

# CURRICULUM COMMITTEE MEETING REPORT

Mark Bergeson, Humanities  
 Dawn Draus, Math  
 Kristy Enser, Instruction Office Manager  
 Andrea Gillaspay, Library Services  
 Brendan Glaser, Dean for Workforce and Continuing Education  
 Kyle Hammon, Dean of Instructional Programs, and Chair  
 Joan Herman, Language and Literature  
 Karen Joiner, Nursing & Allied Health  
 Jon Kerr, Dean of Instructional Programs, Director of Library Services  
 Helen Kuebel, Assistant Dean and Director of Nursing  
 Louis LaPierre, Natural Sciences  
 Lynn Lawrence, Registrar  
 Chad Meadors, Advising and Testing  
 Charlotte Persons, Transitional Studies  
 David Rosi, Business & Information Technology  
 Courtney Shah, Social Sciences  
 Student Support Services  
 Larry Woodruff, Industrial Technology  
 Michelle Fuller, ASLCC Student Representative

<b>To:</b>	Committee Members	<b>Copies to:</b>
<b>From:</b>	Kyle Hammon	Library
<b>Subject:</b>	Minutes from April 27, 2011 Meeting	Laura Brener
<b>Date:</b>	April 28, 2011	Meghan DeGallier

**Members Present:** Mark Bergeson, Cary Rhode (for Dawn Draus), Kristy Enser, Andrea Gillaspay, Joan Herman, Karen Joiner, Jon Kerr, Louis LaPierre, Lynn Lawrence, Chad Meadors, Charlotte Persons, David Rosi, and Courtney Shah

**Also Attended:** Randy Byrum, Sharon Hartley Iverson, Michael Kohlmeier, Meghan Jasurda, Debby Neely, Dani Trimble, Judy VanderMaten, and Fran Nelson, Recorder

**Absent:** David Cordero, Brendan Glaser, Helen Kuebel, Larry Woodruff, and Michelle Fuller, ASLCC Student Representative

The Curriculum Committee met Wednesday, April 27 at 3 p.m. in LIB 103.

<b>Call to Order and Determination of Quorum</b>		
<b>Approval of Agenda (ACTION) – Approved by consensus</b>		
<b>Consent Items (ACTION) – Approved by consensus</b>		
1. revise title	MUSC 211, Ear Training I (was Computer Assisted Theory Lab)	1 cr, 22 lab
2. revise title	MUSC 212, Ear Training II (was Computer Assisted Theory Lab)	1 cr, 22 lab
3. revise title	MUSC 213, Ear Training III (was Computer Assisted Theory Lab)	1 cr, 22 lab
<b>Items on which Committee deliberated:</b>		
<b>Curriculum Transfer Review Documents</b>		
4. Jon Kerr	ART	
<p>Overview: Jon introduced Art faculty in attendance and acknowledged the exemplary work and research contributed by the entire department that spanned two quarters to complete. All course plans were reviewed and revised.</p> <p>Action Items: Summer 2011 - Install art design lab, initiate instructional collaboration with performing arts, review print and digital resources; Fall 2011 - Request funding for interim faculty position, launch digital and analog photography courses; Long-term goals - Fund full-time faculty position, investigate student art exhibition space.</p>		

