



CURRICULUM COMMITTEE MEETING

Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Director
 Dave Cordero, Natural Science, Health & Engineering
 Rob Davis, Humanities
 Dawn Draus, Math
 Troy Farnham, Library & Archives
 Brendan Glaser, Interim VP of Instruction, Dean for Workforce and Continuing Education
 Kyle Hammon, Dean of Instructional Programs
 Joan Herman, Language & Literature
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Lynn Lawrence, Registrar
 Chad Meadors, Advising and Testing
 David Rosi, Business & Information Technology
 Courtney Shah, Social Sciences
 Maggie Stuart, Dean of Instruction, Director of Library Services
 Sue Yarbrough, Nursing & Allied Health
 ASLCC Student Representative

To: Committee Members	Copies to:
From: Karen Joiner	Library, Nichole Seroshek
Subject: Minutes from May 14, 2014 Meeting	Karla Rivers, Marisa Geier
Date: May 16, 2014	Dani Trimble, Wendy Hall

Members present: Mindy Boucher, Dave Cordero, Rob Davis, Dawn Draus, Troy Farnham, Joan Herman, Karen Joiner, Corry Kile, Chad Meadors, David Rosi, Courtney Shah, Maggie Stuart, and Max Everett, ASLCC representative
Also Attended: Hiedi Bauer, David Benson, Gina Challed, Klint Hull, Mary Leach, Tamara Norton, Elena Ross, Vicky Soladey, Jim Stanley, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, May 14 at 3 p.m. in the Heritage Room.
 Opening remarks and introductions by Karen Joiner.

Informational/Discussion Items:	
	<p>State Initial Early Childhood Education Certificate (was ECE – Initial State Certificate – COC)</p> <p>State Short Early Childhood Education Certificate of Specialization-Administration (was ECE – Short State Certificate in Administration – COS)</p> <p>State Short Early Childhood Education Certificate of Specialization-Family Child Care (was ECE – Short State Certification in Family Child Care – COS)</p> <p>State Short Early Childhood Education Certificate of Specialization-Infants and Toddlers (was ECE – Short State Certificate in Infant & Toddler Care – COS)</p> <p>State Short Early Childhood Education Certificate of Specialization-School Age Care (was ECE – Short State Certificate in School Age Care – COS)</p> <p>State Short Early Childhood Education Certificate of Specialization-General (was ECE – Short State Certificate (General) – COS)</p> <p>State Early Childhood Education Certificate (was ECE – State Certificate (Statewide) – COP)</p> <p>Program titles have been revised by SBCTC on the statewide, stackable Early Childhood Education certificates. The (statewide) of the title on the inventory list is for a reference for program approval only and not part of the title. No other changes. <i>Effective Fall 2014</i></p>

