

CURRICULUM COMMITTEE MEETING REPORT

Mark Bergeson, Humanities
 Mindy Boucher, Transitional Studies
 Renee Carney, eLearning Manager
 Dave Cordero, Natural Science, Health & Engineering
 Dawn Draus, Math
 Kristy Enser, Instruction Office Manager
 Troy Farnham, Library & Archives
 Brendan Glaser, Dean for Workforce and Continuing Education
 Kyle Hammon, Dean of Instructional Programs
 Joan Herman, Language & Literature
 Karen Joiner, Chair, Dean of Instruction, Director of Nursing Programs
 Lynn Lawrence, Registrar
 Chad Meadors, Advising and Testing
 David Rosi, Business & Information Technology
 Courtney Shah, Social Sciences
 Maggie Stuart, Interim Dean of Instructional Programs, Director of Library Services
 Larry Woodruff, Industrial Technology
 Sue Yarbrough, Nursing & Allied Health
 Seth Stewart, ASLCC Student Representative and ASLCC President

To:	Committee Members	Copies to:	
From:	Karen Joiner	Library	
Subject:	Minutes from March 14, 2012 Meeting	Laura Brener	
Date:	March 15, 2012	Meghan Averett, Karla Rivers	

The Curriculum Committee met Wednesday, March 14 at 3 p.m. in LIB 103.

Members Present: Mark Bergeson, Mindy Boucher, Renee Carney, Dave Cordero, Dawn Draus, Kristy Enser, Brendan Glaser, Kyle Hammon, Joan Herman, Karen Joiner, Chad Meadors, David Rosi, Courtney Shah, Maggie Stuart, Larry Woodruff, Sue Yarbrough

Also Attended: Laura Brener, Debby Neely, and Fran Nelson, Recorder

Karen opened the meeting at 3:00.

- Process change for recording minutes – A draft of the meeting report will be projected by means of the SmartBoard to enable visibility for attendees. After a decision has been reached on each item or group of items the chair of the committee will present a recap summarizing conversation for clarity and brevity for immediate posting to the meeting report. At the conclusion of the meeting members will be asked to approve the minutes as written. Minutes will be posted to the website and members will be notified electronically upon receipt of final authorizing signatures on the proposal documents.
- ICRC update – Laura Brener discussed catalog Program Planners and rules pertaining to a recent audit by ICRC. Clarity is needed in our program planners presenting a challenging piece. We are out of compliance with DTA. OAR (a subgroup of ICRC) tells us when we are out of compliance. A one page document handed out at meeting summarizes needs to remain compliant. Changes are to be effective summer quarter. Courses may remain on the Prof/Tech distribution lists (Laura to follow-up on this). What criteria do we consider in selecting courses for the distribution list? ICRC clearly defines which disciplines would fall into each category. ICRC is not as prescriptive with specific courses; the intent is breadth, not depth, in scope to be on the distribution lists. Departments and deans need to look at the number of students that these changes may affect to accommodate distribution area needs.

Informational Items:		
1. revise course:	ENGL 098 , College-Ready English I <i>(course title was: College-Ready English A; effective spring 2012)</i>	5 cr, 55 lec
2. revise course:	ENGL 100 , College-Ready English II <i>(course title was: College-Ready English B; effective fall 2012)</i>	5 cr, 55 lec
3. add new course:	TECH 097 , College-Ready English I <i>(mirrors ENGL 098 for IBEST/ITRANS; effective spring 2012)</i>	5 cr, 55 lec

4. add new course:	TECH 105 , College-Ready English II (mirrors ENGL 100 for IBEST/ITRANS; <i>effective fall 2012</i>)	5 cr, 55 lec
5. suspend certificate:	ICP-Landscape Maintenance, COP (no students – none are anticipated; <i>effective spring 2012</i>)	50 cr total
6. suspend certificate:	ICP-Human Resource Assistant, COP (no students – none are anticipated; <i>effective spring 2012</i>)	63 cr total
7. update degree:	Medical Assisting, AAS (program prerequisites now listed as program requirements; <i>effective fall 2012</i>)	90 cr total
8. update certificate:	Medical Assisting, COP (program prerequisites now listed as program requirements; <i>effective fall 2012</i>)	70 cr total (was 61 cr)
Proposal from Renee Carney to:		
9. add new course	EDUC 295 , Online Instruction using Canvas	3 cr, 11 lec, 44 lab
Discussion: Title will be changed to: eModality Instruction using Canvas.		
Resolution: <i>Brendan moved to approve, Dave Cordero seconded. Motion carried. Effective Spring 2012</i>		
Proposal from Debby Neely to:		
10. add new course	ART 130 , Introduction to Graphic Design	4 cr, 22 lec, 44 lab
Discussion: Description and outcomes revised to reflect Pagination software. Prerequisites will reflect “recommended”. Course would be offered once a year. Gen Ed Outcomes were discussed and approved as stated.		
Resolution: <i>David Rosi moved to approve, Courtney seconded. Motion carried. Effective Fall 2012</i>		
Proposals from Tracy Davis presented by Kyle Hammon to:		
11. add new course	PHED 127 , Zumba I	1-2 cr var, 22-44 lab
12. add new course	PHED 227 , Zumba II	1-2 cr var, 22-44 lab
13. add new course	PHED 129 , Aqua Zumba I	1-2 cr var, 22-44 lab
14. add new course	PHED 229 , Aqua Zumba II	1-2 cr var, 22-44 lab
Discussion: Course descriptions revised to align with current style. Course outcomes were modified.		
Resolution: <i>David Rosi moved to approve, Sue seconded. Motion carried. Effective summer 2012.</i>		
Proposal from Mary Leach presented by Joan Herman to:		
15. revise course	HUM 210 , Myths and Rites (description, prereq, gen eds, outcomes, assessment)	5 cr, 55 lec
Discussion: Update course to reflect current practice. Prerequisite recommended to read: ENGL&101. Distribution requirement of “Diversity” is a rollover.		
Resolution: <i>Dave Cordero made a motion to approve with the suggested amendment to the prerequisite. Mark seconded. Motion carried. Effective summer 2012</i>		
Proposals from Rita Catching/Jeanne Hamer/Kathy Meier/Tamara Norton presented by Karen Joiner to:		
16. delete course	NURS 121 , Nursing Foundations-Review	2 cr, 22 lec
17. delete course	NURS 122 , Basic Nursing I-Review	2 cr, 22 lec
18. delete course	NURS 123 , Basic Nursing II-Review	2 cr, 22 lec
19. delete course	NURS 124 , Family Nursing-Review	2 cr, 22 lec
20. delete course	NURS 231 , Advanced Comprehensive Nursing I-Review	2 cr, 22 lec
21. delete course	NURS 232 , Advanced Comprehensive Nursing II-Review	2 cr, 22 lec
22. delete course	NURS 233 , Advanced Comprehensive Nursing III-Review	2 cr, 22 lec
Discussion: Clarification presented for reason to delete. Content and subsequent increase in credits/lecture will be included in the courses shown below (items 23/29).		
Resolution: <i>David Rosi made a motion to approve. Sue seconded. Motion carried. NURS 124 effective summer; balance effective fall 2012.</i>		
23. revise course	NURS 101 , Nursing Foundations (cr/lec hours, prereq, concurrent reqs, outcomes)	7 cr, 77 lec (was 5 cr, 55 lec)
24. revise course	NURS 102 , Basic Nursing I (cr/lec hours, prereq, outcomes, assessment)	7 cr, 77 lec (was 5 cr, 55 lec)
25. revise course	NURS 103 , Basic Nursing II (cr/lec hours, prereq, outcomes, assessment)	7 cr, 77 lec (was 5 cr, 55 lec)