<b>Proposals resulting from ART Curriculum Transfer review:</b>		
5. revise course	<b>ART&amp; 100</b> , Art Appreciation:DIV (description, distribution, gen eds, outcomes, assessment)	5 cr, 55 lec
Rationale: Using artwork as a vehicle for the understanding of content and context the student develops the skill set to comprehend, evaluate and assess his/her own belief system as it is related to diversity in all forms. The course is issues based, and problem/solution oriented. Any instructor of this course will teach to the outcomes which are clearly defined. Course will be added to the Diversity List. Course will not be listed as Performance Based on the Distribution List.		
<i>Resolution:</i> <i>Courtney made a motion to approve, Joan seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
6. revise course	<b>ART 101</b> , Beginning Drawing (description, distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
7. revise course	<b>ART 102</b> , Intermediate Drawing (description, distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
8. revise course	<b>ART 103</b> , Advanced Drawing (description, distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
Rationale: Revisions were similar on these three - general in nature. Students will receive distribution credit for these as Humanities and Performance Based courses.		
<i>Resolution:</i> <i>Karen made a motion to approve, Joan seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
9. revise course	<b>ART 106</b> , Basic Design (distribution, gen eds, outcomes, assessment)	5 cr, 55 lec
10. revise course	<b>ART 107</b> , Basic Design I (distribution, gen eds, outcomes, assessment)	5 cr, 55 lec
11. revise course	<b>ART 108</b> , Basic Design II (distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
Rationale: Revisions were similar on these three - general in nature. Students will receive distribution credit for these as Humanities courses. Courses are required for art majors and would be considered as an elective for non-majors. All three courses are considered "hands-on" but only 108 is strictly a lab course.		
<i>Resolution:</i> <i>Mark made a motion to approve, David Rosi seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
12. revise course	<b>ART 111</b> , Beginning Painting (description, distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
13. revise course	<b>ART 112</b> , Intermediate Painting (distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
14. revise course	<b>ART 113</b> , Advanced Painting (distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
Rationale: Revisions were similar on these three - general in nature. Courses are sequential and fulfill the requirements of the Humanities Distribution List.		
<i>Resolution:</i> <i>Karen made a motion to approve, Lynn seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
15. delete course	<b>ART 114</b> , Introduction to Art Appreciation:Study Abroad	3-5 cr, 33-55 lec
Rationale: Consistent low enrollment/cancellation validates decision for deletion.		
<i>Resolution:</i> <i>David Rosi made a motion to approve, Courtney seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
16. suspend course	<b>ART 119</b> , Watercolor Painting	3-5 cr, 33-55 lec
Rationale: Currently have no faculty available to teach this course. Suspend for now rather than delete.		
<i>Resolution:</i> <i>Karen made a motion to approve, Chad seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		

