

Meeting Minutes
INSTRUCTIONAL COUNCIL
Tuesday, May 18, 2010
3:30pm – Student Center Conference Room A

Present: Mike Dugaw, Kristy Enser, Brendan Glaser, Wendy Hall, Jon Kerr, Helen Kuebel, Mary Leach (for Deborah Wöhrmann), Alina Nestjorkina (ASLCC representative), Joyce Niemi (recorder), Charlotte Persons, Carmen Robinson, Adam Wolfer, Tamara Norton, Michael Strayer

Absent: Tim Allwine, Steve Byman, Deborah Wöhrmann

Guests: Laura called the meeting to order at 3:35p.m.

Minutes:

The April minutes were not discussed at the meeting. A poll was later taken electronically at which time the minutes of the April meeting were approved as written by a unanimous vote.

❖ **End of the Year Wrap-up**

- Laura briefly reviewed some of the work that Instruction and the Council has done this academic year, all in support of meeting the goals of the college.
 - First full year of curriculum reviews
 - DTA review completed
 - Diversity requirement modified
 - Capstone was discussed with the conclusion that more work and analysis needs to be done
 - Not a clear shared understanding of what we want Capstone to do
 - Discussion and analysis will continue next year
 - Laura is open to suggestions on how to reopen and broaden the discussion

❖ **Next Year**

- One year DTA geared to highly motivated and college ready students will be offered, starting fall 2010.
 - Will use the cohort model
 - Students will be in class for most of the day
 - Mary expressed a concern that with students in class most of the day, funds for certain services, such as interpreters, could be used up quickly
 - Laura said she would take that under advisement
 - Classes will not be selected from general schedule. Classes will be pre-selected.
 - Will involve mandatory study time
 - Will include supplemental instruction through the Tutoring Center for barrier classes
 - Participants must test at college level
 - Running Start students will not be eligible
- Not all of the details have been worked out at this time.
 - Laura is working with advising, financial aid, and marketing
- Wendy will be assessing closely next year
- Any faculty interested in teaching a class for the one year DTA should contact Laura as soon as possible.

- ❖ **College in the High School**
 - LCC will pilot a program next year with Woodland High School
 - Taking into consideration several questions and concerns raised by faculty, we are moving ahead slowly with just a few classes, probably in Science and History.
 - This is a pilot only and will be limited to Woodland High School.
 - This is not something that LCC expects to expand beyond Woodland
 - LCC faculty will consult with Woodland teachers
 - A stipend will be paid to those LCC faculty who participate
- ❖ **Round Table**
 - Mary reported that ICP would be highlighted at the May 17 College Degree Showcase. Mary invited everyone to stop by the Career Center area for the showcase.
 - Adam reported that Armando is working with engineering student on a cardboard regatta boat
 - Renee told the Council that ANGEL would be upgrading to 7.4 during the week between the end of spring quarter and the start of summer quarter.
 - Laura added that it will be very important to get your grades in on time
 - Laura also said that it is important to attend training on the 7.4 upgrade
 - Wendy reported that the Gen Ed Committee needs a few more readers for the Summer Institute.
 - Alina said that this would be her last year in student government. She also said what a pleasure it had been for her to meet everyone.
 - Carmen reported that the Library has given over 50 orientations this quarter.
 - She encourages faculty to sign up for summer and fall orientations as soon as possible.
 - The Library will be piloting Information Literacy across campus and Carmen encourages faculty to respond and work closely with the librarians.
 - Carmen also asked that if faculty had any suggested discipline focused websites they be sent to library services.
 - Michael Strayer reminded the Council that the Vest Memorial Lecture is Thursday evening.
 - The Social Science department will miss Richard Kelley after his retirement this spring.
 - Michael also reported that Courtney Shah will be department chair of the department next year.
 - Jon Kerr reported that the library is adding “Films on Demand.” A list of the films available will go out soon.

The meeting adjourned at 4:37p.m.