



Academic Standards Committee

June 18, 2015

Meeting Notes

Members Present: Kathy Stafford, Kendra Sprague, Katrina Fuller for Louis, Mary Leach, Rick Swee, David Rosi, and Sandie St. Onge (Secretary)

Members Not Present: Don Correll (Chair), Virginia Tapia (ASLCC Representative), Jim Franz, Kam Todd, Louis LaPierre, and Nichole Seroshek (Registrar, non-voting ex-officio)

Guests (Tenure Track Faculty): Tamra Bell

The meeting convened at 3:30 PM on Thursday, June 18, 2015 in the ADC Conference Room.

Agenda Items:

- A. Introduction of guests - Tamra joined us as a representative of Work First to provide answers on the CPLA / Non-traditional "credit waiver" verbiage. CPLA/Non-traditional credits are not a function of the Academic Standards Committee.
- B. Guideline Revisions – This process is moving forward slowly, but steadily with the assistance of the sub-committee which consists of Kendra, David, and Rick. Sandie will have a finalized draft ready for committee review by the end of summer quarter. In the meantime, the committee approved posting and using the guidelines as approved to date. Check the shared drive for your "read-only" copy and feel free to provide additional feedback.
- C. "V" Grade Discussion – Those present did a bit of wordsmithing and came up with a statement believed to be acceptable and in-line with committee intentions.
An instructor may initiate an administrative withdraw for a non-attending student at any point during the first five instructional days of the quarter, if the student does not contact the instructor to indicate their intention to remain enrolled.
- D. Summer ASC Petition Coverage – During summer quarter, incoming petitions will be posted and sub-committee members will be notified. In the absence of sub-committee availability and/or feedback, Kendra has authority to make decisions. Three petitions were reviewed and approved by those present today.

Fall quarter meetings will be scheduled after members are identified during In-Service Week and schedules can be compared.

The meeting was adjourned at 4:55 PM.

Respectfully - ASC Secretary, Sandie St. Onge