	<p> NURS 101, Nursing Foundations NURS 102, Basic Nursing I NURS 103, Basic Nursing II NURS 104, Family Nursing NURS 111, Nursing Foundations – Clinical NURS 112, Basic Nursing I – Clinical NURS 113, Basic Nursing II – Clinical NURS 114, Family Nursing – Clinical NURS 201, Advanced Comprehensive Nursing I NURS 202, Advanced Comprehensive Nursing II NURS 203, Advanced Comprehensive Nursing III NURS 209, Nursing Success NURS 221, Advanced Comprehensive Nursing Clinical I NURS 222, Advanced comprehensive Nursing Clinical II NURS 223, Advanced Comprehensive Nursing Clinical III NURS 241, Essential Concepts of Nursing Practice (was Safe, Effective Care Environment) NURS 242, Nursing Throughout the Lifespan (was Health Throughout the Lifespan) NURS 243, Behavioral Health NURS 244, Physiological Health I NURS 245, Physiological Health II NURS 246, Skills Lab NURS 247, Clinical Practicum NURS 248, Advanced Clinical Practicum </p> <p>As part of the nursing self-study for re-accreditation, we have completed an extensive review of the nursing courses to ensure integrity, rigor, and currency of the curriculum. The changes submitted are to update the course descriptions and course outcomes to more clearly articulate the curricular foundations and demonstrate alignment with professional standards. <u>No content changes have been made simply restated to better align with standards.</u></p> <p><i>Effective Fall 2014</i></p>		
	<p>AA-DTA Academic Plans</p> <p>ICRC approved August 2013 – Effective January 2014, with a two-year grace period for students ending in January 2016:</p> <p><i>Quantitative/Symbolic Reasoning Skills (5 credits) – MATH& 107 or higher with the exception of MATH& 131.</i></p> <p><i>Electives: 25 credits-See advisor for approved list of electives. No more than 15 credits may be taken from the restricted Course List on the distribution list for transfer degrees. No more than 3 PE activity credits may be taken as electives. (PHED 104/204 Pilates & Stretch, PHED 105/205 Pilates & Yoga, PHED 110/210 Circuit Training, PHED 120/220 Cross Training, PHED 125 Boot Camp, PHED 127/227 Zumba, PHED 128/228 Weight Training, PHED 130/230 Swimming, PHED 139 Train for a Race, PHED 152/252 Personalized Fitness)</i></p> <p><u>LCC degrees effected by these changes are:</u></p> <p>Anthropology, Art, Chemical Dependency Studies, Criminal Justice, Drama, Early Childhood Education, Earth Sciences, Economics, Education-Secondary, English, Geography, Geology, History, Law Pre-professional, Mathematics, Music, Nursing, Philosophy, Health and Fitness (was Physical Education), Political Science, Psychology, Sociology, Speech</p> <p><i>Effective Fall 2014</i></p>		
A) Proposals from Nonnie Weaver:			
1) delete course	<table border="1"> <tr> <td data-bbox="418 1520 1122 1554">CDS 106, Prevention/Intervention Specialist</td> <td data-bbox="1122 1520 1503 1554">3 cr, 33 lec</td> </tr> </table>	CDS 106 , Prevention/Intervention Specialist	3 cr, 33 lec
CDS 106 , Prevention/Intervention Specialist	3 cr, 33 lec		
Rationale: Course is no longer relevant. Applicable course content will be integrated into CDS 108.			
2) revise course	<table border="1"> <tr> <td data-bbox="418 1583 1122 1705"> CDS 108, Community and School-based Prevention and Intervention Strategies (was Running school-based Support Groups) (title, cr/lec, description, outcomes, assessment methods) </td> <td data-bbox="1122 1583 1503 1705">4 cr, 44 lec (was 3 cr, 33 lec)</td> </tr> </table>	CDS 108 , Community and School-based Prevention and Intervention Strategies (was Running school-based Support Groups) (title, cr/lec, description, outcomes, assessment methods)	4 cr, 44 lec (was 3 cr, 33 lec)
CDS 108 , Community and School-based Prevention and Intervention Strategies (was Running school-based Support Groups) (title, cr/lec, description, outcomes, assessment methods)	4 cr, 44 lec (was 3 cr, 33 lec)		
Rationale: Course plan updated to reflect current standards. CDS 106 & 108 used to be taken together for a certificate which is no longer valid. Relevant content from CDS 106 is incorporated into CDS 108; hence the increase in credits.			
Resolution: Courtney made a motion to approve; David Rosi seconded. Motion carried. <i>Effective: Fall 2014</i>			
3) revise course	<table border="1"> <tr> <td data-bbox="418 1822 1122 1883">CDS 113, Treatment Principles of Chemical Dependency (description, outcomes, assessment methods)</td> <td data-bbox="1122 1822 1503 1883">3 cr, 3 lec</td> </tr> </table>	CDS 113 , Treatment Principles of Chemical Dependency (description, outcomes, assessment methods)	3 cr, 3 lec
CDS 113 , Treatment Principles of Chemical Dependency (description, outcomes, assessment methods)	3 cr, 3 lec		
Rationale: Course description and outcomes are updated to more accurately reflect course content. Prerequisites will read previous completion of or concurrent enrollment in CDS 101.			
Resolution: David Rosi made a motion to approve with suggest amendment; Rob seconded. Motion carried. <i>Effective: Fall 2014</i>			

