



CURRICULUM COMMITTEE MEETING REPORT

Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Director
 Dave Cordero, Natural Science, Health & Engineering
 Rob Davis, Humanities
 Dawn Draus, Math
 Troy Farnham, Library & Archives
 Brendan Glaser, Interim VP of Instruction, Dean for Workforce and Continuing Education
 Kyle Hammon, Dean of Instructional Programs
 Joan Herman, Language & Literature
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Corry Kile, Industrial Technology
 Lynn Lawrence, Registrar
 Chad Meadors, Advising and Testing
 Natalie Richie, Office of Instruction
 David Rosi, Business & Information Technology
 Courtney Shah, Social Sciences
 Maggie Stuart, Dean of Instruction, Director of Library Services
 Sue Yarbrough, Nursing & Allied Health
 Max Everett and Erin Kitchens, ASLCC Student Representatives

To: Committee Members	Copies to:
From: Karen Joiner	Library, Nichole Seroshek
Subject: Minutes from October 16, 2013 Meeting	Karla Rivers
Date: October 17, 2013	

Members present: Mindy Boucher, Renee Carney, Dave Cordero, Rob Davis, Dawn Draus, Troy Farnham, Brendan Glaser, Karen Joiner, Corry Kile, Chad Meadors, Natalie Richie, David Rosi, Courtney Shah, Maggie Stuart, Sue Yarbrough, Max Everett and Erin Kitchens, ASLCC Representatives
Also Attended: Mark Gaither (to fulfill his Tenure Track obligation), Klint Hull, Nadine Lemmons, Elena Ross, Dani Trimble, Nicole Walker, Ann Williamson, and Fran Nelson, Recorder

The Curriculum Committee met Wednesday, October 16 at 3 p.m. in LIB 103.
 Introductions and opening remarks by Karen Joiner.

Informational items:

- 1) HSD 080, 081, 082, 083, 084, 085, 086 (High School Diploma) courses were created as part of SBCTC's HS21+ program. These courses closely mirror level 6 ABE courses but include extra rigor that meets each student's personal needs and these courses are graded. Upon successful completion a HS21+ student will receive their high school equivalency diploma (an LCC High School Diploma).
- 2) Prereqs are changed on the following courses due to the June 2013 addition of MATH& 141 and 142 and the deletion of MATH 112, 113 & 150. CS 280 AND CS 281 prereqs are: CS 270 and MATH& 141, both with a grade of C or better, or instructor permission; MATH& 148 prereqs are MATH 125 OR MATH& 141 with a grade of C or better.
- 3) ENL 051, 052, 053, 054 (Listening series), 061, 062, 063, 064 (Speaking series), 071, 072, 073, 074 (Reading series), 081, 082, 083, 084 Writing series), and 099 (ESL level Reading/Writing/Listening/Oral skills) have been renamed with the prefix of IESL (Intensive English as a Second Language).

Proposals from Ann Williamson:

4) revise course	ECED&100 (was ECED 110), Child Care Basics (Common Course, Title, Description, Cr/Lec, Outcomes)	3 cr, 33 lec (was 2 cr, 22 lec)
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Rationale: The state has changed its requirements for this course, revising to a common course number, increased credits and lecture hours, and state core competencies are listed as outcomes. State mandated effective date is fall quarter 2013.

Resolution: Courtney made a motion to approve; Dave Cordero seconded. Motion carried.
 Effective: Fall 2013

