking, collaboration, (independent) critical thinking, problem solving, communication, and presenting. These skills, among others, are commonly referred to as "21 st Century Skills". The Project Management Institute Educational foundation (PMIef) documents how project management skills and methodologies map to, and support, the 21 st Century Skills.		
Resolution: David Rosi made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Fall 2015</i>		

Karen asked committee members to consider the continued need for the "Assessment Methods" section on the course plans. She will investigate this as well, and report findings at a future meeting.

The meeting adjourned at 3:55. The next meeting will be held Wednesday, December 10 @ 3:00 in HSB 235.