

CURRICULUM COMMITTEE MEETING REPORT

Mark Bergeson, Humanities
 Dawn Draus, Math
 Kristy Enser, Instruction Office Manager
 Andrea Gillaspy, Library Services
 Brendan Glaser, Dean for Workforce and Continuing Education
 Kyle Hammon, Dean of Instructional Programs, and Chair
 Joan Herman, Language and Literature
 Karen Joiner, Nursing & Allied Health
 Jon Kerr, Dean of Instructional Programs, Director of Library Services
 Helen Kuebel, Assistant Dean and Director of Nursing
 Louis LaPierre, Natural Sciences
 Lynn Lawrence, Registrar
 Chad Meadors, Advising and Testing
 Charlotte Persons, Transitional Studies
 David Rosi, Business & Information Technology
 Courtney Shah, Social Sciences
 Student Support Services
 Larry Woodriff, Industrial Technology
 Michelle Fuller, ASLCC Student Representative

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| To: Committee Members | Copies to: Library |
| From: Kyle Hammon | Laura Brener |
| Subject: Minutes from May 11, 2011 Meeting | Meghan DeGallier |
| Date: May 12, 2011 | |

Members Present: Mark Bergeson, Cary Rhode (for Dawn Draus), Kristy Enser, Andrea Gillaspy, Brendan Glaser, Kyle Hammon, Danielle Shulke (for Joan Herman), Karen Joiner, Louis LaPierre, Charlotte Persons, David Rosi, and Courtney Shah

Also Attended: Brent Chapman, South Puget Sound Community College, Dave Cordero, Sharon Hartley Iverson, Andrea Leary, Dani Trimble, Ann Williamson, Sue Yarbrough, and Fran Nelson, Recorder

Absent: Jon Kerr, Lynn Lawrence, Chad Meadors, and Larry Woodriff

The Curriculum Committee met Wednesday, May 11 at 3 p.m. in LIB 103.

Call to Order and Determination of Quorum.
 Laura Brener introduced Brent Chapman from SPSCC, a visitor to our campus, and observer of the proceedings of this committee.

Approval of Agenda (ACTION) – Approved by consensus

Consent Items (ACTION) – Approved by consensus

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| 1. revise course | HSC 080 (was CEO 092), Mathematical Concepts (course number – no other changes) | 1-5 cr, 11-55 lec, 22-110 lab |
| 2. revise course | HSC 081 (was CEO 093), Culminating Project (course number – no other changes) | 1-5 cr, 11-55 lec, 22-110 lab |
| 3. revise course | HSC 082 (was CEO 095), English (course number – no other changes) | 1-5 cr, 11-55 lec, 22-110 lab |
| 4. revise course | HSC 083 (was CEO 098), Research Success (course number – no other changes) | 1-5 cr, 11-55 lec, 22-110 lab |
| 5. revise course | HSC 084 (was CEO 099), Computer Literacy (course number – no other changes) | 1-5 cr, 11-55 lec, 22-110 lab |

Items on which Committee deliberated:

Proposal from Sharon Hartley-Iverson:

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| 6. revise course | ART 228, History of Western Art:DIV (title, descrip, distr, gen eds, outcomes, assessment, intermittent capstone) | 5 cr, 55 lec |
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Rationale/Discussion: Study in ART 228 includes a comparative investigation into artistic themes within an historical context to include social, political, and religious contexts of various groups of people past and present in Europe and the United States. Emphasis is on comparing and contrasting cultural themes that inform the ideology and art of the past as

well as themes that address contemporary artists in terms of contemporary cultural identities and the challenges they pose in today's world. Specific themes include gender, race, class, economic status, ethnic background, sexual orientation, physical ability, and cultural and religious backgrounds. Included in the study of ART 228 is an analysis of changing socially defined roles regarding sex and gender within the social context of contemporary issues in society as reflected in the art. Course Outcomes now include "United States" rather than "America". Minor rewording was suggested for the course description.

