

**INSTRUCTIONAL COUNCIL
MINUTES
February 17, 2009**

Present: Laura Brener, Steve Byman, Scott Dennis, Mike Dugaw, Brendan Glaser, Geary Greenleaf, Kyle Hammon, George Henderson, Jon Kerr, Jeff Lucas, Joyce Niemi (recorder), Tamara Norton, Carmen Robinson, David Rosi, Michael Strayer, Deborah Wöhrmann, Adam Wolfer

Absent: Wendy Hall, Anthony McCoy (ASLCC representative)

Minutes:

- It was moved and seconded to approve the minutes of the January meeting as written. The minutes were approved by a unanimous vote.

Old Business:

- **DTA Review: Diversity Requirement**
 - Laura told the group that the State Board Diversity Requirement Survey that she sent out electronically contains some dated information.
 - Some of the colleges listed as having no diversity requirement now have a requirement.
 - Laura asked what feedback there was from departments on the diversity requirement issue.
 - Michael said that the consensus of the Social Science department was that a task force should be organized to do a complete review of the diversity requirement. The majority of the Council agreed. The task force should start at the beginning and answer some basic questions:
 - What do we mean by diversity—what do we want our students to know and or be able to do—what is our goal?
 - What qualifies as diversity?
 - How do classes get on the diversity list?
 - Is goal for transfer and professional/technical the same—should it be?
 - Distinguish between course requirement and broader college diversity initiatives.
 - Process to distinguish between courses that include race, gender, etc. and those that make it the main focus.
 - After some discussion, Laura asked for volunteers to serve on the task force:
 - Kyle, Carmen, Jon, Michael, and Deborah volunteered. Mike suggested Mark Bergeson serve representing the Humanities Department. It was also suggested that Dan Johnson would be a good resource person. Asking for a student representative was also suggested.
 - Laura added that we would need to be careful if a change is implemented as it could affect students and graduation

- Laura will email information after task force is completely organized. She would like the task force to report back to Instructional Council by the end of spring quarter.
 - Task force should be a sub-group of Instructional Council.
 - Instructional Council is charged with making decisions.

- **DTA Review: Capstone Requirement**
 - Michael stated that the Social Science felt the same way concerning the Capstone requirement as they do the Diversity requirement. It needs to be reviewed carefully.
 - Laura will send out to the Council via email any historic documents on file concerning the Capstone requirement as well as a list of questions to help frame the conversation with department faculty members. Laura will also have research done on other colleges and their policy on a Capstone requirement.

- **Curriculum Committee Update**
 - Kyle reminded everyone that all course forms were changed based on the changes to the gen ed outcomes.
 - Curriculum Committee oversees review of curriculum. All disciplines should be on a four year review cycle.
 - Laura added that not all necessary changes need to be made at the time of review - the action plan can be on a different timeline.
 - The changes in the gen ed outcomes were discussed. It was agreed by all that a different communication structure between the different committees needs to be put in place.

The meeting adjourned at 4:35pm.