



# INSTRUCTIONAL COUNCIL

Meeting Minutes

Tuesday, October 12, 2010

3:30 pm – Student Center Conference Room A

## Present:

Tim Allwine, Rick Atkins, Laura Brener, Chair, Renee Carney, Mike Dugaw, Kristy Enser, Brendan Glaser, Wendy Hall, Kyle Hammon, Joan Herman, Jon Kerr, Helen Kuebel, Jeff Lucas, Joyce Niemi (recorder), Tamara Norton, Charlotte Persons, Carmen Robinson, Courtney Shah, Mary Stone, Adam Wolfer

Absent: ASLCC representative

Guests: Connie Ramos as part of the tenure track process.

## ❖ New Business

### ➤ WP/WF Grading Options

Discussion held on adopting new options when students withdraw from a class.

- ◆ WP (would be used when a student withdraws with a passing grade at time of withdrawal)
- ◆ WF (would be used when a student withdraws with a failing grade at time of withdrawal)
- ◆ Discussion items included:
  - The possibility the grade might reflect a false positive or false negative depending on the circumstances
  - Possible it would help make students more accountable through withdrawal process
  - An appropriate process would need to be put in place if adopted
- ◆ Chairs were asked to discuss options with their department members for input
- ◆ Will be on November agenda at which time vote will be taken

## ❖ Exceptional Faculty Committee Voting

- Voting on the nominees for the Exceptional Faculty Committee took place
- Results will be announced by Vice President of Instruction's office

## ❖ Other

- Laura distributed a copy of the *Procedure For Recruitment and Selection of Lower Columbia College Adjunct Faculty* and gave a brief description of the procedure.
- Laura announced that she believes we are ready for our Accreditation site visit which begins on Monday, October 18. Laura said the participation on the self-study was wonderful, especially given workloads last year. She also said what an outstanding job Wendy has done.
  - ◆ Wendy added that all of the pre-scheduled interviews have been set

- ◆ Laura and Wendy both asked everyone to promote both the faculty forum and the student forum. The hope is for a good turnout.
- Adam announced that Joel Schaaf had been honored at the recent meeting of the Washington section of the American Association of Physics Teachers. Joel was awarded the Distinguished Service Award in deep appreciation of his many years of outstanding service to the Washington section of the American Association of Physics Teachers. Joel was the first person to ever receive this award, which will be named after him in future years.
- Mary announced there will be a Health Care Showcase on November 9.
- Mary also said the recent Depression Screening was a big success. She thanked all those people who helped.
- Mary also announced that she will be retiring in January.
- Wendy reminded everyone that 2009-2010 Assessment reports are due this month.
- Mike announced that LCC will host a debate tournament on campus the first week in November. He might be calling to request rooms.
- Carmen asked that faculty be reminded to make reservations early for library orientations.

The meeting adjourned at 4:10 p.m.