

CURRICULUM COMMITTEE MEETING REPORT

Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Director
 Dave Cordero, Natural Science, Health & Engineering
 Dawn Draus, Math
 Troy Farnham, Library & Archives
 Brendan Glaser, Dean for Workforce and Continuing Education
 Kyle Hammon, Dean of Instructional Programs
 Joan Herman, Language & Literature
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Lynn Lawrence, Registrar
 Chad Meadors, Advising and Testing
 David Rosi, Business & Information Technology
 Dan Schabot, Humanities
 Courtney Shah, Social Sciences
 Maggie Stuart, Dean of Instruction, Director of Library Services
 Larry Woodruff, Industrial Technology
 Sue Yarbrough, Nursing & Allied Health
 Iris Gonzales, ASLCC Student Representative

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| To: Committee Members | Copies to: |
| From: Karen Joiner | Laura Brener, Kristy Enser |
| Subject: Minutes from March 13, 2013 Meeting | Library, Meghan Averett |
| Date: March 15, 2013 | Karla Rivers |

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| Members present: Mindy Boucher, Renee Carney, Dave Cordero, Dawn Draus, Troy Farnham, Brendan Glaser, Kyle Hammon, Joan Herman, Karen Joiner, Chad Meadors, David Rosi, Courtney Shah, Maggie Stuart, J. Wylie, ASLCC Representative, and Sue Yarbrough |
| Also Attended: Nicole DiGerlando, Gina Osborn, Ann Williamson, and Josie Zbaren (to fulfill Tenure Track obligation), and Fran Nelson, Recorder |

The Curriculum Committee met Wednesday, March 13 at 3 p.m. in LIB 103.
 Karen Joiner opened the meeting at 3:00 with introductions around the table.

- Update on the Diversity Course list – latest version will be transmitted via email. Members are encouraged to take this document to their respective departments to see if the items that have not been submitted under the new criteria will be acted on this year.
- The Heritage Room may be used for this committee in the future.

| Informational Items: | | |
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| 1. revise course | MATH& 131 , Math for Elementary Teachers 1 | 5 cr, 44 lec, 22 lab |
| 2. revise course | MATH& 132 , Math for Elementary Teachers 2 | 5 cr, 44 lec, 22 lab |
| Rationale: Descriptions have been updated to remove references to CTEP. | | |
| Resolution: Effective: Summer 2013 | | |
| Proposals from Kristy Enser: | | |
| 3. delete course | EDUC 109 , Learning Styles & Multiple Intelligences | 1 cr, 22 lab |
| 4. delete course | EDUC 145 , ANGEL for Instructors | 2 cr, 44 lab |
| 5. delete course | EDUC 204 , Community College Teaching | 3 cr, 33 lec |
| 6. delete course | EDUC 206 , Course Organization & Curriculum Development | 3 cr, 33 lec |
| 7. delete course | EDUC 209 , Occupational Analysis | 3 cr, 66 lab |
| 8. delete course | EDUC 275 , Distance Education Certification | 3 cr, 66 lab |
| Rationale/Discussion: Items 3/7 are no longer offered. Item 8 has been replaced by EDUC 295. | | |
| Resolution: Kyle moved to approve; David Rosi seconded. Motion carried. Effective: Summer 2013 | | |
| Proposal from Joe Gerrick presented by Kyle Hammon: | | |
| 9. revise course | ENGR 106 , Engineering Problems | 3 cr, 66 lab (was 3 cr, 11 lec, 44 lab) |
| Rationale/Discussion: Course was previously offered on a one-time basis. Proposal is to convert existing lecture credit hours to lab hours, thus providing hands-on learning opportunities for students. Course outcomes have been updated. Dawn and Chad will check on transferability and advise. A lecture hour may be added back in depending on their findings. | | |