5) revise course	ECED& 105 , Early Childhood Ed. (Lec/Lab/Clinical)	5 cr, 44 lec, 22 lab (was 33 lec, 66 clinical)
Rationale: This course moved from 3 credits to 5 winter 2013 based on it becoming a statewide common course. After teaching it, the instructors realized that with the revised course objectives additional lecture hours and fewer lab hours were needed.		
Resolution: Sue made a motion to approve; Dave Cordero seconded. Motion carried. Effective: Winter 2014		
6) revise certificate	ECE-Infant/Toddler - COC	Total credits = 44
Rationale: The elimination of ECED& 136 (Infant/Toddler Social & Emotional Development-1 cr) clears up a duplicate issue with ECED 186 (Social & Emotional Growth & Socialization-3 cr). The elimination of HLTH 100 (3 cr) is requested due to the addition of First Aid, CPR, and Blood Borne Pathogens training now included in ECED& 107. This addition to the course curriculum occurred when this course became a statewide common course.		
7) revise degree	ECE – AAS	Total credits = 93
Rationale: The elimination of HLTH 106 (2 cr) is requested due to the addition of First Aid, CPR, and Blood Borne pathogens training now included in ECED& 107. This addition to the course curriculum occurred when this course became a statewide common course. It was moved and seconded to approve ECED& 107 to meet the Health requirement of that degree in place of HLTH 106.		
ACTION ITEM FOR NOVEMBER MEETING – research and develop criteria for the Health requirement.		
Resolution: Sue made a motion to approve pending this action; Brendan seconded. Motion carried. Effective: Winter 2014		
Proposals from Dani Trimble:		
8) revise certificate	ICP Sterile Processing – COP	
Rationale: Revisions include the addition of BIOL& 160, General Biology, and ICP 299 Independent Study. Course curriculum will focus on recommended books and materials from the Certification Board for Sterile processing and Distribution, Inc. (CBSPD). Students will be required to complete this course prior to beginning a clinical placement (ICP 288). Recommendations to revise this certificate are at the request of PeaceHealth.		
Resolution: David Rosi made a motion to approve; Sue seconded. Motion carried. Effective: Winter 2014		
9) new certificate	ICP Coffee Service Management - COP	
Rationale: The Individualized Certificate Program (ICP) is a specialized training program which combines academic coursework and cooperative work experience with local employers. Proposed plan will prepare students for entry level employment preparing espresso coffee and other beverages, marketing and selling products, and providing excellent customer service.		
Resolution: Rob made a motion to approve with amendment to Quantitative Skills: MATH 088/089 will be replaced with BUS 104 Business Math Applications; Dave Cordero seconded. Motion carried. Effective: Winter 2014		
Proposal from Nicole Walker:		
10) new course	HDEV 128 , Transfer Planning	1 cr, 11 lec
Rationale: Facilitates the transfer process and increases the transfer rate of students, who are first-generation, low-income, and/or DSS eligible, and who are enrolled as TRiO Student Support services participants. Emphasis on each student's long-range academic and career plan will determine the class content.		
Resolution: Courtney made a motion to approve; Max seconded. Motion carried. Effective: Fall 2013		
Proposals from Jodi Dahlke presented by Nicole Walker:		
11) new course	HDEV 221 , Peer Mentoring I (Course specifically focuses on introducing mentoring concepts, and learning how to best facilitate mentoring meetings.)	2 cr, 22 lec
12) new course	HDEV 222 , Peer Mentoring II (Course provides the opportunity for students to practice while furthering their knowledge of mentoring techniques and theories.)	2 cr, 22 lec
13) new course	HDEV 223 , Peer Mentoring III (Course allows students to apply techniques learned throughout the series of courses, while taking a more in-depth look at mentoring principles. Course will also provide students with the knowledge needed to properly reach closure within the Mentor/Mentee relationship.)	1 cr, 11 lec

Rationale: These three courses are designed to provide mentoring training to students chosen to participate in the student Support Services Peer Mentoring program. Student Support Services Peer Mentors will serve first-year students who are first-generation college students, low-income students, and/or students with disabilities. This is the only series of courses to provide this training on the LCC campus.

Resolution: Sue made a motion to approve pending updates to course outcomes to show progression and to the addition of prerequisites to HDEV 221 and 223; Max seconded. Motion carried.

Effective: HDEV 221 Fall 2013; HDEV 222 Winter 2014; HDEV 223 Spring 2014

Proposals from Elena Ross:

14) new course	HLTH 105 , First Aid, CPR & Blood Borne Pathogens	1 cr, 11 lec
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Rationale: FA/CPR is currently only offered as a part of HLTH 100. Splitting HLTH 100 into two classes, or at least offering FA/CPR as a separate class is in the best interest of the college for several reasons. 1: students may need FA/CPR training, but not the other content in the HLTH 100 course; 2: splitting the class into two sections would possibly allow students to take this course in conjunction with a different 2-cr health course that better suits their personal interests or college plan; 3: offers an opportunity for students to get 1 credit if they needed to pick up an extra credit in their schedule; 4: may provide an opportunity for a "late start" credit for students who need to pick up 1 credit later in the quarter; and 5: LCC is the only college in the area who does not offer this as a separate course. Course will be on the restricted list.

