

COLLECTION DEVELOPMENT

Minutes October 08, 2015



The purpose of the Collection Development Committee is to establish collaboration between library staff and faculty in order to make a concerted effort to meet instructional needs of every department. Our goal is to ensure that LCC's Library holdings, equipment, and services are focused on the curriculum and programs of the College to ensure that faculty have the resources to support instruction.

Those attending: Melinda Weatherford, Gina Challed, Dave Cordero, Ken Ecklund, Jim Franz, J Haynes-Hughes, Jacqueline Marr, Sean Martin, Holly McShane, Cary Rhode, Julie Smith-recorder.

- Minutes from April 15, 2015 were reviewed by the committee. Minutes were approved.
- Budget update provided by Julie Smith/Melinda Weatherford.

As of: 10/06/15

\$64,400

	Budget	Expended	%	Balance
Subscription Based	\$50,400	21,410		28,990
<i>Electronic Resources</i>		24,410	33%	
eBooks	2,850		0%	2,850
Databases	47,500	21,410	33%	26,090
<i>Periodicals/Newspapers</i>	4,500		0%	4,500

	Budget	Expended	%	Balance
Purchased Based	\$14,000	531		13,469
<i>Print Books</i>	10,000	404	1%	
unrestricted	8,000	122		7,878
standing orders	2,000	282		1,718
<i>eBooks</i>	3,000		0%	3,000
<i>Multimedia Resources</i>	1,000	127	0%	873

Totals: \$64,400 \$21,940 34%

Materials Budget Balance 66% \$42,460

Total Spent by Material Type

eResources	21,410	33%
Print Resources	404	1%
Multimedia Resources	127	0%
	\$21,940	34%

- The committee reviewed current title requests for \$1,293.58 in books. The committee voted to approve all title requests.
- Stats from April 10, 2015 were pulled. It was discovered that physical loans (books, reserves, headphones, etc...) were 3,324 for academic year 14/15 and usage of digital resources was 209,398 for the same time period. Melinda asked the committee for input on reallocating funds due to decrease in checkout of print material and increase of electronic resources. Committee members will take the question to their departments for discussion, and will report responses at the next meeting.
- REMINDER: Title Requests are due to Terri Hagle by the 15th of each month.
- The meeting adjourned at 4:00 p.m.
- Next meeting: November 12, 2015.

Minutes submitted by Julie Smith