

COLLECTION DEVELOPMENT

Minutes December 3, 2015



The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

Those attending: Melinda Weatherford, Dave Cordero, Ken Ecklund, Jim Franz, J Haynes-Hughes, Jacqueline Marr, Sean Martin, Holly McShane, Cary Rhode, Julie Smith-recorder.

- Minutes from November 12, 2015 were reviewed by the committee. Minutes were approved.
- Budget update provided by Julie Smith/Melinda Weatherford.

As of: 12/02/15

\$64,400

	Budget	Expended		Balance
Subscription Based	\$50,400	\$50,283		\$117
<i>Electronic Resources</i>		50,283	78%	
eBooks	2,850	2,977	5%	-127
Databases	43,050	47,306	73%	-4,256
<i>Periodicals/Newspapers</i>	4,500		0%	4,500

	Budget	Expended		Balance
Purchased Based	\$14,000	\$5,534		\$8,466
<i>Print Books</i>	10,000	5,367	8%	
unrestricted	8,000	4,390		3,610
standing orders	2,000	977		1,023
<i>eBooks</i>	3,000		0%	3,000
<i>Multimedia Resources</i>	1,000	166	0%	834
Totals:	\$64,400	\$55,817	87%	\$8,583

Materials Budget Balance

- The committee reviewed current title requests for \$369.39 in books. The committee voted to approve all title requests.
- The cost of database subscriptions rise every year, but the budget to cover them has not increased. Melinda was approved to use Library Recovery funds to help cover print book costs and use some print budget to cover the \$2,200/year subscription cost of EBSCO Cloud Service. This new subscription service includes a Curriculum Builder application that the committee agreed would be valuable. There is currently over \$13,000 in Library Recovery funds. These funds are generated from student fines and fees collected from lost books. It is intended to be used for replacement books. Most new books ordered are replacing old, outdated, lost, or damaged books.
- Melinda set up a free trial of EBSCO databases that are comparable to a collection of Gale databases to which the library currently subscribes. The EBSCO databases are quoted at a cost of \$6,000/year while the similar Gale databases cost over \$10,000/year. Melinda will send an email out to faculty with information on how to access the free trial.

- Suggestion was made to market the Test Prep database option. Some students may not be aware of this when taking entry tests during the application process to attend LCC.
- REMINDER: Title Requests are due to Terri Hagle by the 15th of each month.
- The meeting adjourned at 3:28 p.m.
- Next meeting: January 14, 2016.

Minutes submitted by Julie Smith