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| Resolution: Courtney moved to approve pending acceptance by WSU-V; Sue seconded. Motion carried. <i>Effective: Summer 2013</i> | | |
| Proposals from Gina Osborn: | | |
| 10. revise course | MUSC 140, Concert Choir | 3 cr, 33 lec (was 2 cr, 44 lab) |
| 11. revise course | MUSC 144, Show Choir | 3 cr, 33 lec (was 2 cr, 44 lab) |
| 12. revise course | DANCE 144, Show Dance | 3 cr, 33 lec (was 2 cr, 44 lab) |
| Rationale/Discussion: Instructor is spending entire class time in front of the class running the classroom at every rehearsal negating the lab hours. Credit hours are increased due to depth of singing/enunciation of foreign languages, learning fully choreographed routines and the memorization of large sets of music. | | |
| Resolution: Joan moved to approve with suggested amendments to the descriptions; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2013</i> | | |
| Proposals from Dennis Shaw presented by Courtney Shah: | | |
| 13. revise course | HUM 164, Cultural Journeys:DIV (was Lifestyles) | 5 cr, 55 lec |
| 14. delete course | HUM 165, Lifestyles | 5 cr, 55 lec |
| 15. delete course | HUM 166, Lifestyles | 5 cr, 55 lec |
| Rationale/Discussion: Purpose of this class is to promote a greater appreciation of the varied cultural expressions of different groups and the way in which they reflect the environmental, economic, political and social circumstances that define their daily existence. Students will gain from each class a greater appreciation and understanding of the structures of inequality, the injustice of discrimination, and the historically generated cultural differences that impact people globally. From quarter to quarter the course content may change but the course outcomes would remain the same. Add as permanent Diversity offering with the revision of course title and entire rewrite of course content. Course will fulfill the Humanities requirement for the DTA. Delete HUM 165 and HUM 166 since they were duplicates of the old HUM 164 and are no longer offered. Course will be presented to Don Correll, Department Chair of the Humanities Department for his approval. | | |
| Resolution: Sue moved to approve pending approval by Humanities; Dawn seconded. Motion carried. <i>Effective: Fall 2013</i> | | |
| Proposals from Dawn Draus: | | |
| 16. revise course | MATH& 153, Calculus III | 5 cr, 55 lec |
| 17. revise course | MATH& 254 (was MATH 154) Calculus IV | 5 cr, 55 lec (was 3 cr, 33 lec) |
| 18. revise course | MATH 240, Differential Equations | 5 cr, 55 lec |
| Rationale/Discussion: Remove partial derivatives from Calculus III and add them to Calculus IV; change Calculus IV from 3-credits to 5 credits; Make Calculus IV the prerequisite for Differential Equations. These changes will align our calculus sequence with the statewide commonly numbered calculus sequence. MATH& 254 has been approved by SBCTC for CCN. | | |
| Resolution: Courtney moved to approve; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2013</i> | | |
| Proposals from Liz Engel presented by Karen Joiner: | | |
| 19. new course | MEDA 205, Certification Review for Medical Assisting | 2 cr, 22 lec |
| Rationale/Discussion: State legislature has passed a new law relating to the profession of medical assisting, which will require a certification exam before credentialing and practice. Since this certification was optional in the past, the majority of graduates did not sit for the exam. Most graduates will sit for the exam now, and there will be medical assistants from the wider community interested in this online course. | | |
| Resolution: Sue moved to approve; Dave Cordero seconded. Motion carried. <i>Effective: Fall 2013</i> | | |
| 20. revise course | MEDA 122, Law & Ethics for the Medical Office | 2 cr, 22 lec |
| Rationale/Discussion: Last outcome reworded because of the new law. | | |
| 21. revise course | MEDA 145, Medical Laboratory Techniques | 6 cr, 44 lec, 44 lab |
| Rationale/Discussion: Course description reworded for the new law. Prerequisites revised for clean-up. | | |
| 22. revise course | MEDA 165, Medications in Medical Assisting & Diseases | 5 cr, 33 lec, 44 lab |
| Rationale/Discussion: Course description and outcomes revised to reflect the new law. | | |
| 23. revise course | MEDA 195, Medical Assisting Seminar | 1 cr, 11 lec |
| Rationale/Discussion: Change from P/F to A-F grading to stimulate student engagement and accountability. This has been a perennial problem since the program's inception in 1995. Delete outcomes relating to certification exam because this will be covered in MEDA 205. Revise assessment methods to reflect grading change. | | |
| Resolution: Sue moved to approve; Dave Cordero seconded. Motion carried. <i>Effective: Spring 2013 (MEDA 205 and MEDA 195); Summer 2013 (MEDA 122, MEDA 145, and MEDA 165)</i> | | |
| Proposal from Nicole DiGerlando | | |
| 24. revise course | HUM 110, Introduction to Cultures:DIV | 5 cr, 55 lec |
| Rationale/Discussion: Course focuses on US immigrant groups and introduces students to a specific culture. The course will explore the arts, philosophy, history and/or social structures of the country of origin to provide insight into values and customs. By exploring the impacts on American culture and on the experiences of the immigrant group, students will be examining the multicultural experience in the US. All course outcomes now reflect study of either another culture or of immigrant experience | | |

and issues of assimilation (including issues of racism, power, and discrimination) into American culture. Add as permanent Diversity offering with the revision of description and entire rewrite of outcomes and assessment. Course will fulfill the Humanities requirement for the DTA. Course will be presented to Don Correll, Department Chair of the Humanities Department for his approval.