4) new course	CDS 114 , Suicide Assessment, Prevention, and Crisis Management	2 cr, 22 lec
Rationale: Course addresses new requirements for health professionals.		
Resolution: Courtney made a motion to approve; David Cordero seconded. Motion carried. Effective: Fall 2014		
5) revise degree	Chemical Dependency Studies - AAS (degree/program requirements, electives list)	90-92 credits
Rationale: Delete HLTH 100 from Degree requirements and add to Program requirements. Changes to Electives: Delete CDS 106 (3 cr), add CDS 114 (2 cr) and CDS 108 (4 cr).		
Resolution: David Cordero made a motion to approve; Max seconded. Motion carried. Effective: Fall 2014		
B) Proposals from Elena Ross:		
a) new course	PHED 106 , Yoga for Beginners	1 cr, 22 lab
Rationale: Course is added to increase course options. There is a high interest in Yoga.		
Resolution: Joan made a motion to approve pending rewording of description, outcomes; Max seconded. Motion carried. Effective: Fall 2014		
b) new course	PHED 215 , Outdoor Adventure	2 cr, 11 lec, 22 lab
Rationale: Course will increase variety in the PHED curriculum.		
Resolution: David Cordero made a motion to approve; Max seconded. Motion carried. Effective: Fall 2014		
c) new course	PHED 216 , Winter Outdoor Adventure	2 cr, 11 lec, 22 lab
Rationale: Course will increase variety in the PHED curriculum.		
Resolution: Courtney made a motion to approve pending rewording of description/outcomes; David Cordero seconded. Motion carried. Effective: Fall 2014		
d) new course	HLTH 135 , Food and Fitness	2 cr, 22 lec
Rationale: Course will add variety and different options for students when taking health classes.		
Resolution: Rob made a motion to approve pending rewording of description/outcomes; Max seconded. Motion carried. Effective: Fall 2014		
e) revise degree	Health and Fitness Academic Plan AA-DTA (was Physical Education Academic Plan AA-DTA)	90 credits total
Rationale: The former title was one that is no longer used, the description did not fully fit the intended careers in this area, and the classes listed were not up to date.		
Resolution: David Rosi made a motion to approve pending addition of new courses to recommended electives; David Cordero seconded. Motion carried. Effective: Fall 2014		
C) Proposal from Charlotte Persons presented by Maggie Stuart:		
1) revise course	ENGL 094 (was ENGL 099), Self-paced Learning Lab Practicum	1-3 cr, 22-66 lab
Rationale: Renumbering the Self-paced Learning Lab Practicum from ENGL 099 to ENGL 094 will enable ENGL 100 to be renumbered to ENGL 099.		
Resolution: Courtney made a motion to approve; Dawn seconded. Motion carried. Effective: Fall 2014		
D) Proposal from Lang/Lit presented by Mary Leach:		
1) revise course	ENGL 099 (was ENGL 100), College-ready English II (course number, prerequisites, outcomes) Course plans effected by renumbering of ENGL 100 to ENGL 099: PREREQUISITES: BTEC 171, BTEC 172, BUS 119, ECED 261, ENGL& 101, ENGL 108, ENGL 140, MEDA 120, PMFG 220 OTHER INFORMATION: ENGL 073, TECH 105 Certificates and Degrees effected by renumbering of ENGL 100 to ENGL 099: CERTIFICATE OR DEGREE COMMUNICATION REQUIREMENTS: Computer aided Design-COP Diesel/Heavy Equipment Technology-AAS Paraeducator-COP Manufacturing Occupations-COP Process Manufacturing-COP Advanced Manufacturing Technology-AAS (renumbering only – no other changes)	5 cr, 55 lec

