

Meeting Minutes
INSTRUCTIONAL COUNCIL
Tuesday, November 20, 2007
3:30pm – Heritage Room

Present: Laura Brener (chair), Steve Byman, George Dennis, Dawn Draus, Brendan Glaser, Geary Greenleaf, George Henderson, Katie McKie (student representative), Rhonda Meyers, Joyce Niemi (recorder), Tamara Norton, Carmen Robinson, Robert Rodger, David Rosi, Michael Strayer, Alex Whitman

Absent: Mary Harding, Helen Kuebel, Janelle Runyon

Guests: Don Correll, Lenore Vest, Jerry Zimmerman

Laura called the meeting to order at 3:30pm.

Approval of Minutes:

It was moved and seconded to approve the minutes of the October meeting as written. The minutes were approved by a unanimous vote.

Old Business:

Role of Instructional Council

The role of Instructional Council was discussed. Some of the work appropriate to IC has been “contracted out” to various committees during the past few years, thereby altering the work of the council. Several of these committees will be disbanded or refocused and will report to Instructional Council

New Business:

Election of Exceptional Faculty Committee Members

The ballot listing the names of faculty nominees to serve on the Exceptional Faculty Committee was distributed to voting members of the Council. The ballots were returned to Joyce for counting. The results will be announced to all faculty electronically.

Learning Communities/Integrative Studies

The importance of looking at different types of learning community models was discussed. Ideas for refocusing and revitalizing the current Integrative Studies Committee were discussed. One idea was the committee take the lead

in organizing and facilitating workshops over the next year or two in order to share information and ideas with faculty in a variety of areas on campus. Consideration will be given to holding a retreat for faculty.

It isn't the responsibility of the committee to select and schedule classes. However, they are welcome to offer suggestions to the Deans.

The current IS committee will refocus its purpose and report to Instructional Council at the January meeting.

Syllabi Requirements (Handout)

A draft document on syllabi requirements was distributed to the council. There was discussion regarding the addition of the course description, course outcomes and the college mission statement.

The draft syllabi document will be sent to the department chairs electronically. The department chairs were requested to discuss the document with their department members. Any final decision was tabled until the January meeting.

There was also a request made that whenever possible, course syllabi be submitted to the Office of Instruction electronically.

ASLCC Report

Katie reported that ASLCC was requesting the support of faculty and administrators for their upcoming guest speaker. Dr. Michael Eric Dyson will speak on "Debating Race" on Wednesday, November 28 in the Student Center.

ANGEL & Instructional Support

There was a concern expressed that there is not enough holiday and weekend support for ANGEL. Laura agreed that we need to look at options and possible solutions. ANGEL support will be on the January agenda so that information from other colleges can be obtained and included in the January discussion.

e-Learning

An e-learning task force has been put in place. The goal is to have a distinct web presence for LCC online. The task force reports to Instructional Council.

Credit by Exam from Excelsior University (handouts)

Geary Greenleaf led a discussion on whether or not LCC should accept credit by exam from Excelsior University. Geary explained that this could be

especially important for the LPN2RN program prerequisites. LCC currently accepts credit through CLEP. Excelsior is an accredited University. The process would be very similar to the one with CLEP. The department chairs will take the issue back to their departments for discussion. The issue was tabled and will be discussed again at the January IC meeting.

Other

Advising of students was briefly discussed. The questions was asked why all Art classes are three credit classes—why are they not five credit classes? The questions will be part of the upcoming art faculty planning discussion. Laura did say that it was important that we have some two and three credit classes.

The meeting was adjourned at 5:05pm.