26. revise course	NURS 104 , Family Nursing (cr/lec hours, prereq, outcomes, assessment)	7 cr, 77 lec (was 5 cr, 55 lec)
27. revise course	NURS 201 , Advanced Comprehensive Nursing I (cr/lec hours, prereq, outcomes)	7 cr, 77 lec (was 5 cr, 55 lec)
28. revise course	NURS 202 , Advanced Comprehensive Nursing II (cr/lec hours, prereq, concurrent reqs, outcomes)	7 cr, 77 lec (was 5 cr, 55 lec)
29. revise course	NURS 203 , Advanced Comprehensive Nursing III (cr/lec hours, description, outcomes)	7 cr, 77 lec (was 5 cr, 55 lec)
Discussion: Rationale for Gen Ed Outcomes was presented.		
Resolution: Dawn moved to approve, Brendan seconded. Motion carried. NURS 104 effective summer 2012; balance effective fall 2012.		
30. revise course	AH 230 , Management Issues in Healthcare (prerequisite, concurrent requirement)	1 cr, 11 lec
Discussion: Clarification of prerequisite and concurrent requirement.		
Resolution: Sue made a motion to approve. Courtney seconded. Motion carried. Effective spring 2012.		
Proposals resulting from approval of items 16/29		
31. revise degree	Registered Nurse - AAS-T	136 cr (was 122 cr)
32. revise degree	Registered Nurse-LPN2RN-Campus Based - AAS-T	136/138 cr (was 122/124 cr)
33. revise degree	Registered Nurse-LPN2RN-eLearning – AAS-T	134 cr (was 126 cr)
34. revise degree	Registered Nurse-RONE – AAS-T	134 cr (was 126 cr)
Resolution: Dave Cordero made a motion to approve, Sue seconded. Motion carried. Effective fall 2012.		
Proposals from Nadine Lemmons presented by David Rosi to:		
35. revise degree	Medical Administrative Support, AAS (add options to program reqmnts: MEDA 101 & MEDA 102)	90 cr
36. revise certificate	Medical Reception, COP (add options to program reqmnts: MEDA 101 & MEDA 102)	47 cr
Discussion: Rationale clarified.		
Resolution: Courtney made a motion to approve, Brendan seconded. Motion carried. Effective fall 2012.		
Proposals from David Cordero to:		
37. revise course	ERSI 105 , Earth Systems (descrip, lec/lab hrs, gen eds, outcomes, assessment)	5 cr, 33 lec, 44 lab (was 5 cr, 55 lec)
Discussion: Lab fee clarified, DE section would have no lab fee. Revised description, outcomes and assessment to reflect current practice.		
Resolution: Kyle made a motion to approve, Sue seconded. Motion carried. Effective fall 2012.		
38. revise course	ERSI 104 , Introduction to Earth Sciences (descrip, gen eds, outcomes, assessment)	5 cr, 33 lec, 44 lab
Discussion: Revised description, outcomes and assessment to reflect current practice.		
Resolution: David Rosi made a motion to approve, Mark seconded. Motion carried. Effective fall 2012.		
Proposals from Kam Todd presented by Brendan Glaser to:		
39. revise degree	Advanced Manufacturing Technology, AAS (Natural Science & Program Requirements)	95 cr (was 101 cr)
40. revise certificate	Process Manufacturing, COP (Social Science & Program Requirements)	60 cr (was 63 cr)
Discussion: Rationale was presented.		
Resolution: Dave Cordero made a motion to approve, Larry seconded. Motion carried. Effective spring 2012		

The meeting adjourned at 4:40. The next meeting is scheduled for Wednesday, April 11 @ 3:00 in LIB 103.