Rationale: Based on the ICRC courses generally accepted in transfer: ENGL: Writing/Reading – BUT NOT courses designed to prepare students for the first college-level course (ENGL& 100). Acceptable courses are those designed to provide further development in writing and critical or analytical reading skills for students already at the college.		
Resolution: David Rosi made a motion to approve; Rob seconded. Motion carried. Effective: Fall 2014		
E) Proposal from Hiedi Bauer:		
1) new course	ENGL 106, Northwest Voices Creative Writing Workshop	2 cr, 22 lec
Rationale: Provides opportunity for students to read works by regional authors. Students will meet these authors when NW Voices brings them to campus, which gives students a more concrete sense that published writing is done by real people. The creative writing workshops will give them a chance to expand upon work that they have begun in the NW Voices writing workshops. Some students will find a 2-credit humanities option useful.		
Resolution: David Cordero made a motion to approve; Courtney seconded. Motion carried. Effective: Fall 2014		
F) Proposal from Klint Hull:		
1) new course	ENGL 215, Introduction to Film Studies	5 cr, 55 lec
Rationale: We currently offer ENGL 205, Film and Drama Appreciation; however, the class did not fill the last time we offered it. After surveying several student groups, it is apparent that a class focusing mainly on film, rather than both film and drama, would be a much more popular offering (at a ratio of about 8 to 1 in favor of a film-only course). Studying film in winter quarter's ENGL 255, Science Fiction Literature and Film, proved very popular with the students in that class.		
Resolution: David Rosi made a motion with suggested amendments to assessment; Max seconded. Motion carried. Effective: Fall 2014		
G) Proposal from Jim Stanley:		
1) revise degree	Accounting Technician – AAS	91 total credits (was 95-96 cr)
Rationale: Delete the health and MATH 089 requirements from the program. Move BUS 104 from a program requirement into the QSR section. This would result in eight credits of QSR instead of five, but it reduced the graduation requirement from 95-96 credits to 91 credits. Students in this program do not work in environments subject to significant occupational hazards or operate any dangerous equipment. As a result, it is not a skill required for employment in the accounting field. The proposal to delete MATH 089 is based upon the professional recommendation of a colleague in the MATH department.		
Resolution: David Rosi made a motion to approve; Max seconded. Motion carried. Effective: Fall 2014		
H) Proposals from Gina Challed:		
1) revise courses	MUSC 101, Theory and Musicianship I MUSC 102, Theory and Musicianship II MUSC 103, Theory and Musicianship III	5 cr, 55 lec 5 cr, 55 lec 5 cr, 33 lec
Rationale: Roman numerals I, II, III have been added to the course titles to further distinguish the courses from one another. No other changes.		
2) delete courses	MUSC 136, Early Music History (Middle Ages-Renaissance) MUSC 137, Baroque-Classical Music History MUSC 138, Modern Music History (Courses will not be offered in the future.)	5 cr, 55 lec 5 cr, 55 lec 5 cr, 55 lec
Rationale: MUSC 136, 137, & 138 are courses that, at a four-year institution, would be offered at the 300 level. There is no reason to offer Junior-level courses at a two-year college. Beyond that, there is not enough of a music student population at LCC to justify such courses.		
3) delete courses	MUSC 139, Musical Theatre History MUSC 146, Voice for Actors MUSC 147, Audition Techniques MUSC 200, Beginning Composition MUSC 201, Advanced Theory I MUSC 202, Advanced Theory II MUSC 203, Advanced Theory III MUSC 211, Ear Training IV MUSC 212, Ear Training V MUSC 213, Ear Training VI	3 cr, 33 lec 2 cr, 22 lec 2 cr, 22 lec 2 cr, 22 lec 3 cr, 33 lec 3 cr, 33 lec 3 cr, 33 lec 1 cr, 11 lec 1 cr, 11 lec 1 cr, 11 lec formally deleted May 2013
Rationale: MUSC 139, 146, 147, 200, 201, 202, 203, 211, 212, and 213 will no longer be offered. There isn't enough student interest/population to warrant these courses.		
Resolution: Rob made a motion to approve the revisions and deletions listed above; Max seconded. Motion carried. Effective: Fall 2014		