Resolution: Courtney moved to approve pending approval by Humanities; Dawn seconded. Motion carried.
Effective: Fall 2013

Proposals from Ann Williamson:

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| 25. revise course | ECED& 105 (was ECED 130), Intro to Early Childhood Ed | 5 cr, 33 lec, 66 clin (was 3 cr, 33 lec) |
| 26. revise course | ECED& 107 (was ECED 115), Health/Safety/Nutrition | 5 cr, 55 lec (was 3 cr, 33 lec) |
| 27. revise course | ECED& 160 (was ECED 215), Curriculum Development | 5 cr, 44 lec, 22 lab (was 3 cr, 33 lec) |
| 28. revise course | ECED& 180 , Language and Literacy Development | 3 cr, 33 lec |
| 29. revise course | EDUC& 115 (was EDUC& 114), Child Development | 5 cr, 55 lec (was 3 cr, 33 lec) |
| 30. revise course | EDUC& 130 , Guiding Behavior | 3 cr, 33 lec |
| 31. revise course | EDUC& 150 , Child, Family, and Community | 3 cr, 33 lec |
| 32. revise course | ECED 136 , (was ECED 106) Building Bridges: Infant/Toddler Social & Emotional Development | 1 cr, 11 lec |
| 33. revise course | ECED 137 , (was ECED 107) Building Bridges: Infant/Toddler Encouraging Healthy Physical Development | 1 cr, 11 lec |
| 34. revise course | ECED 138 , (was ECED 108) Building Bridges: Infant/Toddler Responsive Learning Environments | 1 cr, 11 lec |
| 35. revise course | EDUC 140 , (was EDUC 115) Education and the Law | 3 cr, 33 lec |
| 36. new course | ECED& 120 , Practicum-Nurturing Rel | 2 cr, 22 lec |
| 37. new course | ECED& 132 , Infants/Toddlers Care | 3 cr, 33 lec |
| 38. new course | ECED& 134 , Family Child Care | 3 cr, 33 lec |
| 39. new course | ECED& 139 , Admin Early Lrng Prog | 3 cr, 33 lec |
| 40. new course | ECED& 170 , Environments-Young Child | 3 cr, 33 lec |
| 41. revise course | ECED& 190 , Observation and Assessment | 3 cr, 22 lec, 33 clin (was 3 cr, 11 lec, 66 clin) |
| 42. new course | EDUC& 136 , School age Care | 3 cr, 33 lec |
| 43. revise COC | Initial Certificate (was Early Childhood Ed-Level I) | 12 cr total (was 14 cr) |
| 44. revise COC | Short Cert. of Special. (was Early Childhood Ed-Level II) | 20 cr total (was 29 cr) |
| 45. revise COC | ECE Cert/State Cred. (was Early Childhood Ed-Level III) | 47 cr total (was 43 cr) |
| 46. revise AAS | Early Childhood Education-AAS | 98 cr total (was 92-94 cr) |

Rationale/Discussion: The challenging early learning landscape and financial infusion of race to the Top funding is expected to increase the demand for clear pathways for advancement on the career lattice and ECE courses throughout our state education system. Adopting these Common Courses and Common Certificates will meet this need and also assist students in a seamless transfer to different community colleges within our state. It will allow for a professional development system which clearly identifies a means for advancement made up of common courses, and common Core Competencies consistently offered statewide. These certificates are also aligned with the Early Achievers quality Rating system, led by the University of Washington. Centers across our state will be rated by a variety of markers, the education level of employees being one. Course descriptions may be updated outside of this meeting by Karen and Ann.

Resolution: David Rosi moved to approve contingent on updated descriptions by Karen and Ann; Dave Cordero seconded. Motion carried.
Effective: Fall 2013

Action items –

- Discuss Humanities and where the discipline belongs (Social Sciences?? Humanities??).
- How and when do we need the “elective” box checked on the proposal form?? Describe, discuss, and examine transferability of the course (within WA). The committee will give more consideration to the “elective” box and those making presentations in the future should have discussed and deliberated with their department and chair as to course transferability, i.e. are there similar courses in the state system? Common course numbers – not an issue. Add “or articulation agreement” to the top of the proposal form where it asks if this affects a degree or certificate. This subject will be discussed further at a later meeting.

The meeting adjourned at 4:10. The next meeting is scheduled for Wednesday, April 10 @ 3:00 in LIB 103.