17. revise course	<b>ART 151</b> , Beginning Photo: Digital & Analog (title, descrip, distr, gen eds, outcomes, assessment, cr/lec/lab)	<b>2 cr, 22 lec (was 3 cr, 66 lab)</b>
18. new course	<b>ART 151A</b> , Beginning Digital Photo:Lab	3 cr, 66 lab
19. new course	<b>ART 151B</b> , Beginning Analog Photo:Lab (darkroom)	3 cr, 66 lab
20. revise course	<b>ART 152A</b> , Intermediate Photo:Studio (title, descrip, distr, gen eds, outcomes, assessment)	3 cr, 66 lab
21. revise course	<b>ART 152B</b> , Intermediate Photo:Documentary (title, descrip, distr, gen eds, outcomes, assessment)	3 cr, 66 lab
22. revise course	<b>ART 153</b> , Advanced Photo:Digital & Analog (title, descrip, distr, gen eds, outcomes, assessment)	3 cr, 66 lab
<p>Rationale: Revisions and additions of new courses in the photography sequence now include both digital and analog photography. A revision of credits/lecture/lab hours for ART 151 now allows the class to be taken concurrently with a 3-credit lab class for a total of 5 credits. It would be possible for both digital and analog students to take the lecture portion together and then choose between digital or analog for their lab (151A or 151B). Courses will reflect Humanities and Performance Based Course on the Distribution List. The Committee suggested that all gen ed outcomes should be marked and Communications should be stricken in the Prof-Tech requirements</p>		
<p><i>Resolution:</i>  <i>Mark made a motion to approve with suggested amendments, Louis seconded. Motion carried.</i>  <i>Effective Spring 2011.</i></p>		
23. revise course	<b>ART 162</b> , Photoshop for Web and Print (description, gen eds, outcomes, assessment)	3 cr, 22 lec, 22 lab
<p>Rationale: Prerequisite of "Basic computer skills" will remain unchanged but the addition of the following will be added to the course description: "Basic computer skills required." Prof/Tech Requirements will now include Computation and Vocational Support Course.</p>		
<p><i>Resolution:</i>  <i>Louis made a motion to approve with suggested amendments, David Rosi seconded. Motion carried.</i>  <i>Effective Spring 2011.</i></p>		
24. delete course	<b>ART 164</b> , Beginning Video Production Design	3 or 5 cr, 22 lec, 22 or 66 lab
25. delete course	<b>ART 165</b> , Intermediate Video Production Design	3 or 5 cr, 22 lec, 22 or 66 lab
26. delete course	<b>ART 166</b> , Advanced Video Production	3 or 5 cr, 22 lec, 22 or 66 lab
<p>Rationale: Courses are no longer viable. Request deletion.</p>		
<p><i>Resolution:</i>  <i>Karen made a motion to approve, David Rosi seconded. Motion carried.</i>  <i>Effective Spring 2011.</i></p>		
27. suspend course	<b>ART 171</b> , Introduction to Printmaking	3 cr, 66 lab
<p>Rationale: Consistent low enrollment but would like to suspend for now rather than delete.</p>		
<p><i>Resolution:</i>  <i>Mark made a motion to approve, Andrea seconded. Motion carried.</i>  <i>Effective Spring 2011.</i></p>		
28. revise course	<b>ART 206</b> , Arts of the Americas:DIV (descrip, distr, gen eds, outcomes, assessment, intermittent capstone)	5 cr, 55 lec
<p>Rationale: Updated course description and outcomes that directly reflect current curricular objectives and course content; revised course content to reflect current knowledge in the field of history and art; revised pedagogy in the science and art of teaching and learning; current standards in teaching and learning with institutions in the Washington state system of colleges and universities; fulfills requirements for the AA-DTA Humanities distribution list; propose to continue permanent Diversity status and inclusion on the Diversity Course List; intermittent Capstone; specific library resource and technology resource components are listed on proposal documentation. Further rewording of outcomes outside of the meeting was suggested by the committee.</p>		
<p><i>Resolution:</i>  <i>Charlotte made a motion to approve pending additional amendments, Andrea seconded. Motion carried.</i>  <i>Effective Spring 2011.</i></p>		