*Resolution: Courtney made a motion to approve with suggested amendments; Karen seconded. Motion carried.
Effective Spring 2011*

Proposals from Ann Williamson:

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| 7. delete course | ECED 102 , Building Bridges:Early Childhood Guidance | 1 cr, 11 lec |
| 8. new course | ECED 106 , Building Bridges:Infant/Toddler Social & Emotional Development | 1 cr, 11 lec |
| 9. new course | ECED 107 , Building Bridges:Infant/Toddler Encouraging Healthy Physical Development | 1 cr, 11 lec |
| 10. new course | ECED 108 , Building Bridges:Infant/Toddler Responsive Learning Environments | 1 cr, 11 lec |
| 11. new course | ECED 116 , Building Bridges:Guiding Behavior of Young Children | 1 cr, 11 lec |
| 12. new course | ECED 117 , Building Bridges:The Encouraging Classroom | 1 cr, 11 lec |
| 13. new course | ECED 118 , Building Bridges:Positive Guidance | 1 cr, 11 lec |

Rationale: These courses are part of a grant from the state, Building Bridges, a bridge to higher education. ECED 102 was originally a guidance class offered in three modules; however, having the modules reflect properly on transcripts became problematic. State mandated modules (six new courses) include three classes for Guidance and three classes for Infant/Toddler care. Courses are targeted for in-home providers of childcare. Minor rewording of course descriptions was suggested.

*Resolution: Courtney made a motion to approve with suggested amendments, Helen seconded. Motion carried.
Effective Fall 2011*

Proposals from Helen Kuebel:

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| 14. new course | ICP 288 , Cooperative Work Experience | 1-17 cr, 33-561 clinical/worksite |
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Rationale: Will provide students with work-based learning experience in specific program of study. Objectives for each course would be defined by the workplace. Behaviors are standard elements that are state/college determined. ICP students would be enrolled in specialized short-term programs in a variety of occupations. Each ICP program is limited to a maximum of four students and is developed to meet employer needs.

*Resolution: Karen made a motion to approve; Dave Cordero seconded. Motion carried.
Effective Fall 2011*

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| 15. new course | ICP 289 , Employment Portfolio Seminar | 1 cr, 11 lec |
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Rationale: This is a companion course with ICP 288 and would provide students the skills and tools necessary to apply for employment. Seminar topics include but are not limited to employment portfolio, preparing for job interviews, and use of resources in the LCC Career and Employment Center.

*Resolution: Karen made a motion to approve; Mark seconded. Motion carried.
Effective Fall 2011*

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| 16. new course | ICP 291 , Becoming an Effective Employee | 2 cr, 22 lec |
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Rationale: Course provides students opportunity for guided exploration of topics important to successful employment in the modern workplace. Discussion topics include, but are not limited to, self management, work processes, teamwork, innovation and change, communication, and customer service. 2-credit seminar is a good companion to work based study. Limited to 4 students, this course enables students to discuss work place issues as role of an effective employee regardless of the setting.

*Resolution: Mark made a motion to approve; Dave Cordero seconded. Motion carried.
Effective Fall 2011*

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| 17. new certificate | ICP Social Service Advocate, COP | 57 credits total |
| 18. new certificate | ICP Sterile Processing Instrument Assistant, COP | 47 credits total |
| 19. new certificate | ICP Veterinary Assistant, COP | 50 credits total |
| 20. new certificate | ICP Personal Fitness Technician, COP | 52 credits total |
| 21. new certificate | ICP Recreation Assistant, COP | 52 credits total |
| 22. new certificate | ICP Patient Access Representative, COP | 53 credits total |
| 23. new certificate | ICP Pharmacy Technician, COP | 54 credits total |
| 24. new certificate | ICP Library Assistant, COP | 50 credits total |