15) new course	HLTH 110 , Personal Health	2 cr, 22 lec
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Rationale: Course will provide students with more options for health courses. Course will be on the restricted list.

16) new course	PHED 125 , Boot Camp	1 cr, 22 lab
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Rationale: Course will increase the department's breadth of curriculum. Course will be on the restricted list.

Resolution: Sue made a motion to approve; Courtney seconded. Motion carried.

Effective: Winter 2014

Proposal from Klint Hull:

17) new course	ENGL 255 , Science Fiction Literature and Film	5 cr, 55 lec
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Rationale: Course will allow students to explore the history and development of science fiction as a serious literary genre. Both historical and modern stories, novels, and films will be examined. The course will take advantage of the pop-culture fascination with science fiction television, movies and games, introducing students to many of the literary works of science fiction from which these pop-culture products originate. The course will serve English majors seeking to add to their understanding of different literary genres. It also will serve transfer students seeking a fun Humanities course or elective course.

Resolution: Sue made a motion to approve; Brendan seconded. Motion carried.

Effective: Winter 2014

Proposals from Hiedi Bauer presented by Klint Hull:

18) new course	ENGL 221 , Teaching and Tutoring Writing I	3 cr, 33 lec
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19) new course	ENGL 222 , Teaching and Tutoring Writing II	3 cr, 33 lec
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20) new course	ENGL 223 , Teaching and Tutoring Writing III	3 cr, 33 lec
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Rationale: These courses will serve students who are currently tutoring writing, who are interested in becoming writing tutors, are interested in pursuing a teaching career in general, or who are interested in pursuing a career in teaching composition.

Resolution: David Rosi made a motion to approve minor rewording of outcomes on 223; Rob seconded. Motion carried.

Effective: ENGL 221 Fall 2013; ENGL 222 Winter 2014; ENGL 223 Spring 2014

Proposals from Mary Leach presented by Chad Meadors:

21) new course	COLL 101 , First Year Seminar I	2 cr, 22 lec
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22) new course	COLL 102 , First year Seminar II	2 cr, 22 lec
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23) new course	COLL 103 , First Year Seminar III	2 cr, 22 lec
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Rationale: These courses will explore foundational issues for success in college including an introduction to campus resources and college culture. Students will develop and continue to develop behaviors and attitudes characteristic of successful students. Students will develop and evaluate new reading, study, and test-taking strategies; and create a plan for success during the next quarter and beyond. Courses will be offered every quarter.

Resolution: Dawn made a motion to approve with the addition of prerequisites and pending clarification of Critical Thinking on COLL 103; Erin seconded. Motion carried.

Effective: COLL 101 Fall 2013; COLL 102 Winter 2014; COLL 103 Spring 2014

Proposal from Nonnie Weaver presented by Karen Joiner:

24) new degree	CDS Academic Plan – AA/DTA	Total credits = 90
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Rationale: This DTA will prepare for baccalaureate coursework in psychology, human development, or other related discipline. This option is designed for students who intent to complete the AAS degree in CDS at LCC and plan to continue their education for a baccalaureate degree in a related field.

Resolution: Courtney made a motion to approve; Sue seconded. Motion carried.

Effective: Fall 2013

Proposal from Mark Gaither/Nadine Lemmons:

25) new certificate

Health and Wellness Advocate - COC

Total credits = 19

Rationale: The Health and Wellness Advocate is a multi-skilled care manager who helps the patient navigate the complex maze of health and social service provides to find appropriate care. The Health and Wellness Advocate educates patients and family members about healthy behaviors, helps to monitor compliance with care management plans, and can accompany patients on their healthcare appointments.

Resolution: Courtney made a motion to approve; Dave Cordero seconded. Motion carried.

Effective: Winter 2014

The meeting adjourned at 4:40.

The next meeting will be held on Wednesday, November 13 @ 3:00 in the Heritage Room. Proposals must be received in the Office of Instruction no later than 4:00 on Wednesday, November 06.