



CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Director
 Dave Cordero, Natural Science, Health & Engineering
 Rob Davis, Humanities
 Darlene DeVida, Interim Dean for Workforce and Continuing Education
 Nicole DiGerlando, Language & Literature
 Dawn Draus, Math
 Troy Farnham, Library & Archives
 Kyle Hammon, Dean of Instructional Programs
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Nichole Seroshek, Registrar
 Chad Meadors, Advising and Testing
 Tamara Norton, Nursing & Allied Health
 David Rosi, Business & Information Technology
 Courtney Shah, Social Sciences
 Maggie Stuart, Dean of Instruction, Director of Library Services
 ASLCC Student Representative

To:	Committee Members	Copies to:
From:	Karen Joiner	Library, Nichole Seroshek
Subject:	Minutes from October 08, 2014 Meeting	Karla Rivers, Marisa Geier
Date:	October 10, 2014	Dani Trimble, Wendy Hall

Members present:	Dave Cordero, Rob Davis, Nicole DiGerlando, Dawn Draus, Troy Farnham, Kyle Hammon, Karen Joiner, Corry Kile, Chad Meadors, Tamara Norton, David Rosi, Courtney Shah, Madelin Coy, ASLCC
Also Attended:	Heidi Bauer, Mark Gaither, Nadine Lemmons, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, October 08 at 3 p.m. in the Heritage Room. Opening remarks were made by Karen Joiner and introductions were made around the table. Catalog Update: There is an online version of the 2012-2014 Catalog. Curriculum Committee Guidelines and Procedures: Course descriptions and Outcomes – begin with “action verb”, clarify expectations, specific, and measurable.

Informational/Discussion Items:		
INFO 1 - Diesel/Heavy Equipment Technology – AAS Clarified the electives that may be selected to meet individual needs: DHET 216, DHET 228, MASP 107, WELD 105, WELD 151, WELD 152, and WELD 221. No other changes. <i>Effective Summer 2014.</i>		
INFO 2 – MUSC 111, Ear Training I MUSC 112, Ear Training II MUSC 113, Ear Training III Due to the deletions (May 2013) of MUSC 211, 212, and 213, Ear Training IV, V, and VI, this series is now reduced from six to three courses. <i>Effective Summer 2014.</i>		
Proposals from Chad Meadors:		
A. new course	HDEV 165 , LEAD: Leadership Exploration & Development	2 cr, 22 lec
Rationale: Course provides development of a culture of leadership for student-athletes. With the change in the DTA and limitation of PE credits, encouraging student-athletes to enroll in courses that enhance career-development, long-term planning post athletic-career and utilize strengths learned as a student-athlete. Course description and Outcomes will be reworded. Assessment Methods will include “quizzes/tests”. Course will be marked as “restricted”.		
Resolution: Dawn made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Fall 2014</i>		

Proposals from Mark Gaither:		
B. new course	BTEC 150, Introduction to Google Applications	1-5 cr, 22-110 lab
Rationale: Course will add curriculum to the BTEC program that is relevant to today's office environment and the transition to cloud computing; also replacing courses that were deleted from the BTEC program in April 2014. Minor wording revisions will be made to the description and outcomes.		
Resolution: Course will be offered every quarter. Dave Cordero made a motion to approve; Kyle seconded. Motion carried. <i>Effective: Fall 2014</i>		
C. new course	BTEC 155, Website Management	3 cr, 66 lab
Rationale: Course will provide additional training for Business Technology and other interested students.		
Resolution: Course will be offered every quarter. Rob made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Spring 2015</i>		
D. revise course	BTEC 161, Intro to ICD-10 Coding in Medical Office/Part 1	5 cr, 33 lec, 44 lab
Rationale: Prerequisites modified to read: BTEC 181 and MEDA 120, both with grade of C or better. BIOL& 160 is removed. Add "or instructor permission" to the new prerequisites.		
Resolution: David Rosi made a motion to approve; Tamara seconded. Motion carried. <i>Effective: Winter 2015</i>		
E. revise certificate	Community, Health, and Wellness Advocate-COC	19 cr total
Rationale: CDS 106, Prevention/Intervention Specialist has been deleted from curriculum and incorporated into CDS 108, Community and School-based Prevention and intervention Strategies as of May 2014 Curriculum meeting. This resulted in necessary changes for the Community health & Wellness Advocate COC. This revision removes CDS 106 (3 cr) and replaces it with CDS 108 (4 cr). Additionally, Allied Health will be deleting AH 112 (1 cr), body Structure, Function and Term from Curriculum and moving those covered objectives into the Medical Terminology course, offered in both BTEC and MEDA. This also resulted in changes for this COC. Total credits are unchanged. Certificate title updated for clarity and will align with current industry job postings.		
Resolution: Courtney made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Fall 2014</i>		
Proposals from Elena Ross presented by Kyle Hammon:		
F. revise course	PHED 152, Personalized Fitness	1-2 cr, 22-44 lab (was 1 cr, 22 lab)
G. revise course	PHED 252, Personalized Fitness	1-2 cr, 22-44 lab (was 1 cr, 22 lab)
Rationale: Courses originally were 1-2 cr variable and were changed to 1 cr by mistake when other changes were made. Courses will be marked as "PHED Activity Course" under Distribution Requirements.		
Resolution: Rob made a motion to approve; Nicole seconded. Motion carried. <i>Effective: Winter 2015</i>		
Proposals from Hiedi Bauer:		
H. revise course	ENGL 224, Arts Magazine Publication IV Roman Numeral added to course title for definition and clarity. Prerequisites changed to: ENGL 124 required; ENGL 231 recommended. Add to Outcomes: Mentor first year students.	2 cr, 11 lec, 22 lab
I. revise course	ENGL 225, Arts Magazine Publication V Roman Numeral added to course title for definition and clarity. Prerequisites changed to: ENGL 125 required; ENGL 231 recommended. Add to Outcomes: Mentor first year students.	2 cr, 11 lec, 22 lab
J. revise course	ENGL 226, Arts Magazine Publication VI Roman Numeral added to course title for definition and clarity. Prerequisites changed to: ENGL 126 required; ENGL 231 recommended. Add to Outcomes: Mentor first year students.	2 cr, 11 lec, 22 lab
Rationale: Courses intended for second-year Salal editors. Prerequisites of ENGL& 101 will be removed from the three courses above. Course titles of ENGL 124, 125, and 126 will have the Roman Numerals I, II, and III added for clarity and continuity of the sequence.		
Resolution: David Rosi made a motion to approve; Rob seconded. Motion carried. <i>Effective: Winter 2015</i>		

Proposals from Rob Davis:		
K. revise course	MUSC 101 , Theory and Musicianship I	5 cr, 55 lec
L. revise course	MUSC 102 , Theory and Musicianship II	5 cr, 55 lec
M. revise course	MUSC 103 , Theory and Musicianship III	5 cr, 55 lec
Rationale: Updated course descriptions and outcomes will better reflect current course structure and show a progression of topics and skills from MUSC 101 / 103. Critical Thinking will be marked under Global Skills on all three.		
Resolution: Dawn made a motion to approve; David Cordero seconded. Motion carried.		
Effective: Winter 2015		

The meeting adjourned at 3:50. The next meeting will be held Wednesday, November 12 @ 3:00 in HSB 235.