4) delete course	MUSC 140 , Concert Choir – and replace with	2 cr, 11 lec, 22 lab
5) new courses	MUSC 141 , Concert Choir I MUSC 142 , Concert Choir II MUSC 143 , Concert Choir III MUSC 241 , Concert Choir IV MUSC 242 , Concert Choir V MUSC 243 , Concert Choir VI	1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab
Rationale: Music students at LCC need to enroll for choir for a minimum of two years in order to transfer into a four-year program with adequate ensemble credits/experience. Financial Air needs to see a progression of courses in order to fund continuous enrollment in such a course, so the courses will be offered as a series rather than an individual repeatable course and provide students a developmental understanding of choral repertoire and practices. The credit/lab change will enable students to continue meeting three days a week, for a slightly lesser cost/credit value in order to fit this sequence into their elective load.		
6) delete course	MUSC 144 , Show Choir – and replace with	2 cr, 11 lec, 22 lab
7) new courses	MUSC 151 , Show Choir I MUSC 152 , Show Choir II MUSC 153 , Show Choir III MUSC 251 , Show Choir IV MUSC 252 , Show Choir V MUSC 253 , Show Choir VI	1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab
Rationale: Music students at LCC need to enroll for choir for a minimum of two years in order to transfer into a four-year program with adequate ensemble credits/experience. Financial Air needs to see a progression of courses in order to fund continuous enrollment in such a course, so the courses will be offered as a series rather than an individual repeatable course and provide students a developmental understanding of choral repertoire and practices. The credit/lab change will enable students to continue meeting three days a week, for a slightly lesser cost/credit value in order to fit this sequence into their elective load.		
8) delete course	DANCE 144 , Show Dance – and replace with	2 cr, 11 lec, 22 lab
9) new courses	DANCE 151 , Show Dance I DANCE 152 , Show Dance II DANCE 153 , Show Dance III DANCE 251 , Show Dance IV DANCE 252 , Show Dance V DANCE 253 , Show Dance VI	1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab 1.5 cr, 33 lab
Rationale: Music/Dance students at LCC need to enroll for choir for a minimum of two years in order to transfer into a four-year program with adequate ensemble credits/experience. Financial Air needs to see a progression of courses in order to fund continuous enrollment in such a course, so the courses will be offered as a series rather than an individual repeatable course and provide students a developmental understanding of choral repertoire and practices. The credit/lab change will enable students to continue meeting three days a week, for a slightly lesser cost/credit value in order to fit this sequence into their elective load.		
Resolution: Rob made a motion to approve; Max seconded. Motion carried. Effective: Fall 2014		
1) revise degree	Music Academic Plan – AA-DTA	90 total credits minimum
Rationale: Recommended Electives list will reflect changes based on the approval of the above MUSC course plan changes.		
Resolution: Dawn made a motion to approve; David Rosi seconded. Motion carried. Effective: Fall 2014		
I) Proposals from David Rosi:		
1) revise course	CS 102 , Introduction to Internet Theory, Application, and Web Page Design	5 cr, 44 lec, 22 lab
Rationale: Course is being focused on certification training, and certification objectives have changed. Changes (prerequisites, global skills, outcomes) bring course up to date with these goals. Prerequisite change due to incoming skills changes for new students and program planning.		
Resolution: Courtney made a motion to approve; Rob seconded. Motion carried. Effective: Fall 2014		
2) revise course	CS 249 , Linux Operating Systems (was Advanced Operating Systems)	5 cr, 33 lec, 44 lab
Rationale: Course is being focused on certification training, and certification objectives have changed. Changes (title, description, prerequisites, global skills, outcomes, and assessment methods) bring course up to date with these goals.		
Resolution: Joan made a motion to approve; Courtney seconded. Motion carried. Effective: Fall 2014		