29. revise course	<b>ART 207</b> , Arts of the World:DIV (descrip, distr, gen eds, outcomes, assessment, intermittent capstone)	5 cr, 55 lec
<p>Rationale: Updated course description and outcomes that directly reflect current curricular objectives and course content; revised course content to reflect current knowledge in the field of history and art; revised pedagogy in the science and art of teaching and learning; current standards in teaching and learning with institutions in the Washington state system of colleges and universities; fulfills requirements for the AA-DTA Humanities distribution list; propose to continue permanent Diversity status and inclusion on the Diversity Course List; intermittent Capstone; specific library resource and technology resource components are listed on proposal documentation. Further rewording of outcomes outside of the meeting was suggested by the committee.</p>		
<p><i>Resolution:</i> David Rosi made a motion to approve pending additional amendments, Andrea seconded. Motion carried. Effective Spring 2011.</p>		
30. revise course	<b>ART 208</b> , Arts of the Pacific Northwest:DIV (title, descrip, distr, gen eds, outcomes, assessment, intermittent capstone)	5 cr, 55 lec
<p>Rationale: Updated course description and outcomes that directly reflect current curricular objectives and course content; revised course content to reflect current knowledge in the field of history and art; revised pedagogy in the science and art of teaching and learning; current standards in teaching and learning with institutions in the Washington state system of colleges and universities; fulfills requirements for the AA-DTA Humanities distribution list; propose to continue permanent Diversity status and inclusion on the Diversity Course List; intermittent Capstone; specific library resource and technology resource components are listed on proposal documentation. Further rewording of outcomes outside of the meeting was suggested by the committee.</p>		
<p><i>Resolution:</i> Charlotte made a motion to approve pending additional amendments, Louis seconded. Motion carried. Effective Spring 2011.</p>		
31. revise course	<b>ART 226</b> , History of Western Art (title, descrip, distr, gen eds, outcomes, assessment, intermittent capstone)	5 cr, 55 lec
32. revise course	<b>ART 227</b> , History of Western Art (title, descrip, distr, gen eds, outcomes, assessment, intermittent capstone)	5 cr, 55 lec
<p>Rationale: Updated course description and outcomes that directly reflect current curricular objectives and course content; revised course content to reflect current knowledge in the field of history and art; revised pedagogy in the science and art of teaching and learning; current standards in teaching and learning with institutions in the Washington state system of colleges and universities; fulfills requirements for the AA-DTA Humanities distribution list; intermittent Capstone; specific library resource and technology resource components are listed on proposal documentation. Further rewording of outcomes outside of the meeting was suggested by the committee.</p>		
<p><i>Resolution:</i> Karen made a motion to approve pending additional amendments, Louis seconded. Motion carried. Effective Spring 2011.</p>		
33. revise course	<b>ART 228</b> , History of Western Art (add as permanent Diversity) (title, descrip, distr, gen eds, outcomes, assessment, intermittent capstone)	5 cr, 55 lec
<p>Rationale: Course underwent extension revisions, however, the course description and student outcomes don't tell enough about the course for consideration as a Diversity course. The committee would like to table this proposal and ask the Art department to rework the description and add outcomes to justify Diversity consideration.</p>		
<p><i>Resolution:</i> Item was tabled pending rewrite and will be presented at the May 11 meeting.</p>		
34. revise course	<b>ART 241</b> , Beginning Ceramic Art, Pottery (description, distribution, gen eds, outcomes, assessment, lab hours)	3 cr, 66 lab (was 3 cr, 33 lab)
35. revise course	<b>ART 242</b> , Intermediate Ceramic Art, Pottery (distribution, gen eds, outcomes, assessment, lab hours)	3 cr, 66 lab (was 3 cr, 33 lab)
36. revise course	<b>ART 243</b> , Advanced Ceramic Art, Pottery (distribution, gen eds, outcomes, assessment)	3 cr, 66 lab
<p>Rationale: Revisions were similar on these three - general in nature. Courses are sequential and fulfill the requirements of the Humanities Distribution List. Lab hours on ART 241 &amp; 242 revised from 33 (which had been in error) to 66; sentence added to "context" on ART 243 to read: It fulfills the requirements of the AA-DTA Humanities Distribution List.</p>		
<p><i>Resolution:</i> Karen made a motion to approve with suggested amendments, Lynn seconded. Motion carried. Effective Spring 2011.</p>		

