



Academic Standards Committee January 12, 2016 Meeting Notes

Members Attending:

David McCarthy, Kam Todd, Kathy Stafford, Louis LaPierre, Rick Swee, and Sandie St. Onge (Secretary)

Although a quorum of faculty was present for the ASC meeting today, the Chair and VP were both unavailable so the meeting could not be convened. The agenda will be deferred to the next scheduled meeting on February 9. Please discuss the proposal below with your departments and be prepared to share opinions at the February meeting.

Agenda Items:

- Introduction of guests
- Tenure-Track faculty sign in
- Late withdraw –
 - The Academic Standards Committee may allow late withdrawal through the last day of instruction for a course.
 - Even though the official cut-off date remains the last day of instruction of the 8th week of the quarter.
 - If extenuating circumstances are documented, and/or
 - The withdraw is supported by an LCC faculty or staff advisor
 - Develop a rubric for late withdraw approval
 - Consider the level of coursework
 - Pre-college
 - College
 - Provide auto-approval authority to the Registrar to withdraw the student if rubric criteria are met

Members will be sent a meeting reminder and agenda or notice of cancellation prior to the next meeting which is currently scheduled for February 9, 2016 at 11:00 AM in ADC 144B.

Respectfully - ASC Secretary, Sandie St. Onge

Distribution:

Kacie Wilson	ASLCC Representative	Rick Swee	Mathematics
David Rosi	Business & Information Technology	Kathy Stafford	Nursing & Allied Health
NA	Humanities	Mary Leach	Social Sciences
Lois LaPierre	Natural Sciences	Kendra Sprague	Interim Vice President for Student Success
Kam Todd	Industrial Technology	Nichole Seroshek	Registrar
David McCarthy	Language & Literature	Sandie St. Onge	Secretary