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| 25. new certificate | ICP Hemodialysis Technician, COP | 68 credits total |
| 26. new certificate | ICP Legal Advocate, COP | 53 credits total |
| 27. new certificate | ICP Radiology Assistant, COP | 53 credits total |
| 28. new certificate | ICP Social Service Advocate, COP duplicate of #17 | 57 credits total |
| Rationale: Sue Yarbrough serves as the program coordinator, Andrea Leary provides outreach to employers, and Dani Trimble directs students to specific programs. Courses on these certificates are already offered at LCC. Program Outcomes will be provided by Helen. | | |
| <i>Resolution: Karen made a motion to approve pending addition of program outcomes; David Rosi seconded. Motion carried. Effective Fall 2011</i> | | |
| Curriculum Prof/Tech Review by Brendan Glaser for Kam Todd: | | |
| 29. | Machine Trades | |
| Action: The Machine Trades program has recently completed a thorough evaluation of the curriculum and made adjustments as recommended by its advisory committee. There are no current plans for further revisions at this time. | | |
| Curriculum Transfer Review by Cary Rhode for Jeff Lucas: | | |
| 30. | Mathematics | |
| Action: After reorganizing and streamlining the pre-college curriculum, the transfer-level curriculum will be examined to see if classes need to be added, combined, or eliminated. The goal would be to move students through the sequence faster as well as increasing the range of offerings. | | |
| Proposals as a result of MATH Curriculum Review: | | |
| 31. revise course | MATH 050 , Review Math-Whole Numbers (lec/lab, descrip, gen ed, outcomes, assessment) | 1 cr, 11 lec(was 1 cr, 22 lab) |
| Rationale: Course had been offered only as Self-Paced in the Learning Commons. It will now be offered in the MAC with the other pre-college math courses which are all lecture credit (not lab). This will have no impact on what students do to receive the 1 credit or how instructors are paid in the MAC. However, this will allow the offering of a 2-week mini lecture course on whole number operations. Course plan wording has been updated. | | |
| <i>Resolution: Helen made a motion to approve; Brendan seconded. Motion carried. Effective Fall 2011</i> | | |
| 32. delete course | MATH 051 , Review Math-Fractions | 1 cr, 22 lab |
| 33. delete course | MATH 052 , Review Math-Decimals | 1 cr, 22 lab |
| 34. delete course | MATH 053 , Review Math-Ratios, Proportions, and Percents | 2 cr, 44 lab |
| Rationale: Need for these course no longer exists given the new 3 credit MATH 078. | | |
| <i>Resolution: Courtney made a motion to approve; Brendan seconded. Motion carried. Effective Fall 2011</i> | | |
| Informational Item: | | |
| 35. presentation | When to check the "library" box on the course proposal form | Andrea Gillaspy |
| Discussion: Mark "yes" if: you would like the library to purchase resource materials, or if you require assistance in finding and evaluating materials to be added to LCC's collection; you want to ensure that the library maintains sufficient resources on a specific topic; you want to ensure the library maintains eMaterial and eResources on a specific topic; or your students need instruction and/or practice accessing, evaluating, and analyzing information; the research process, citations, formatting, or plagiarism. Please see link to the entire presentation document at: Library Resource Guide.docx | | |
| Addendum Item – Proposal from Karen Joiner: | | |
| 36. revise course | NURS 209 , Nursing Success (increase credits and lab hours) | 3 cr, 22 lec, 22 lab (was 2 cr, 22 lec) |
| Rationale: Course is designed as a bridge course for students entering the second year (RN level) of the nursing program. Faculty have found that lack of familiarity to the acute care clinical setting is an impediment to success for students transferring to LCC, or who have been out of school for a few quarters. To remedy this, it is proposed that NURS 209 be increased to 3 credits, with the additional credit being lab. This would provide 22 hours of clinical time to familiarize the students with the acute care environment. | | |
| <i>Resolution: Louis made a motion to approve; Helen seconded. Motion carried. Effective Fall 2011</i> | | |
| 37. revise degree | Registered Nurse-LPN2RN-Campus Based, AAS-T (increase credits due to above change to NURS 209) | 126 credits minimum (was 125 cr min) |

The meeting adjourned at 4:20 p.m. The next and final meeting will be held on Wednesday, June 08, 2011 @ 3:00 in LIB 103. Please bring your Curriculum Handbook 3-ring binders to this meeting. The binders will be updated during summer quarter.