3) revise course	CS 260, IT Security (was Introduction to Network Security)	5 cr, 33 lec, 44 lab
Rationale: Course is being focused on certification training, and certification objectives have changed. Changes (title, description, global skills, outcomes, assessment methods) bring course up to date with these goals. Course title did not match what was being taught previously.		
Resolution: Dawn made a motion to approve with suggested amendments; Max seconded. Motion carried. Effective: Fall 2014		
4) revise degree	Homeland Security Emergency Management – AAS (degree requirements, HSEM electives)	98 total credits
Rationale: Update HSEM Core and Elective requirements to reflect program schedule, parent college program updates, and course equivalents.		
Resolution: Max made a motion to approve; Rob seconded. Motion carried. Effective: Fall 2014		
J) Proposals from David Benson		
1) revise course	POLS& 202, American Government	5 cr, 55 lec
2) revise course	POLS& 203, International Relations	5 cr, 55 lec
Rationale: Add ENGL& 101 as a prerequisite. These courses require formal essays. Students without this writing background tend to struggle. Global skills are updated.		
Resolution: Courtney made a motion to approve with minor additions/rewording of outcomes; Rob seconded. Motion carried. Effective: Fall 2014		
3) revise course	POLS& 204 (was POLS 107), Comparative Government	5 cr, 55 lec
Rationale: Change to Common Course Number, update distribution & global skills.		
Resolution: David made a motion to approve; Max seconded. Motion carried. Effective: Fall 2014		
4) new course	POLS 294, Selected Topics in Political Science I	1-5 cr, 11- 55 lec
5) new course	POLS 295, Selected Topics in Political Science II	1-5 cr, 11-55 lec
6) new course	POLS 296, Selected Topics in Political Science III	1-5 cr, 11-55 lec
7) new course	POLS 297, Selected Topics in Political Science IV	1-5 cr, 11-55 lec
Rationale: Adding this series of courses will provide the opportunity to examine topical issues arising in the political world and/or to examine in depth topics only briefly addressed otherwise in the political science curriculum. Courses will enable students to respond to current events – both regional and global. Courses will replace the “250 Seminar” from years past. Courses will reflect “elective” on the distribution list.		
Resolution: Rob made a motion to approve; David seconded. Motion carried. Effective: Fall 2014		
K) Proposals from Renee Carney presented by Karen Joiner		
1) add degree	Information Technology Systems – AAS-T Pathway for City University BS Computer Systems	95 total credits
Rationale: Will qualify for entry-level employment as a computer support specialist, utilizing skills in networking, programming, and applications support by successfully completing program requirements and select areas of emphasis. This degree is part of the articulation agreement plan with City University.		
2) add degree	Criminal Justice – AAS-T Pathway for City University of Seattle	90 total credits
Rationale: Modern law enforcement is a highly competitive career field. The more education you have, the better your change of employment and advancement. Prepare for entry-level employment in law enforcement agencies and in some correctional facilities with an AAS degree in Criminal Justice. People working within those areas can use the program to enhance their skills. This degree is part of the Articulation Agreement plan with city University.		
3) add degree	Criminal Justice – AA-DTA Pathway for City University of Seattle	90 total credits
Rationale: Modern law enforcement is a highly competitive career field. The more education you have, the better your chance of employment and advancement. Prepare for entry-level employment in law enforcement agencies and in some correctional facilities. This degree is part of the Articulation Agreement plan with City University.		
Resolution: Mindy made a motion to approve; David Rosi seconded. Motion carried. Effective: Fall 2014		

L) Proposals from Liz Engel presented by Vicky Soladey		
1) revise course	MEDA 161 , Examining Room Procedures I	4 cr, 33 lec, 22 lab
Rationale: Update course description (7 hours of HIV/AIDS education removed), prerequisites, concurrent requirements and outcomes to reflect current practice. Numeracy will not be checked under Global Skills.		
Resolution: David Rosi made a motion to approve with suggested amendment; David Cordero seconded. Motion carried. Effective: Fall 2014		
2) revise course	MEDA 162 , Examining Room Procedures II	4 cr, 33 lec, 22 lab (was 3 cr, 22 lec, 22 lab)
Rationale: Additional time is needed to cover necessary topics. Credits/lecture changed from 3/22 to 4/33. Outcomes are updated. Numeracy will not be checked under Global Skills. Changes recommended by advisory committee.		
Resolution: Courtney made a motion to approve with suggested amendment; David Cordero seconded. Motion carried. Effective: Fall 2014		
3) revise degree	Medical Assisting - AAS	90-92 total credits (was 90)
Rationale: Realigning Degree and Program requirements and student outcomes to reflect current course changes and practice.		
4) revise certificate	Medical Assisting – COP	70-72 total credits (was 70)
Rationale: Realigning Degree and Certificate requirements and student outcomes to reflect current course changes and practice.		
Resolution: David Cordero made a motion to approve pending clarification of BTEC 100 Vs. 101; Max seconded. Motion carried. Effective: Fall 2014		
Resolution: Effective: Fall 2014		
M) Proposal from Chad Meadors		
1) new course	EDUC 110 , Advising Institute	1 cr, 11 lec
Rationale: Provides advisors with an overview of basic advising responsibilities and functions including but not limited to work with My Academic Plans, Program Planners, LCC advising processes. Introduces the advising handbook, faculty advising concepts, introduces advising tools, and founding principles of the art of advising according to the National Academic AD vising Association (NACADA). Course will not be printed in the catalog.		
Resolution: Joan made a motion to approve; Max seconded. Motion carried. Effective: Fall 2014		

The meeting adjourned at 4:40. The next meeting will be held Wednesday, October 08 @ 3:00 in the Heritage Room.