

Meeting Minutes  
INSTRUCTIONAL COUNCIL  
Tuesday, May 19, 2009  
3:30pm – Student Center Conference Room A

**Present:** Laura Brener (Chair), Steve Byman, Scott Dennis, Mike Dugaw, Kristy Enser, Brendan Glaser, Wendy Hall, Kyle Hammon, George Henderson, Jon Kerr, Helen Kuebel, Jeff Lucas, Joyce Niemi (recorder), Tamara Norton, Carmen Robinson, David Rosi, Matthew Rowley (ASLCC Representative), Michael Strayer, Maggie Stuart, Deborah Wöhrmann, Adam Wolfer

**Guests:** Peteris Livins (probationary faculty)

Laura called the meeting to order at 3:32p.m.

**Minutes:**

It was moved and seconded to approve the minutes of the April meeting as written. The minutes were approved by a unanimous vote.

**Old Business:**

**Diversity Taskforce Recommendations**

- ❖ Laura asked Jon to present the Diversity Taskforce recommendations.
- ❖ Jon began by thanking the taskforce members for doing a fine job and showing such commitment to the subject. The taskforce membership consisted of:
  - Mark Bergeson, Dawn Draus, Pat Ellsberg, Allan Evald, Kyle Hammon, George Henderson, Jon Kerr, Charlotte Persons, Carmen Robinson, Dennis Shaw, Kathy Stafford, Deborah Wöhrmann, and Adam Wolfer.
- ❖ Jon distributed a handout of the five recommendations, the criteria a course must meet to be considered a Diversity course, and a Diversity Course Proposal form.
  - The five recommendations made:
    1. Maintain a wide variety of courses meeting the Cultural Diversity Criteria as opposed to one specific course.
    2. Adopt the new Cultural Diversity Criteria recommended by the Cultural Diversity Taskforce 5/12/09.
    3. Maintain both Permanent and Intermittent Cultural Diversity courses/classes as outline in the Cultural Diversity Policy document.
    4. Apply newly recommended criteria to new courses beginning fall 2009, and apply to students enrolling in Cultural Diversity classes after publication of the catalogue (2 years).
    5. The Curriculum Committee should develop a process to review all currently approved courses on the Cultural Diversity Approved Course List to ensure they align to the new Cultural Diversity Criteria by the next catalogue publication (2 years).
- ❖ Laura distributed a memo submitted by Gary Meyer containing some of his personal thoughts on the Diversity Taskforce recommendations that he wished to have shared with the Council. Gary was unable to attend the meeting to discuss his memo or answer any questions of the Council.
- ❖ A discussion of the Diversity recommendations followed, including the clarification of several points.

- ❖ David made a motion to approve the recommendations as written. Tamara seconded the motion. Motion carried.

#### Capstone Requirement:

- ❖ Laura distributed a handout on Capstone Student Data Follow-up. The document contained information on what quarter of their studies students take their required Capstone course. Wendy reviewed the document with the Council.
- ❖ Laura took a moment to restate that faculty survey showed general support for the Capstone Requirement even though there are concerns.
  - After a short discussion, Laura restated that we would continue to do what we are currently doing next year.
    - Laura will put together a taskforce next fall that will spend the year reviewing the Capstone Requirement.
    - The taskforce will be prepared to make recommendations to the Council by the end of spring quarter 2010.
    - It was agreed that offering Capstone Professional Development activities would be advisable as some of our newer faculty have no experience developing and or teaching a Capstone course.

#### New Business:

- ❖ Integrative Studies Hiatus
  - It has been announced that there will be no Integrative Studies courses offered during the next academic year. Michael reported that the Social Science department understands the reasons for this decision but would like to make the following suggestion:
    - The time should be devoted to planning and offering professional development activities concerning the development and teaching of Learning Communities courses, including Integrative Studies courses.
      - The entire council supported this suggestion.

#### Other:

- ❖ Michael reported that the Social Science departments suggests that the process for evaluating Administrators be reinstated.
- ❖ Tamara reported that they will pin 50 students at the June Pinning ceremony. Over 100 students will graduate from the Nursing Program this academic year.
- ❖ Matthew reported that Red Devil Days will take place next week.
- ❖ Carmen reported that the Library is participating in the Better World Books Program. This is a program that collects and sells withdrawn books to fund literacy initiatives worldwide.
- ❖ Deborah reported that the annual Arts Festival will be held May 30.

The meeting adjourned at 4:35 p.m.