



Meeting Minutes
(Amended on April 20, 2011)
INSTRUCTIONAL COUNCIL
Tuesday, March 15, 2011
3:30pm – Student Center Conference Room A

Present: Tim Allwine, Rick Atkins, Laura Brener, Chair, Renee Carney, Mike Dugaw, Kristy Enser, Brendan Glaser, Wendy Hall, Joan Herman, Tamara Norton, Jon Kerr, Helen Kuebel, Jeff Lucas, Joyce Niemi (Recorder), Charlotte Persons, Carmen Robinson, Courtney Shah, Adam Wolfer

Absent: ASLCC Representative, Kyle Hammon

The meeting was called to order at 3:35pm.

It was moved and seconded to approve the minutes of the February 2011 meeting with the meeting date amended to read February 16, 2011. The minutes were approved by a unanimous vote.

❖ Old Business

❖ New Business

➤ **DTA Change**

- Laura distributed the “Communication in the DTA” new language that has been adopted by ATC and IC. Laura explained that the change was made at the state level. She went on to say that there would be no change at LCC. A short discussion followed.
- It was noted that under the section: **Lower Columbia College language** on the “Communication in the DTA” handout, the last sentence should read: ENGL&, 101, ENGL 102, and SPCH 110 **or SPCH 114.**

➤ **Reciprocity Agreement**

- The following were distributed: “CTC Inter-College Reciprocity Policy/Transfer Distribution Courses and Areas”: and a “Diversity Reciprocity Proposal” from the Articulation and Transfer Council (ATC). There is currently no agreement for Diversity courses. One reason being that not all colleges have a Diversity requirement. The ATC has a proposal currently under discussion.
 - ATC is asking for input from faculty on the Diversity Reciprocity Proposal.
 - Faculty should send their feedback to Kyle
 - Kyle will take faculty input to the April ATC meeting
 - ATC will vote on the proposal at their April meeting. If approved, the proposal will go to the Instruction Commission for discussion and a vote.

➤ **LCC Diversity Courses**

- Laura distributed two versions of the LCC Diversity Course List. She explained that there is a problem because of a break-down in the process of getting existing Diversity courses approved under the new criteria that came

from the Diversity Task Force as part of the DTA review process. Both the catalog and the summer schedule are about to go to press and our Diversity course offerings approved under the new criteria are extremely limited.

- The current list consists of 34 course offerings
 - The second list, with an effective date of July 1, 2011 consists of 14 course offerings.
 - After discussing several different options, the following motion was made by Mike Dugaw and seconded by Rick Atkins:
 - Maintain the current Diversity definition and list until July 1, 2012.
 - The motion passed by a unanimous vote.
 - Charlotte Persons made an additional motion which was seconded by Courtney Shah:
 - Any new courses proposed to the Curriculum Committee as a Diversity course will fall under the new definition criteria.
 - The motion passed by a unanimous vote.
- **Electronic Texts**
- Laura asked the department chairs to tell their department members to make the following announcement to their classes:
 - Students cannot print electronic texts in LCC labs. It is a cost issue as well as a copyright issue.
 - Laura had also done some research to see if we might print copies of electronic texts and sell them in the LCC Bookstore. That is a clear violation of copyright.
 - There was a suggestion that information regarding the copying of electronic texts be included in the Faculty Handbook, the Student Handbook, and be mentioned during student orientations.
- **Learning Communities Proposal**
- Adam made the following proposal at the request of the Learning Communities Committee:
 - “The proposal is that the Learning Community’s Members would like to suggest replacing the capstone requirement with a requirement to take one Integrated Studies course which would be multidisciplinary.”
 - No formal motion was made on the proposal.
 - The Council was in agreement that a motion not be entertained at this time for a variety of reasons.
 - The proposal can be brought forward during the next DTA review if there is still interest.
- ❖ **Other**
- Jeff announced that this is his last Instructional Council meeting as chair of the Math Department. He will be off spring quarter on family leave. The department will elect a new chair next fall.
 - Jon reminded everyone of the two LCC concerts this week,
 - Laura reminded the Council that the Board of Trustees would be voting to give tenure to Jim Franz, Pete Livins, and Sue Yarbrough at their meeting this evening.

The meeting adjourned at 4:43pm.