37. revise course	<b>ART 290</b> , Art Studio Lab-Ceramics (distribution, gen eds, outcomes, assessment)	1-3 cr, 22-66 lab
38. revise course	<b>ART 295</b> , Art Studio Lab-Photo (description, distribution, gen eds, outcomes, assessment)	1-3 cr, 22-66 lab
Rationale: Strike “communications” under Distribution/Graduation Requirements; strike Gen Ed Outcomes of Citizenship and Communication; strike sentence in Context that reads: “This course does not fulfill any degree requirements”.		
<i>Resolution:</i> <i>Louis made a motion to approve with suggested amendments, Charlotte seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
<b>Proposal from Megan Jasurda:</b>		
39. add new course	<b>DANCE 197</b> , Rehearsal and Performance I	1-5 cr, 11-55 lec
<b>Proposal from Gina Osborn presented by Jon Kerr:</b>		
40. add new course	<b>MUSC 197</b> , Rehearsal and Performance I	1-5 cr, 11-55 lec
Rationale: Courses are modeled for majors or non-majors who need a certain number of performance credits. Courses are being offered summer quarter for the summer musical “Little Shop of Horrors”.		
<i>Resolution:</i> <i>Karen made a motion to approve, Courtney seconded. Motion carried.</i> <i>Effective Summer 2011.</i>		
<b>Curriculum Prof/Tech Review:</b>		
41.	<b>WELD</b>	
Action Plan: Courses being considered for development would involve PlasmaCAM Programming, a new computer system for torch cutting. The welding program is currently investigating “green” equipment through a PUD rebate program that will save energy and expand welding capabilities - gaining 24 TIG processes, 14 wire-feed processes, while maintaining the original SMAW processes. WELD 259 is being proposed for deletion.		
42. delete course	<b>WELD 259</b> , Pipe Welding	2-10 cr, 55 lec, 110 lab
Rationale: Course was previously offered only once a year but has not been offered in many years. There are no plans to offer in the foreseeable future.		
<i>Resolution:</i> <i>David Rosi made a motion to approve, Dave Cordero seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
<b>Curriculum Prof/Tech Review:</b>		
43.	<b>MFG/PMFG</b>	
<i>Resolution:</i> <i>Item tabled until a department representative or dean will be available to discuss the action plan.</i>		
<b>Proposals from Louis LaPierre:</b>		
44. revise course	<b>BIOL&amp; 211 (was BIOL 201)</b> , Majors Biology Cellular (CCN, title, description, distribution, gen eds, outcomes, assessment)	5 cr, 33 lec, 44 lab
45. revise course	<b>BIOL&amp; 212 (was BIOL 202)</b> , Majors Biology Animal (CCN, title, description, prereqs, distr, gen eds, outcomes, assessment)	5 cr, 33 lec, 44 lab
46. revise course	<b>BIOL&amp; 213 (was BIOL 203)</b> , Majors Biology Plant (CCN, title, description, prereqs, distr, gen eds, outcomes, assessment)	5 cr, 33 lec, 44 lab
Rationale: Course description, outcomes and assessment methods revised to be consistent with state language in the common course numbering system. Quantitative/Symbolic Reasoning will be stricken from Distribution/Graduation Requirements. The committee suggested refining wording of course descriptions and prerequisites.		
<i>Resolution:</i> <i>Lynn made a motion to approve with suggested amendments, David Rosi seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		
<b>Proposals from Nadine Lemmons:</b>		
47. delete course	<b>BTEC 185</b> , Medical Machine Transcription	1-3 cr, 22-66 lab
48. delete course	<b>BTEC 186</b> , Advanced Medical Machine Transcription	1-3 cr, 22-66 lab
49. delete course	<b>BTEC 211</b> , Machine Transcription	1-3 cr, 22-66 lab
Rationale: Courses had been deleted from program planners last spring but overlooked for deletion from the course plan files. Courses no longer offered.		
<i>Resolution:</i> <i>Karen made a motion to approve, Jon seconded. Motion carried.</i> <i>Effective Spring 2011.</i>		

## **ACTION ITEMS**

Research and be prepared to discuss:

- non-voting member duties and obligations to the committee.
- selection of Gen Ed items; i.e. is “general exposure” sufficient for checking the box?, does it “actually happen” or “might” happen?

<b>Revise Course</b>	<b>ART 228, History of Western Art (add as permanent Diversity)</b> (title, descrip, distr, gen eds, outcomes, assessment, intermittent capstone)	5 cr, 55 lec
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**Curriculum Prof/Tech Review:**

**MFG/PMFG**

**Reminder:**

Revisions in regard to spelling, grammar, syntax, and/or wordsmithing will be issues dealt with outside the meeting. When a proposal leaves the hands of the originator it should be complete and most certainly when the document is signed by the department chair and dean.

The meeting adjourned at 4:55 p.m. The next meeting will be held on Wednesday, May 11, 2011 @ 3:00 in LIB 103.